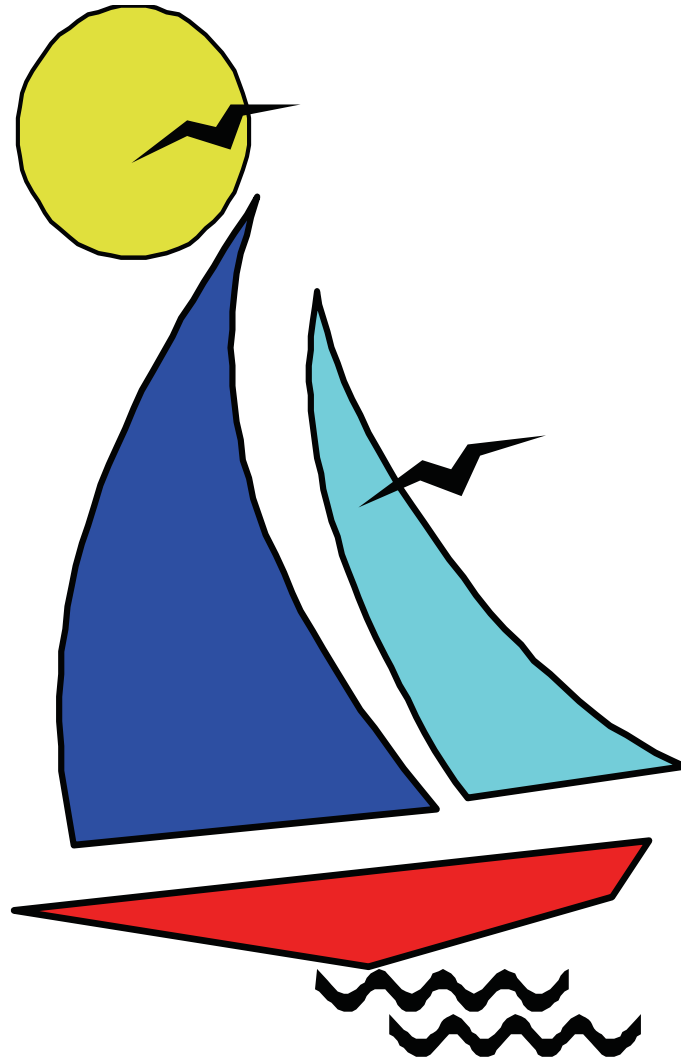


CITY OF LAGO VISTA



2013 - 2014
ADOPTED BUDGET

**CITY OF LAGO VISTA
2013-2014 ANNUAL OPERATING BUDGET**

This coversheet is submitted in compliance with Chapter 102 of the Local Government Code and Senate Bill 656 of the 83rd Texas Legislature:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$102,868, which is a 2.71 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$25,675.

Record Vote on Adoption of the Budget

The Lago Vista City Council approved the 2013-2014 Budget on September 26, 2013 through a record vote of the Lago Vista City Council.

Mayor Randy Kruger	<u>Aye</u>
Dale Mitchell, Place 1	<u>Aye</u>
Ed Tidwell, Place 2	<u>Absent</u>
Darrel Hunt, Place 3	<u>Aye</u>
Ron Smith, Place 4	<u>Aye</u>
D'Anne Gloris, Place 5	<u>Aye</u>
Mayor Pro Tem Richard Bohn, Place 6	<u>Aye</u>

Property Taxes

Previous Year Rate	\$0.6300
2013-2014 Proposed Rate	\$0.6500
Effective Tax Rate	\$0.6356
Effective Maintenance and Operations Rate	\$0.2974
Rollback Rate	\$0.6560
Debt Rate (Interest and Sinking)	\$0.3349

Total Municipal Debt Obligations

As of September 30, 2013, the City of Lago Vista has an outstanding principal balance of \$20,990,000.

TABLE OF CONTENTS

	Page Number
Budget Message	
Budget Principles	I
Legal Requirements	II
Budget Format	III
Changes in Budget Format from Previous Year	IV
Budget Goals and Objectives	V
Ad Valorem Tax Calculation	V
2011 Truth in Taxation	VII
Recommended Tax Rate	IX
Salary Adjustments and Employee Compensation	X
Consolidated Statement	XI
General Fund Revenue / Expenses	XIII
Utility Fund Revenue / Expenses	XVI
Golf Course Fund Revenue / Expenses	XIII
Other Funds Revenue / Expenses	XXI

Organization Charts	1
Consolidated Statement	8

General Fund

General Fund Revenues	15
Administration	21
Non Department Budget	31
Development Services	35
Finance	45
Municipal Court	53
Police Department	62
Police Dispatch	74
Public Works – Streets	80
Solid Waste	90
Building Maintenance	96
Recreation	101
Aviation	108
Library	114
Golf Course Fund Transfer	123

Golf Course Fund	
Golf Course Combined Summary	126
Golf Course Fund Revenues	128
Pro Shop & Snack Bar	130
Grounds Maintenance	139
Utility Fund	
Utility Fund Revenues	149
Utility Administration	152
General Fund Transfer	161
Water Services	165
Water Plant One	175
Water Plant Two	183
Sewer Services	192
Wastewater Treatment Plant	202
Effluent Disposal	210
Hotel Occupancy Tax Fund	219
Capital Improvements Fund (CIP)	222
Debt Service Fund	224

MEMORANDUM

TO: The Mayor and Members of the City Council

FROM: Dennis Jones, Interim City Manager

DATE: September 26, 2013

SUBJECT: 2013/14 Annual Operating Budget

The recommended Annual Operating Budget for the 2013/14 Fiscal Year is attached for your review and consideration. The Budget reflects the efforts of several employees including Department Heads, Division Supervisors, the Finance Department, and the City Secretary to address the needs of their operations and project probable costs for the provision of services to the citizens of Lago Vista under what can only be described as trying economic conditions. The primary focus in this year's budget development process has been to balance expenses with anticipated revenues without any reduction in services provided to the public. The following Budget Message attempts to summarize these efforts and highlights significant changes and other related issues.

Budgeting Principles:

The City's budget represents the financial status and service delivery plans for the City. It is a tool for the City Council and Mayor to establish prioritized goals for the next fiscal year. The budget is used to bring objectives and goals into being. It is a means by which the City Council and administration can express its desires to the citizens and staff. As an accounting device, the budget allows staff to keep a watchful eye on the City's financial integrity and to measure performance. As can be seen, the City's budget is a multifaceted tool used for many purposes.

The budget fulfills four roles: policy, operations, communications, and a financial guide. First and foremost the budget is a policy document; it is usually the most important policy document that the City Council will deliberate in any year. The budget reflects the City's priorities in providing services to the public. No city can be all things to all people; most services cost money and there just isn't enough money to go

around to cover the cost of everyone's requests. Therefore, the City has to prioritize services and programs and make difficult decisions about what gets funded and what doesn't.

The budget is also an operations guide. As much as practical, we have provided information about the items included in the budget. The budget sheets identify many of the major expenditures in the budget for many line items. Personnel and benefits are identified, capital outlay purchases (those items over \$1,000) are identified, and many of the services charged to the City are identified. This detail not only helps the City Council in deciding what to fund or eliminate from the budget, it also lets the City staff know what is or is not included in the budget. The budget also helps to make the coding of expenditures much easier throughout the fiscal year. As an operations guide, the budget is a valuable resource throughout the fiscal year as issues arise or priorities change.

The budget is also a financial document. It identifies the funds the City receives and money the City spends. The budget helps explain the financial condition of the City. Keeping the City in a sound financial condition is a primary responsibility of the City Council and City staff. In preparing the budget, we recognize the impact our decisions make on the overall financial health of the City.

The budget is also a communications device. It helps inform the citizens about the City's financial condition and the services the City provides. Sometimes special interests only look at their own particular concerns and are unaware of the multitude of problems and issues facing the City. By having a well-presented document, the City Council and staff can better explain to citizens our priorities and policies in providing City services.

Legal Requirements:

The budgeting process in every Texas City, without regard to size, must comply with the requirements of the Texas Tax Code. In addition, the budgeting process in the City of Lago Vista is governed by the Lago Vista City Charter. These documents require that a city must comply with ten tenets.

1. The City Council must adopt an annual budget and conduct the financial affairs of the City in strict conformance with the budget.
2. The budget for each fiscal year must be adopted prior to the first day of that fiscal year. In accordance with our home rule charter the new fiscal year begins on October 1st and runs through September 30th.

3. The budget must list all proposed expenditures to be made that fiscal year and compare them with expenditures for the same purpose during the prior fiscal year.
4. The budget must show a complete financial statement for the City including all debts and financial obligations, a projected cash position for the City at the end of the fiscal year, total projected revenues for the current fiscal year, and estimated revenues for the next fiscal year.
5. All projected activities and projects the City will participate in must be defined as accurately as possible and an estimated price for each activity must be affixed to it.
6. The City's budget office, in Lago Vista's case, the City Manager, must prepare a proposed budget for the consideration of the City Council.
7. The proposed budget must be filed with the City Clerk/Secretary and be made available to the public no less than 30 days prior to the date the Council will set the property tax rate for the next fiscal year.
8. The City Council must hold two public hearings if the proposed tax rate exceeds the effective tax rate or rollback rate, whichever is lower. If the actual tax rate exceeds the rollback the citizens of the community may file a petition calling for an election to rollback the taxes.
9. The budget may be changed by the City Council as they see fit after the completion of the public hearing.
10. After adoption of the final budget by majority vote of the City Council, copies must be filed with the City Clerk/Secretary and made available to the public.

Budget Format:

The budget is divided into funds and departments. Lago Vista's Budget is divided into the following Fund categories: General Fund, Utility Fund, Golf Course Fund, Hotel Occupancy Fund, Park Fund, Construction Fund, Impact Fee Fund, and the Debt Service Fund. The General Fund includes all expenditures for the General Administration, Building Maintenance, Development Services, Finance, Municipal Court, Dispatching, Police, Public Works, Aviation, Recreation and Library departments. The Utility Fund includes all funding for the Utility Administration, Water Services, Water Plant One, Water Plant Two, the Sewer Plant, Sewer Services and the Effluent Disposal departments. The Golf Course Fund includes revenues and expenditures for the Lago Vista Municipal Golf Courses including both the Lago Vista and Highland Lakes Courses and is divided into two divisional budgets which include the Pro Shop/Snack Bar and the Golf Course Maintenance Operations. The Hotel Occupancy Fund includes revenues generated by the Hotel/Motel Occupancy Tax and includes all expenditures related

to that fund. The Park Fund includes all financial transactions related to the capital expenses and improvements to the City's Sports Complex and Swimming Pool. The Construction Fund depicts all financial activity related to the City's Capital Improvement Program. The Impact Fee Fund includes all revenues collected and expenditures under the Impact Fee Ordinance. The Debt Service Fund includes all revenues and expenses related to the City's debt.

Changes in Budget Format from Previous Year:

There are no major changes in format from previous years in the Proposed 2013/14 Budget.

Factors Affecting the 2013/14 Budget:

The 2013/14 Budget as proposed is a product influenced by a number of factors which have affected both revenues and expenses. Specific factors of major significance include:

1. The downturn in economic conditions continues to result in a decrease in the overall value of taxable property in the community due to devaluations which will result in lower ad valorem tax revenue to support general fund M&O expenses and debt service expenses without a significant increase in the City's tax rate.
2. The economic climate has and will continue to affect sales tax revenues generated in Lago Vista. However, recent trends and projections indicate that Sales Tax Revenues will experience a nominal increase.
3. The economic conditions continue to result in slow growth in the community in terms of new developments, building permits, other permits, water and sewer taps, and other such activities. However, projections show that the time is right for one or more of the new developments, i.e. Tessera, to start developing in 2014.
4. The Budget anticipates a rather nominal inflationary cost increase of 5% in some goods and services and somewhat larger increases in specific commodities such as electricity, raw water and chemicals. The cost of fuel is anticipated to remain relatively higher than in prior years.
5. The Police Department Budget includes an increase in revenue through a \$5 per alarm permit fee for both new and renewing permits.
6. The Golf Course Revenue shows a significant increase in revenue from the 2012/13 Budget as fees have increased across the board for memberships and services.

7. Revenue for water services includes a temporary Drought Emergency Fee of \$10 per LUE that will be assessed each billing cycle any time that Council declares that we have reached Stage 2B Water Conservation Measures or higher. That fee is to cover the loss of revenue that would otherwise be received if utility customers were not under strict rationing.

Budget Goals and Objectives:

The 2013/14 Budget was developed and prepared with several goals and objectives in mind. These goals include the following items.

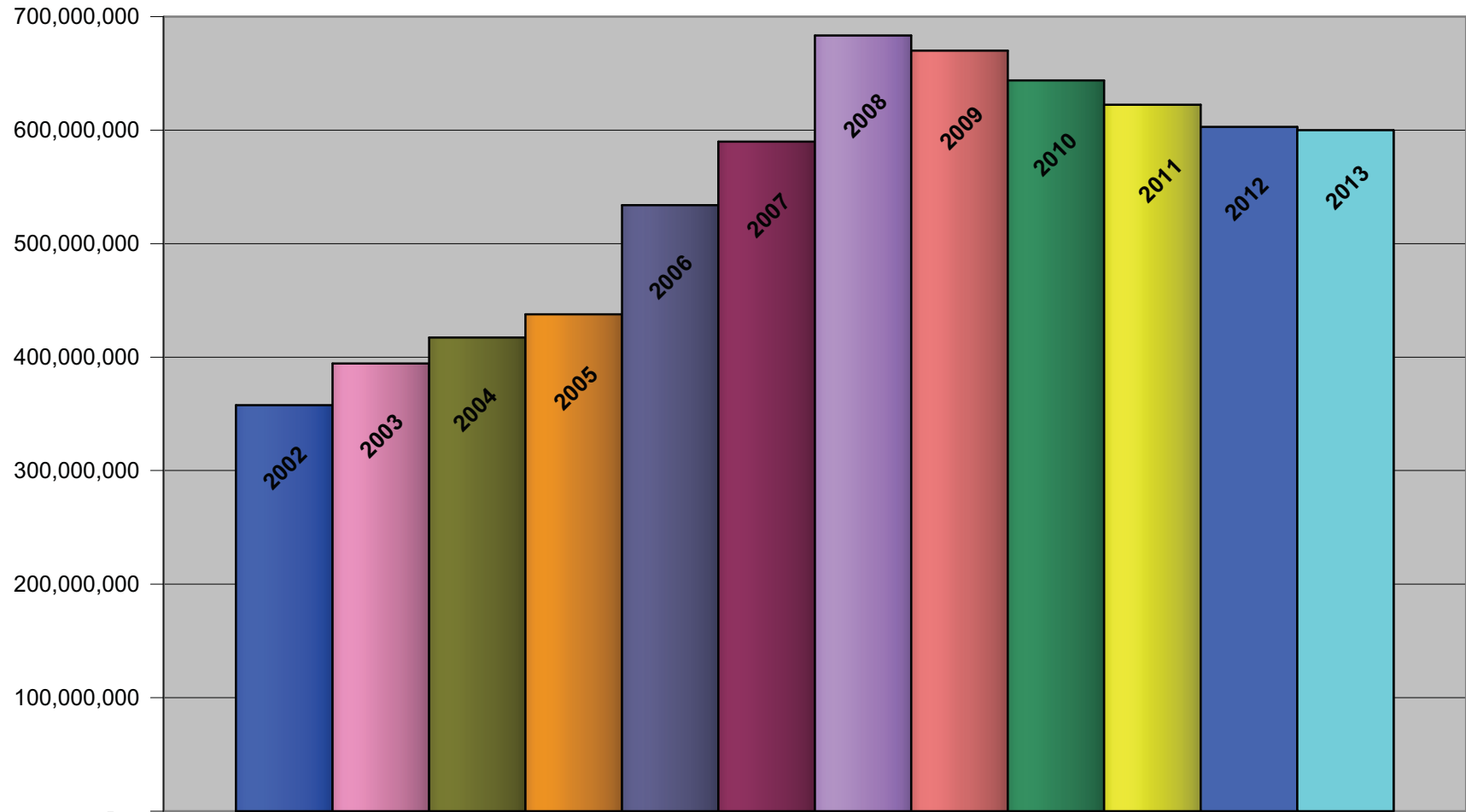
1. Balance recurring annual expenses with annual recurring revenues in order to reduce dependency on cash reserves and one time revenues to balance the Budget.
2. Maintain a positive Fund Balance in the Utility Fund.
3. Maintain staffing levels in all departments with modest staffing increases in the Utility Department for laborers to increase construction activities.
4. Maintain existing levels of service for the citizens of Lago Vista.
5. Provide funding for market adjustments and/or cost of living raises for City employees and the continuation of the Employee Rewards Program in an effort to recognize and reward employees for their contributions to the City's excellent financial performance during the 2013/14 Fiscal Year.
6. Provide for replacement of older vehicles and equipment.

Ad Valorem Tax Calculations:

Decline in Tax Base

According to the most recent certified tax rolls from the Travis County Central Appraisal District (TCAD) the value of taxable property in Lago Vista is projected to be \$600,135,654 which reflects a decrease in value of \$2,694,821 below the total tax value for 2012/13 Fiscal Year. This decrease in valuation occurred despite an increase in property value of new improvements of \$3,949,983. The following graph depicts the changes in tax base over the last ten years.

Changes in Tax Base



2013 Truth in Taxation Calculations

A. 2013 PROPERTY VALUES:	CERTIFIED VALUE	\$	535,936,801
	PROTESTED VALUE	\$	64,198,583
	UNLISTED VALUE	\$	0
	2013 TOTAL TAXABLE VALUE	\$	600,135,654
B. 2012 TOTAL TAXABLE VALUE		\$	602,830,475
C. 2012 TAXABLE VALUE OVER-65 & DISABLED CEILINGS		\$	0
D. 2012 TAXABLE VALUE LOST ON COURT APPEALS		\$	0
E. 2012 DEANNEXED TAX VALUE		\$	0
F. 2012 TAXABLE VALUE BECOMING EXEMPT IN 2013		\$	1,664,282
G. 2012 TAXABLE VALUE LOST ON SPECIAL APPRAISAL		\$	0
H. 2013 TAXABLE VALUE POLLUTION CONTROL EXEMPTION		\$	0
I. 2013 TAXABLE VALUE OVER-65 & DISABLED CEILINGS		\$	0
J. 2013 TAX. VALUE OF PROP. ANNEXED > JAN. 1, 2012		\$	0
K. 2013 TAX. VALUE OF NEW IMP. ADDED > JAN. 1, 2012		\$	3,949,983
L. 2012 TAX RATES	M & O	\$	0.2948 /\$100
	I & S	\$	0.3352 /\$100
	TOTAL TAX RATE	\$	0.6300 /\$100
M. M&O YEAR END FUND BALANCE		\$	0
N. I&S YEAR END FUND BALANCE		\$	0
O. 2013 TOTAL DEBT SERVICE NEEDED		\$	2,593,343.00
AMOUNT PAID FROM FUNDS IN SCHEDULE A		\$	0.00
AMOUNT PAID FROM OTHER SOURCES		\$	583,000.00
ADJUSTED 2013 DEBT SERVICE		\$	2,010,343.00
P. 2012 EXCESS DEBT TAX COLLECTIONS		\$	0.00
Q. CERTIFIED 2013 ANTICIPATED COLLECTION RATE %		%	100.00%
R. FUNCTION OR ACTIVITY TRANSFER (+/-)		\$	0
S. REFUNDS FOR TAX YEARS PRIOR TO 2012		\$	2,041.98
	M&O PORTION	\$	955.52
T. TCEQ CERTIFIED POLLUTION CONTROL EXPENSES		\$	0
U. 2012 TAXES IN TAX INCREMENT FINANCING (TIF)		\$	0
V. TIF CAPTURED APPRAISED VALUE		\$	0
W. ENHANCED INDIGENT HEALTH CARE EXPENDITURES		\$	0
X. INCREASED AMOUNT OF INDIGENT HEALTH CARE		\$	0

Effective Tax Rate	0.6356
Effective M & O Tax Rate	0.2974
Rollback M & O Tax Rate	0.3211
Debt Rate	0.3349
Schedule A Funds Needed for Above Debt Rate	488.69
Debt Rate Reduction Using Above Schedule A Funds	0.0000

Roll Back Rate: **0.6560**

Hearing Limit Rate* **0.6356**
 *Lower of Rollback Rate or Effective Rate

Statement of Increase/Decrease: **INCREASE** by 14,588

Maximum Small Taxing Unit Rate = 0.0833

**NOTICE OF EFFECTIVE TAX RATE,
 ESTIMATED UNENCUMBERED FUND BALANCES, AND DEBT SERVICE**

I, Bruce Elfant, Tax Assessor-Collector for Travis County, in accordance with Sec. 26.04, Texas Property Tax Code, provide this notice on 2013 property tax rates for your jurisdiction. This notice presents information about three tax rates. Last year's tax rate is the actual rate the taxing unit used to determine property taxes last year. This year's effective tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's rollback tax rate is the highest tax rate the taxing unit can set before taxpayers can start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

LAST YEAR'S TAX RATE:

Last year's operating taxes	\$ 1,777,144.24
+ Last year's debt taxes	\$ 2,020,687.75
= Last year's total taxes	\$ 3,797,831.99
/ Last year's tax base	\$ 602,830,475.00
= Last year's total tax rate	\$ 0.6300 /\$100

THIS YEAR'S EFFECTIVE TAX RATE:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$ 3,789,389.00
/ This year's adjusted tax base (after subtracting value of new property)	\$ 596,185,671.00
= This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$ 0.6356 /\$100

THIS YEAR'S ROLLBACK TAX RATE:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent health care expenditures)	\$ 1,773,193.45
/ This year's adjusted tax base	\$ 596,185,671.00
= This year's effective operating rate	\$ 0.2974 /\$100
x 1.08 = This year's maximum operating rate	\$ 0.3211 /\$100
+ This year's debt rate	\$ 0.3349 /\$100
= This year's rollback rate	\$ 0.6560 /\$100

Statement of Increase/Decrease

If City of Lago Vista	
adopts a 2013 tax rate equal to the effective tax rate of	\$ 0.6356
per \$100 of value, taxes would	INCREASE
compared to 2012 taxes by	\$ 14,588.00

Schedule A: Unencumbered Fund Balances:

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Maintenance & Operations	\$ 0
Interest & Sinking (Debt)	\$ 0
Total	\$ 0

Recommended Tax Rate

The decline in the tax base as projected by the Travis County Tax Appraisal District would allow for an increase in the current tax rate for the City of Lago Vista and still result in a tax decrease at or below the effective tax rate. Based on the Truth in Taxation calculations the Debt Service Tax Rate required to support Debt Service payment for the year is \$0.3349 assuming a debt service buy down from other funds of

\$583,000. The required Debt Service Tax Rate represents a slight decrease of \$0.0003 in the Debt Service Tax Rate of the 2012/13 fiscal year. Given the Debt Service Tax Rate needed to support Debt Service Payments for the year, the M&O portion of the tax rate would calculate at \$0.2951 in order to maintain the existing total Tax Rate of \$0.63 per \$100 valuation. Based on the reduction in total tax value and the attempt to maintain the 2013/14 Debt Service and M&O Tax Rates at existing levels, decreases in total tax revenues below the prior year would need to be offset from other sources. The decrease in Debt Service Ad Valorem tax revenues will be offset by buy down of the debt by \$583,000 coming from the Impact Fee Fund. The decrease in total tax values will generate M&O Ad Valorem tax revenues of \$1,771,000 which represents an \$6,229 decrease in M&O tax revenues below such revenues budgeted for 2012/13 and a decrease below 2011/12 revenues of \$70,930. Based on the Truth in Taxation Calculations the City's Effective Tax Rate is calculated at \$0.6356 which is the rate needed to essentially generate the same amount of tax revenues as in the prior year and would be considered as a stable tax rate. In order to adequately support the Annual Budget, staff is recommending an overall Tax Rate of \$0.65 which would be an increase in taxes. Under this approach the City Debt Service portion of the Tax Rate would be set at \$0.3349 and the M&O portion of the Tax Rate would be set at \$0.3151. The proposed M&O Tax Rate of \$0.3151 would represent a tax increase of \$0.0144 above the Effective Tax Rate.

In accordance with the Truth in Taxation Calculations the tax rollback rate is established at \$0.6560 which allows for a maximum M&O Tax Rate of \$0.3211 without the possibility of a tax rate rollback referendum. Should the Council elect to adopt the Effective Tax Rate of \$0.6356 rather than the rate recommended by Staff, the difference would result in a decrease of \$86,419.53 in ad valorem tax revenue. Should the Council choose to adopt the Rollback Tax Rate of \$0.6560 the difference over the recommended tax rate would generate an additional \$36,008.14 in ad valorem tax revenue.

Salary Adjustments and Employee Compensation:

As proposed the 2013/14 Budget provides funding for increases in employee compensation through merit or market adjustment increases in the amount of \$56,434.76. An additional 3% raise has been budgeted for all other full time employees, not receiving merit or market adjustment increases, who have been employed with the City for at least 6 months in the amount of \$45,478.03.

The 2013/14 Budget continues the Employee Rewards Program which the City implemented three years ago as a method of rewarding employees by sharing a small portion of the savings they helped generate for the City during the prior fiscal year. As proposed, this year's program will provide each employee with a \$300 reward payment in December with the City covering all cost of related benefits and taxes. To be eligible for the reward the employee must have been employed by the City for at least 6 months during the prior fiscal year and be in good standing with the City. The total cost of this program is \$24,900.

Consolidated Statement:

The Consolidated Statement contained within the proposed Budget reflects summary financial information for revenues and expenditures for all departments and all funds. This Statement also presents the end of the year financial projections indicating the City’s financial position as a result of the revenues and expenses contained in the Budget.

The Consolidated Statement for the 2013/14 Budget as proposed includes the following information.

General Fund

Total Revenues	\$4,639,885
Total Expenses	<u>\$4,506,316</u>
Surplus (Deficit)	\$ 133,569

Golf Course Fund

Total Revenues	\$1,404,050
Total Expenses	<u>\$1,391,065</u>
Surplus (Deficit)	\$ 12,985

Utility Fund

Total Revenues	\$3,969,025
Total Expenses	<u>\$3,950,654</u>
Surplus (Deficit)	\$ 18,371

Combined Major Operating Funds:

Total Revenues	\$10,012,960
Total Expense	<u>\$ 9,848,035</u>
Surplus (Deficit)	\$ 164,925

Hotel Occupancy Fund	
Total Revenues	\$ 80,416
Total Expenses	<u>\$ 60,500</u>
Surplus (Deficit)	\$ 19,916

Construction Fund	
Total Revenues	\$ 5,968,642
Total Expenses	\$12,362,835
Transfer to Debt Service	<u>\$ 0</u>
Surplus (Deficit)	(\$6,394,193)

Impact Fee Fund	
Total Revenues	\$ 51,324
Total Expenses	<u>\$ 583,000</u>
Surplus (Deficit)	\$ (531,676)

The Hollows – Centex	
Total Revenues	\$ 0
Expenditures	<u>\$ 0</u>
Surplus (Deficit)	\$ 0

Debt Service Fund	
Total Revenues	\$2,009,854
Interest Income	\$ 675
Buy Down of Debt	\$ 583,000
Total Expenses	<u>\$2,593,707</u>
Surplus (Deficit)	(\$ 178)

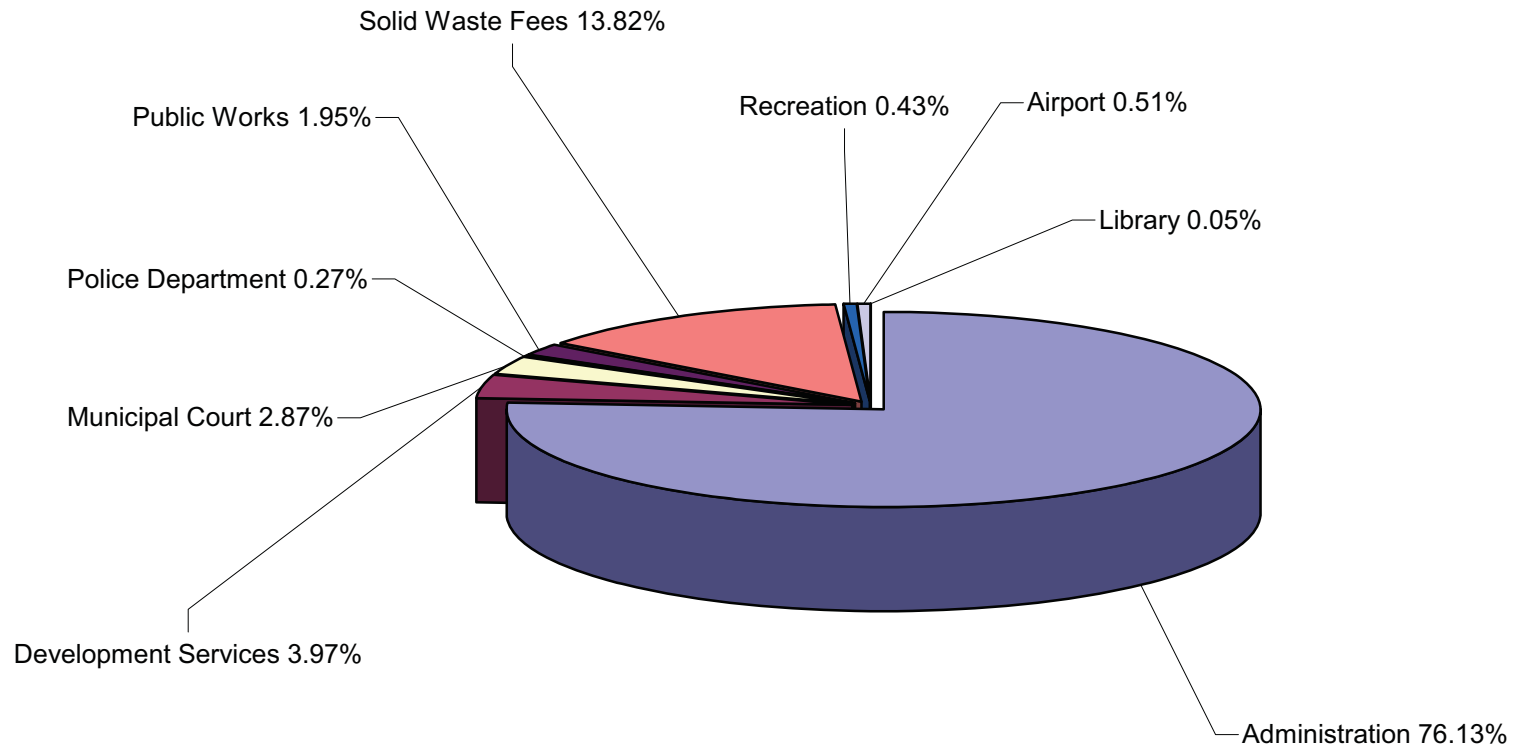
Park Fund		
Total Revenues	\$	226
Total Expenses	\$	<u>0</u>
Surplus (Deficit)	\$	226

General Fund Revenues and Expenses:

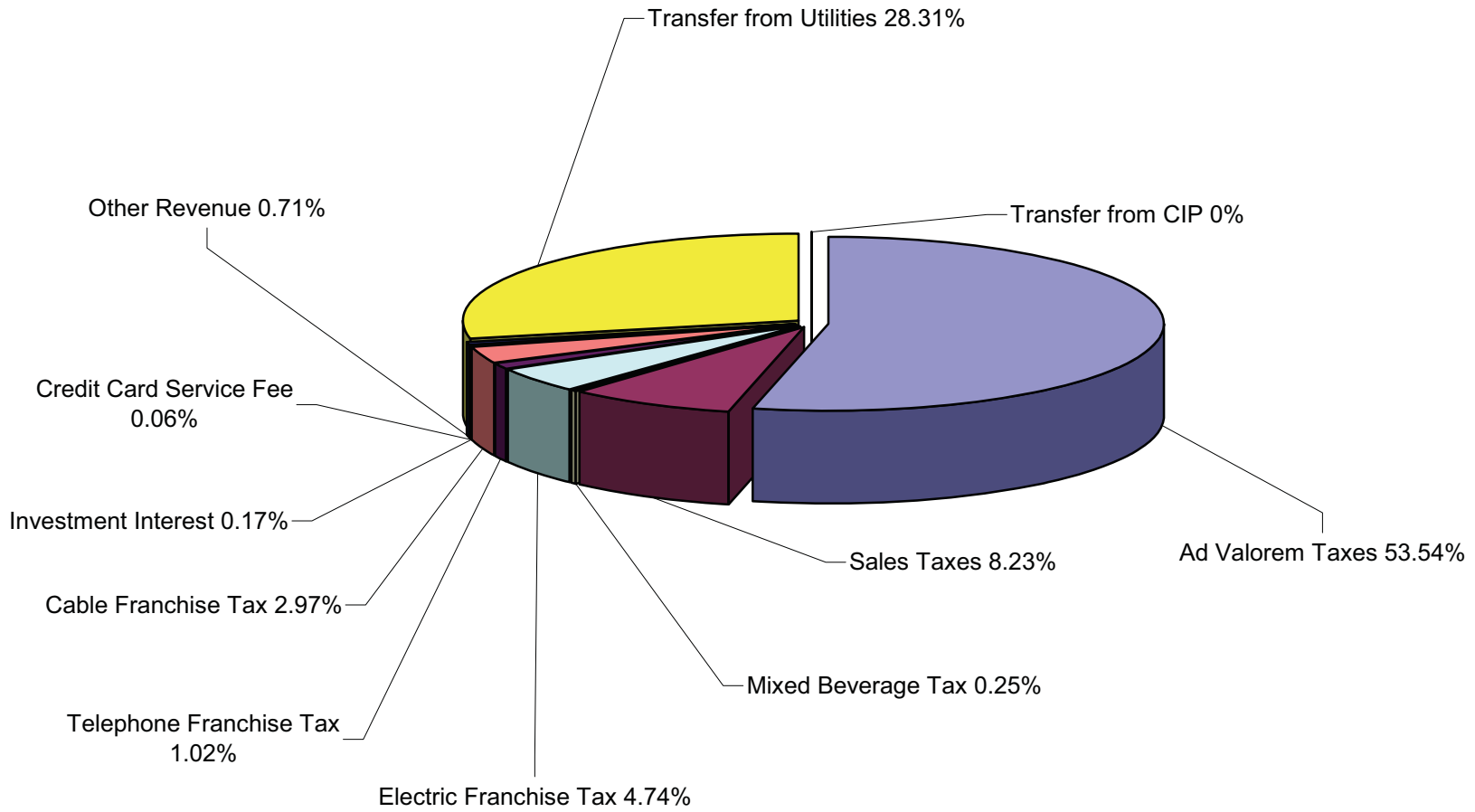
Revenues

General Fund Revenues are generally divided into sub-categories including Administration Taxes and Fees (taxes, franchise fees and transfers), Municipal Court Revenues (fines), Police Department Revenues (contributions, grants and fees), Development Service Revenues (Building, Zoning, Site Plan, Annexation Fees and reimbursements for professional services), Public Works Revenues (contributions and fees), Recreation Revenues (pool fees), Airport Revenues (POA contribution) and Library Revenues (fines and fees). As included in the 2013/14 Budget, General Fund Revenues are projected at \$4,639,885 which represents a 6.927531756% (\$300,605) increase above the 2012/13 Budget. The proposed Budget includes an increase above the 2012/13 Budget of \$113,798.45 in ad valorem tax revenue based on the recommend M&O Tax Rate of \$0.3151. General Fund revenue projections also include a transfer from the Utility Fund to the General Fund in the amount of \$1,000,000. Other categories of revenues in the General Fund are expected to increase slightly or remain comparatively stable. The following graph entitled General Fund Revenues depicts the percentage of General Fund Revenues by major Category. The next graph entitled Administration Revenues provides a breakdown by major line item within the Administration Category which constitutes the lion's share of General Fund Revenues.

General Fund Revenue



Administration Revenue



Expenses

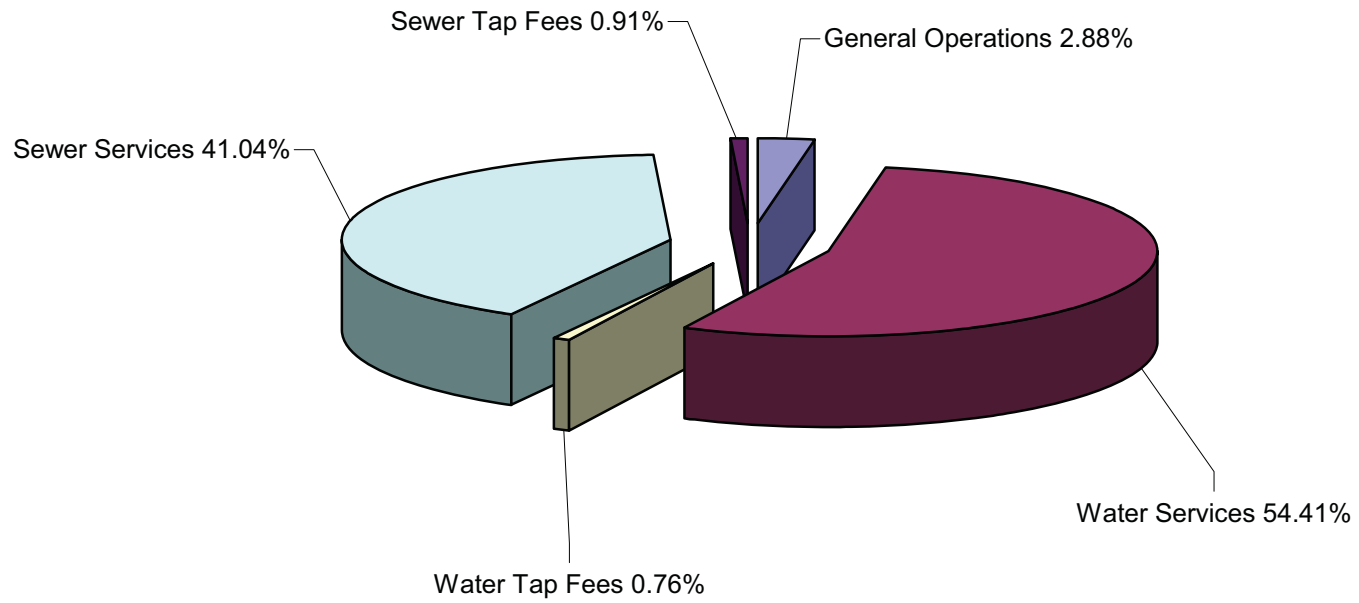
General Fund expenses for the 2013/14 Fiscal Year are projected to total \$4,506,316 which represents a 2.997398377% (\$139,246) decrease from the 2012/13 Budget. As proposed the Budget reflects efforts to maintain existing service levels while reducing expenditures.

Utility Fund Revenues and Expenses:

Revenues

Total Utility Fund Revenues for the 2013/14 Fiscal Year are projected at \$3,969,025 which represents a 2.409722489% (\$93,392) increase over the 2012/13 Budget. The primary source of utility revenues includes service fees charged for water and sewer service, and tap fees. As proposed, the 2013/14 Budget anticipates that demand for service due to growth will increase. Impact fee revenues are expected to increase with new developments such as Tessera beginning to build out. Tap fee revenues are based on 30 new connections which are consistent with current year projections. The following graph depicts a break down of Revenue Funds by percentages. Specific changes in revenues are included in the revenue detail sheets.

Utility Fund Revenue



Expenses

Total expenditures for the Utility Fund are projected at \$3,950,654 which represents a 3.813884897% (\$145,138) increase over the 2012/13 Budget. As proposed the Utility Fund Transfer to the General Fund is at \$1,000,000 to reimburse the General Fund for Utility related Debt Service Payments. As proposed, the Utility Budget increases staffing levels. The Utility Budget includes funding for the replacement of older trucks and equipment. Specific changes are depicted in detail in the Departmental Narratives and in the Departmental Line Items.

Golf Course Fund:

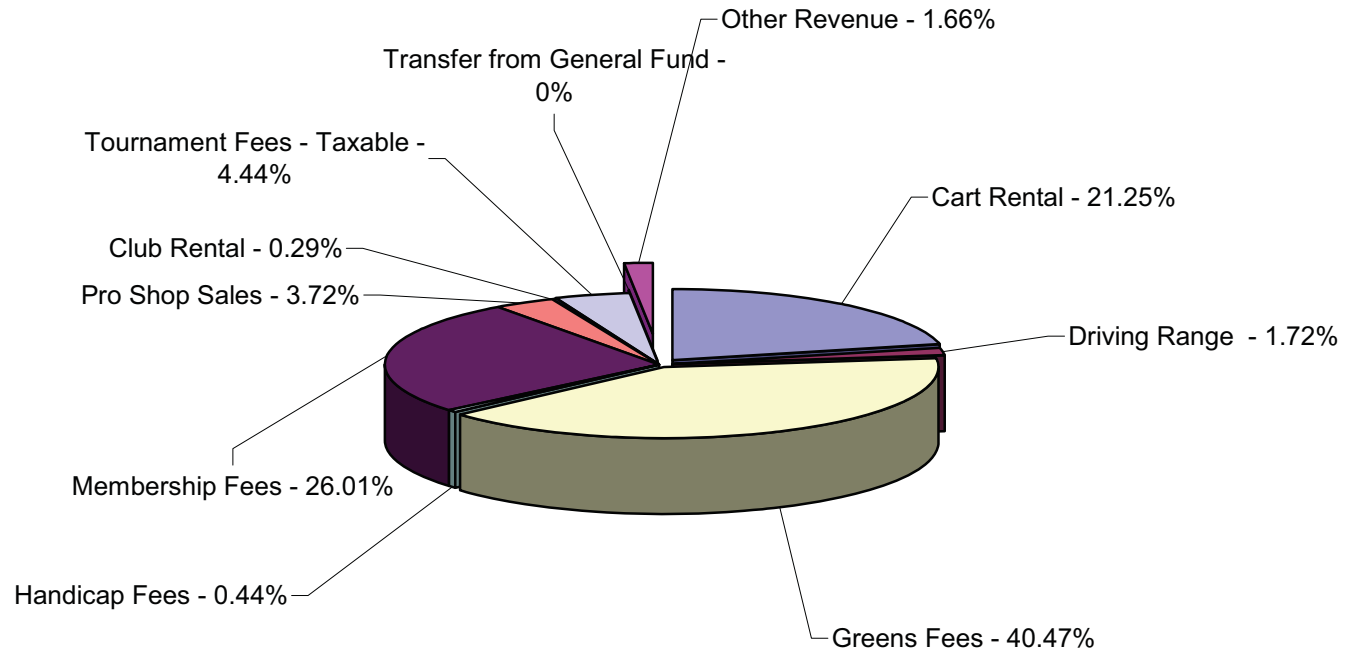
Revenues

The 2013/14 Budget projects Golf Course Revenues to total \$1,404,050 which includes income generated by both the Lago Vista and Highland Lakes Courses. In effect revenues generated by the courses are anticipated to increase by 7.955266284% (\$103,465) over the prior year's Budget. Financial performance of the golf courses is improving and due to increased revenues, the courses are projected to break even.

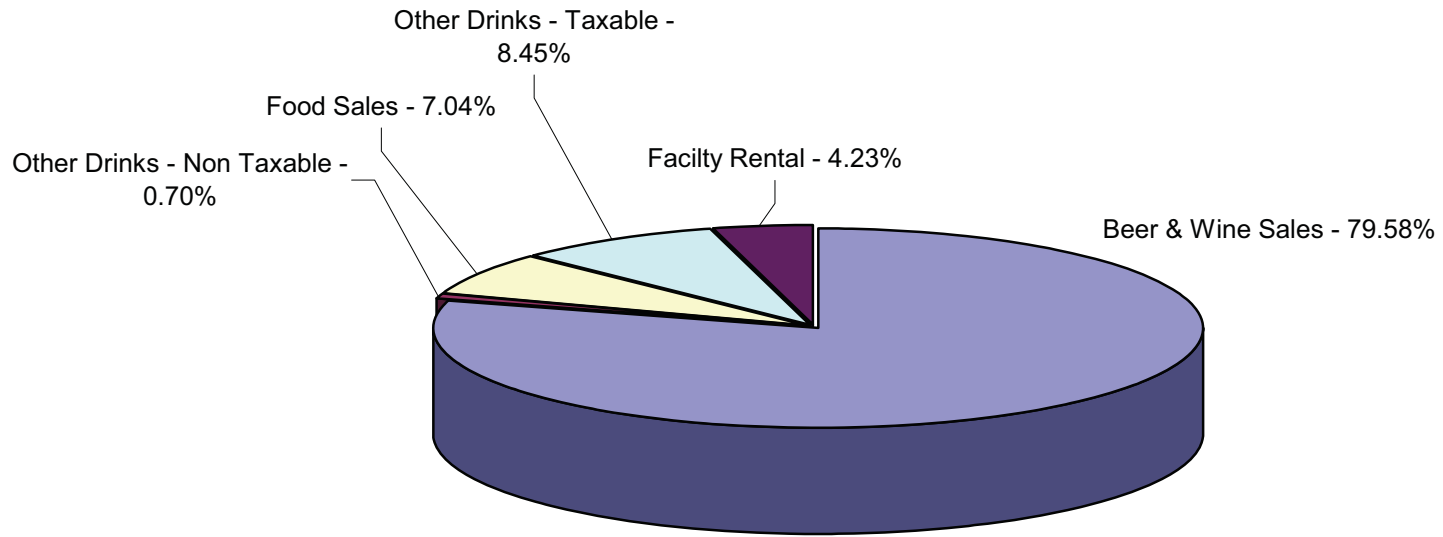
Expenses

Total expenses for the Golf Course for the 2013/14 Fiscal Year are estimated at \$1,391,065 for the operation and maintenance of both courses which represents a 5.442903933% (\$71,806) increase in expenses over the 2012/13 fiscal year. The Pro Shop/Snack Bar Budget is expected to total \$599,982 and the Maintenance Budget is estimated to total \$791,083.

Golf Course Pro Shop Revenue



Golf Course Snack Bar Revenue



Hotel Occupancy Fund:

Revenues

Total Bed Tax Revenues for the 2013/14 Fiscal Year are projected at \$80,416.

Expenses

Based upon revenue projections and requests for funding from eligible organizations the 2013/14 Budget provides for an increase in funding for most organizations. As proposed the 2013/14 Budget includes funding provisions as follows: \$36,000 to the Chamber of Commerce for Tourism Purposes; \$3,500 for the 4th of July Celebration; \$2,000 for Christmas Lighting; \$3,000 for the Song Bird Festival; \$3,000 for the Lago Vista Players; \$3,000 for the Hill Country Singers; \$5,000 for the City’s Anniversary Party; \$3,000 for the Lake Travis Music Theatre, and \$2,000 for Miscellaneous Expenses for a total expense of \$60,500.

Construction Fund:

The Construction Fund revenues and expenses are still being determined for the 2013/14 Fiscal Year. Proceeds supporting these expenses originate from various sources including the 2006 CO Issue, the 2008 CO Issue, Contributions by Developers, and interest income generated from investments. Expenses from this fund include projects from the 2006/07 CIP, 2007/08 CIP, 2008/09 CIP, the 2009/10 CIP, 2010/11 CIP, 2011/12 CIP and the 2012/13 CIP. The City expects to complete or nearly complete several open projects in the upcoming fiscal year. Expenditures toward that end are +/- \$4,962,835.00. The income to cover those projects has already been received or is expected to be received on a reimbursement policy with the respective project sources. The Mayor and City Council have determined that it is imperative to ensure that water will be available to the City of Lago Vista in the event that the drought continues. Provisions for that include building a water intake pipeline that will reach further out into Lake Travis. The project is expected to cost between six and seven million dollars. Revenue for the project will come first from all available unencumbered money that the City has in existing bank accounts. When those funds have been depleted, the Council will address whether it is necessary to get bonds to complete the project. Specific revenue data and expenses are covered in detail in the Construction Fund Budget.

Impact Fee Fund:

The Impact Fee Fund revenue projections are based on 20 new connections for water and 20 new connections for sewer at a cost of \$1,250 each which will generate \$50,000 in revenues. Interest income of approximately \$1,324 is anticipated in this fund during the year. Expenditures in the amount of \$583,000 have been included for use in debt service payments to buy down the debt and reduce the I & S tax rate needed to fund debt service payments.

The Hollows-Centex Fund:

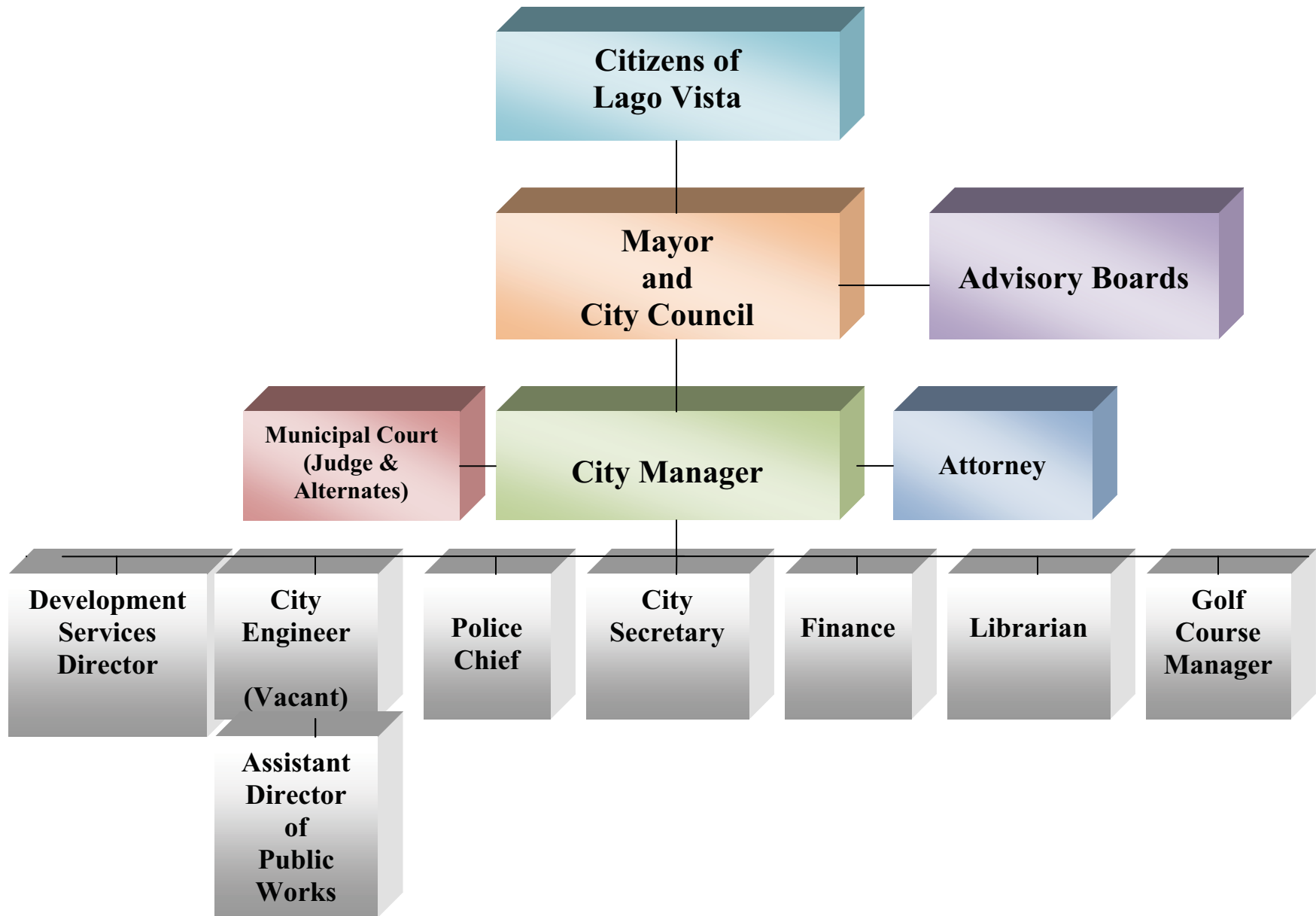
As prepared the 2013/14 Budget reflects no financial activity in this fund. The original purpose for the Hollows-Centex Fund was to use it in the build out of water and sewer taps for vacant lots located in the Hollows subdivision as needed. Centex has signed off that they will not hold the City of Lago Vista to that original purpose. City Council has determined that those funds can be used in the present drought emergency. The Logic Account for the Hollows-Centex Fund was closed in September 2013 and transferred to the Drought Emergency Fund.

Debt Service Fund:

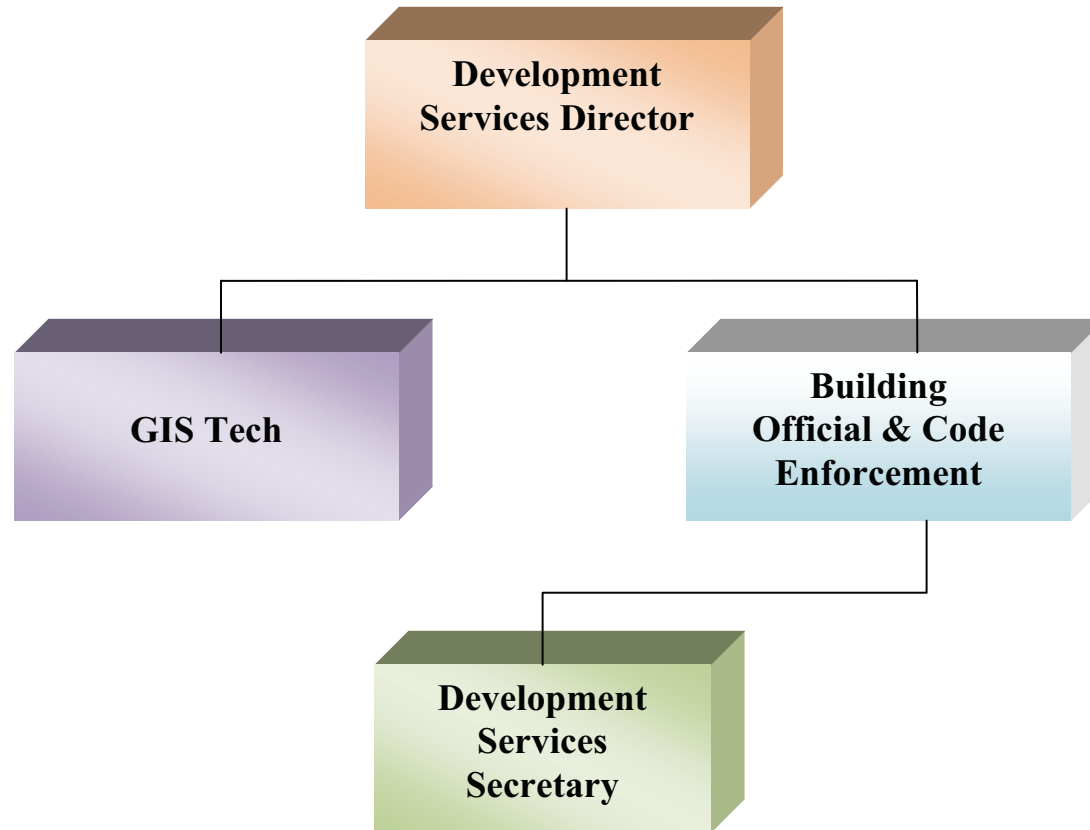
Debt Service revenues which are generated through ad valorem taxes are projected at \$2,009,854 for the 2013/14 Fiscal Year. The proposed Budget estimates nominal Accumulated Interest Earnings of \$675 and \$583,000 from the Impact Fee Funds. Total Debt Service expenses are projected at \$2,593,707.

Parkland Dedication Fund:

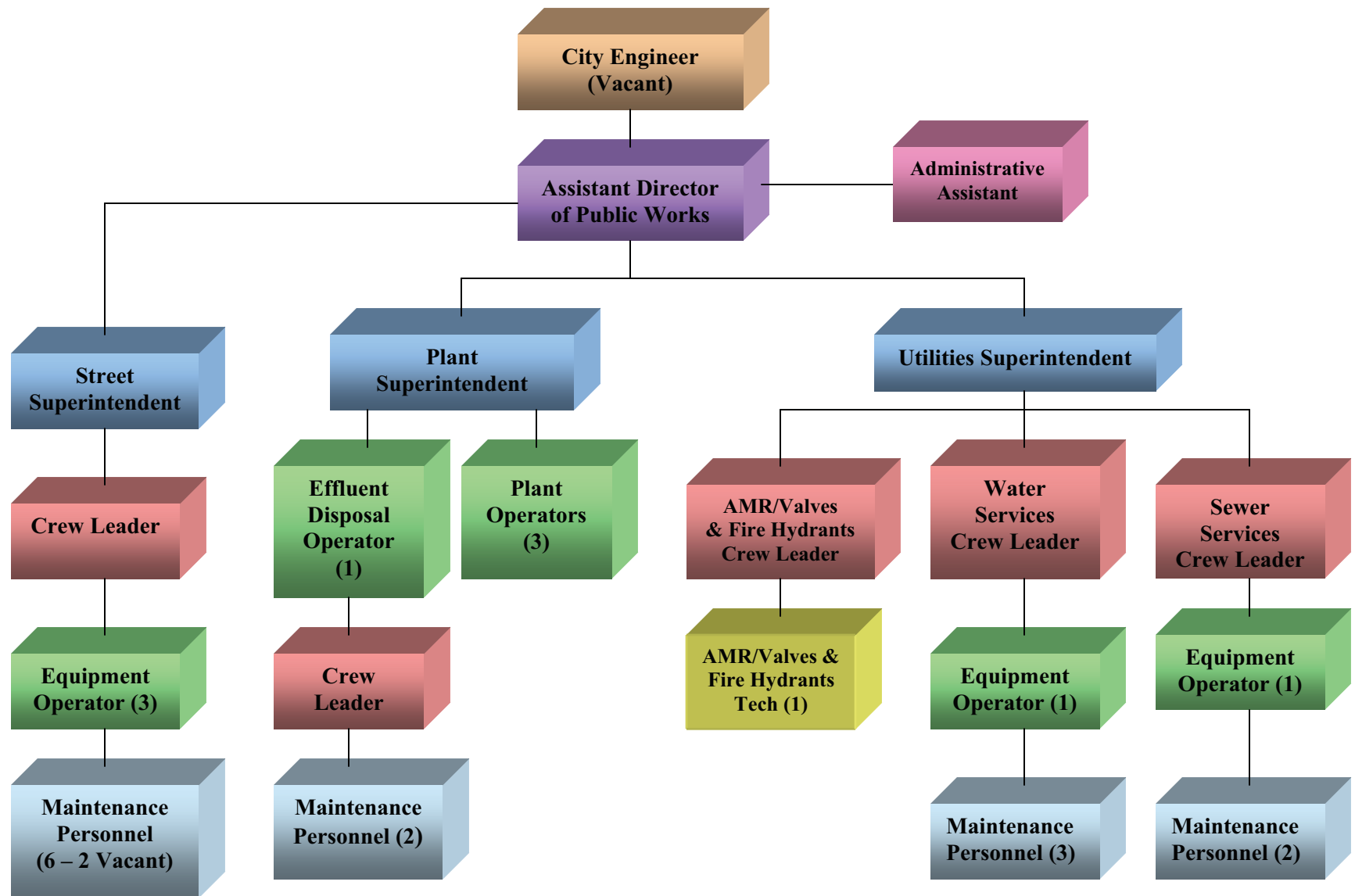
The 2013/14 Budget anticipates that there will be no activity in this fund during the year.



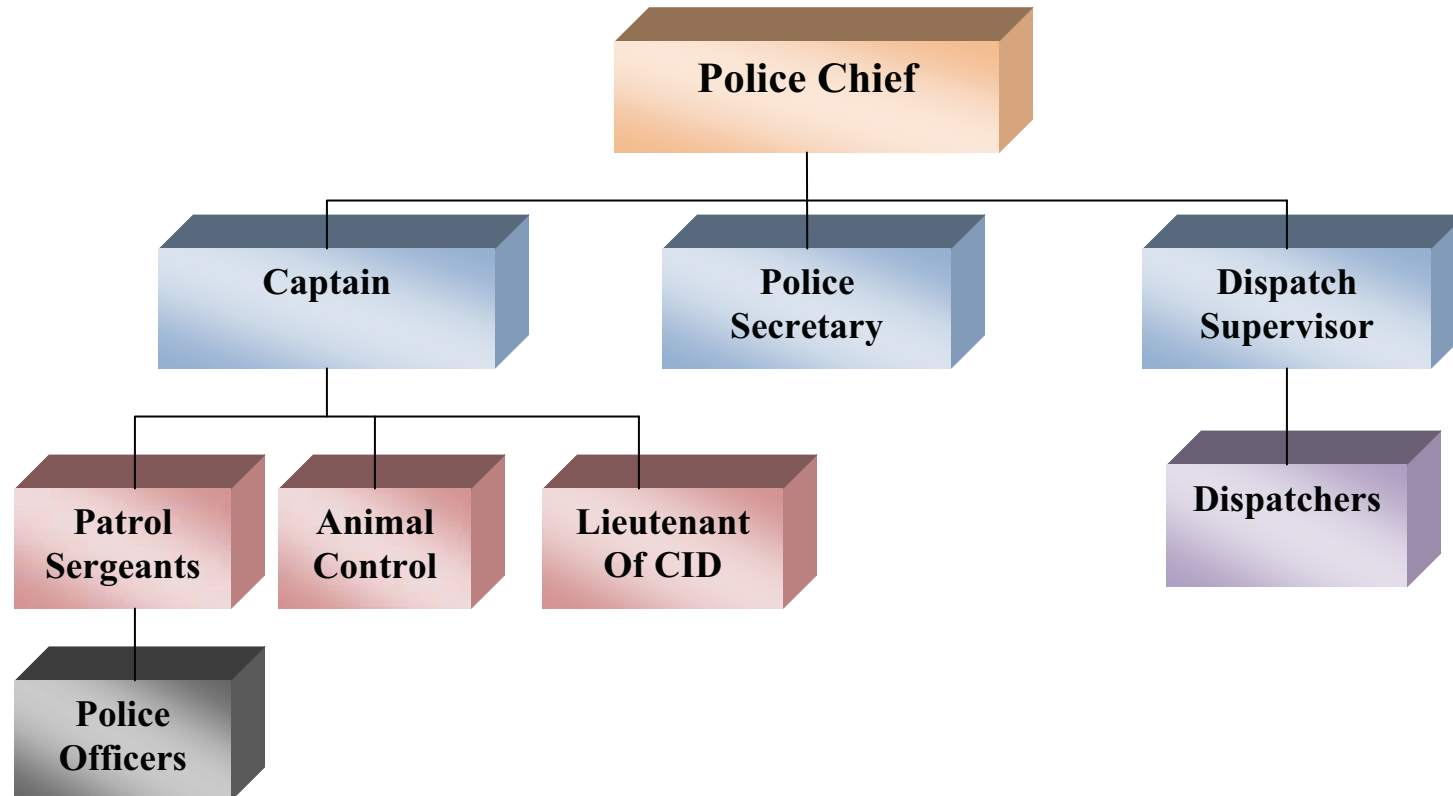
Development Services



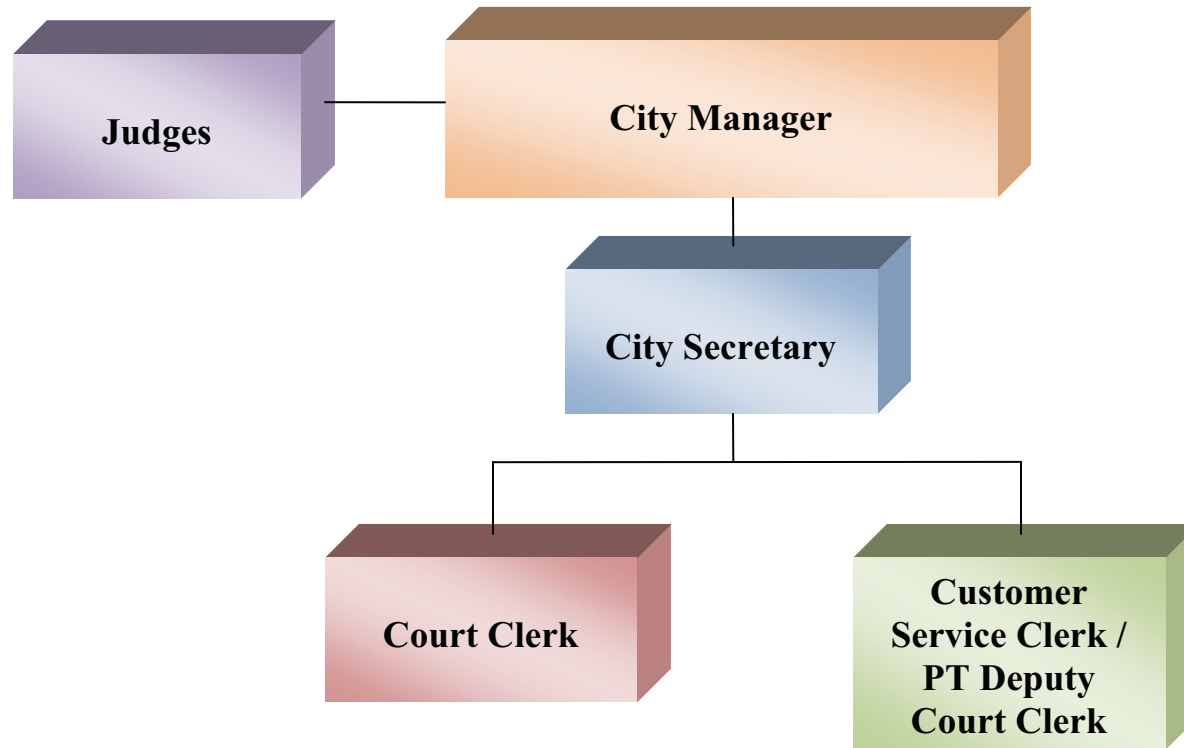
Public Works and Utility Departments



Police Department

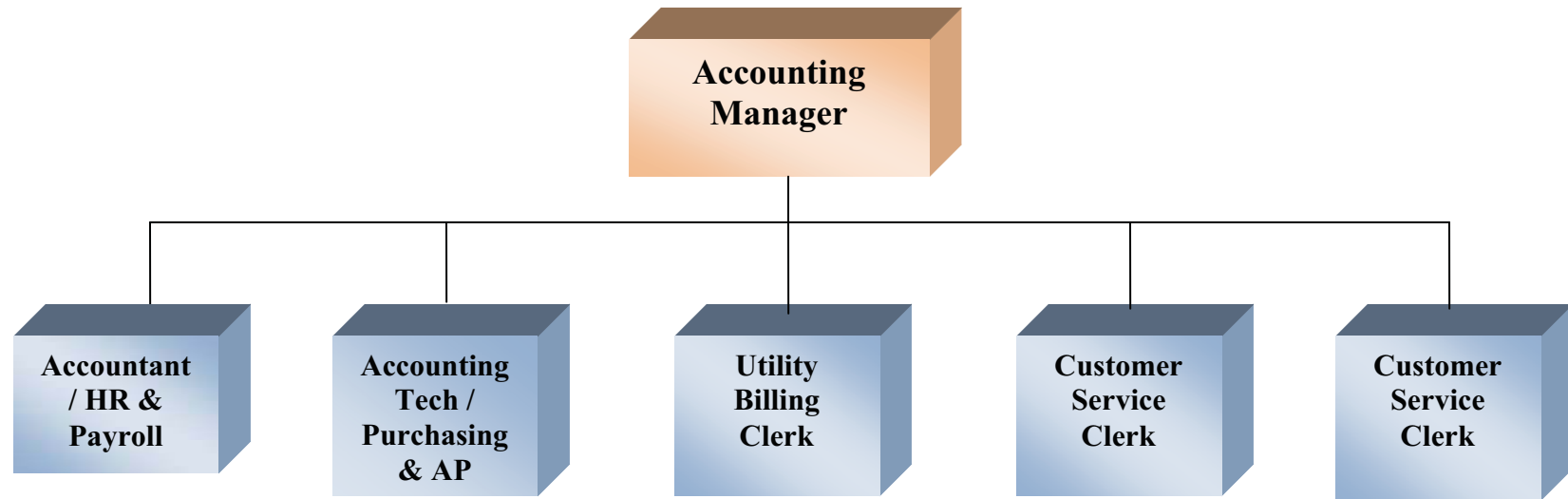


Administration & Municipal Court



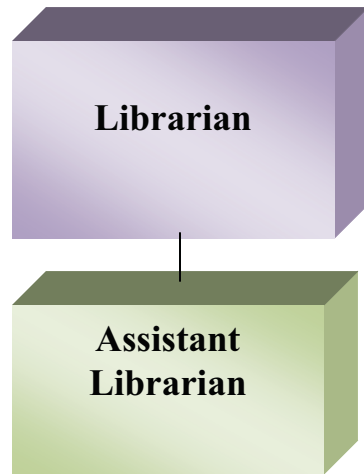
Customer Service Clerk is paid out of Utility Administration

Finance

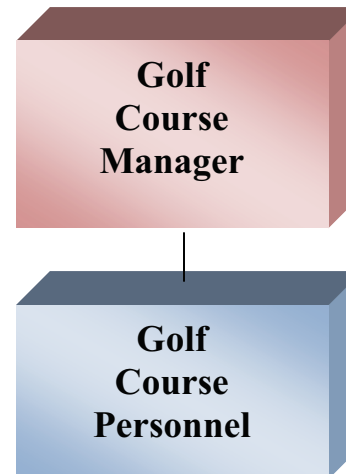


The Utility Billing Clerk and Customer Service Clerks are paid out of Utility Administration but report to the Accounting Manager.

Library

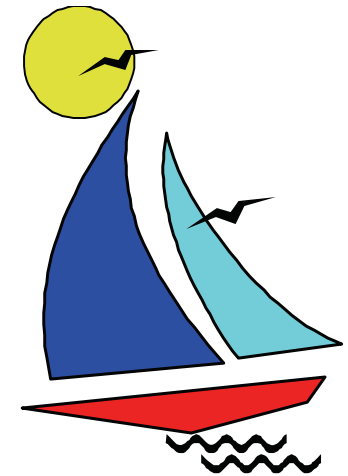


Golf Course



CONSOLIDATED STATEMENT

City of Lago Vista



CONSOLIDATED STATEMENT

	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimated 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>General Fund 10</u>										
Beginning Fund Balance		\$ 2,598,370		\$ 2,598,370		\$ 1,743,115	\$ -	\$ 1,743,115	\$ -	\$ 1,743,115
<u>Revenues</u>	\$ 3,305,803	\$ 3,339,280	\$ 2,642,433	\$ 3,446,286		\$ 3,639,885	\$ -	\$ 3,639,885	\$ -	\$ 3,639,885
<u>Transfer from Utility Fund</u>	\$ 1,000,000	\$ 1,000,000	\$ 583,333	\$ 1,000,000		\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
<u>Expenditures:</u>										
Administration	\$ 306,303	\$ 398,897	\$ 287,432	\$ 398,082		\$ 386,831	\$ 16,852	\$ 403,683	\$ 1,000	\$ 402,683
Non Department Budget	\$ 11,000	\$ 12,000	\$ 3,000	\$ 3,000		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
Development Services	\$ 445,373	\$ 478,728	\$ 328,885	\$ 477,136		\$ 413,910	\$ 25,634	\$ 439,544	\$ -	\$ 439,544
Finance	\$ 209,725	\$ 242,185	\$ 180,909	\$ 232,624		\$ 234,370	\$ 8,769	\$ 243,139	\$ -	\$ 243,139
Municipal Court	\$ 68,101	\$ 93,819	\$ 70,402	\$ 95,877		\$ 105,592	\$ 8,460	\$ 114,052	\$ -	\$ 114,052
Police Department	\$ 1,275,890	\$ 1,365,867	\$ 1,027,267	\$ 1,365,800		\$ 1,406,599	\$ 27,785	\$ 1,434,384	\$ -	\$ 1,434,384
Police Dispatch	\$ 306,420	\$ 308,889	\$ 242,633	\$ 302,534		\$ 301,904	\$ 9,243	\$ 311,147	\$ -	\$ 311,147
Public Works	\$ 654,478	\$ 950,571	\$ 496,448	\$ 665,065		\$ 693,731	\$ 54,683	\$ 748,414	\$ -	\$ 748,414
Solid Waste	\$ 497,593	\$ 520,067	\$ 389,170	\$ 520,159		\$ 520,601	\$ -	\$ 520,601	\$ -	\$ 520,601
Building Maintenance	\$ 32,363	\$ 38,194	\$ 29,669	\$ 39,058		\$ 39,335	\$ 4,797	\$ 44,132	\$ -	\$ 44,132
Recreation	\$ 109,515	\$ 81,322	\$ 39,065	\$ 74,124		\$ 80,703	\$ 741	\$ 81,444	\$ -	\$ 81,444
Aviation	\$ 20,840	\$ 24,401	\$ 10,683	\$ 14,846		\$ 18,769	\$ -	\$ 18,769	\$ -	\$ 18,769
Library	\$ 100,034	\$ 114,056	\$ 79,681	\$ 113,236		\$ 127,282	\$ 17,725	\$ 145,007	\$ -	\$ 145,007
General Fund Total Expenses	\$ 4,053,795	\$ 4,645,562	\$ 3,185,243	\$ 4,301,541		\$ 4,332,627	\$ 174,689	\$ 4,507,316	\$ 1,000	\$ 4,506,316
Surplus (deficit)	\$ 252,008	\$ (306,282)	\$ 40,523	\$ 144,745		\$ 307,258	\$ (174,689)	\$ 132,569	\$ (1,000)	\$ 133,569
Ending Fund Balance		\$ 1,292,088		\$ 1,743,115		\$ 2,050,373	\$ -	\$ 1,875,684	\$ (1,000)	\$ 1,876,684
<u>Golf Course Fund 15</u>										
Beginning Fund Balance		\$ (1,057,896)		\$ (1,057,896)		\$ (1,170,142)	\$ -	\$ (1,170,142)	\$ -	\$ (1,170,142)

CONSOLIDATED STATEMENT

	Yr End Actual <u>09/30/12</u>	Current Budget <u>2012-13</u>	9 Months Actual YTD <u>06/30/13</u>	Year End Estimated <u>09/30/13</u>	<u>Calculation</u>	Base Budget <u>2013-14</u>	Supplemental Budget Request	Total Budget Request <u>2013-14</u>	Budget Cuts	Adopted Budget <u>2013-14</u>
<u>Revenues</u>	\$ 1,255,156	\$ 1,300,585	\$ 882,068	\$ 1,270,700		\$ 1,404,050	\$ -	\$ 1,404,050	\$ -	\$ 1,404,050
<u>Transfer from the General Fund</u>	\$ 23,930	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Expenditures:</u>										
Pro Shop & Snack Bar	\$ 618,269	\$ 594,595	\$ 449,479	\$ 589,866		\$ 573,191	\$ 26,791	\$ 599,982	\$ -	\$ 599,982
Maintenance	\$ 835,670	\$ 719,007	\$ 608,553	\$ 793,080		\$ 750,527	\$ 40,556	\$ 791,083	\$ -	\$ 791,083
Golf Course Fund Total Expenses	\$ 1,460,000	\$ 1,319,259	\$ 1,058,032	\$ 1,382,946		\$ 1,323,718	\$ 67,347	\$ 1,391,065	\$ -	\$ 1,391,065
Surplus (deficit)	\$ (180,913)	\$ (18,674)	\$ (175,964)	\$ (112,246)		\$ 80,332	\$ (67,347)	\$ 12,985	\$ -	\$ 12,985
Ending Fund Balance		\$ (1,076,570)		\$ (1,170,142)		\$ (1,089,810)	\$ -	\$ (1,157,157)	\$ -	\$ (1,157,157)
<u>Utility Fund 30</u>										
Beginning Fund Balance		\$ 5,168,309		\$ 5,168,309		\$ 5,046,188	\$ -	\$ 5,046,188	\$ -	\$ 5,046,188
<u>Revenues</u>	\$ 3,656,659	\$ 3,875,633	\$ 2,753,489	\$ 3,685,790		\$ 3,969,025	\$ -	\$ 3,969,025	\$ -	\$ 3,969,025
<u>Expenditures:</u>										
Utility Administration	\$ 329,809	\$ 446,267	\$ 252,893	\$ 339,869		\$ 410,563	\$ 18,139	\$ 428,702	\$ -	\$ 428,702
General Fund Transfer	\$ 837,908	\$ 1,000,000	\$ 583,333	\$ 1,000,000		\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
Transfer To Debt Service	\$ 35,000	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Water Services	\$ 505,990	\$ 537,873	\$ 439,286	\$ 621,564		\$ 568,285	\$ 37,387	\$ 605,672	\$ -	\$ 605,672
Water Plant Number One	\$ 569,733	\$ 499,359	\$ 372,584	\$ 528,036		\$ 545,067	\$ 1,176	\$ 546,243	\$ -	\$ 546,243
Water Plant Number Two	\$ 266,287	\$ 297,636	\$ 196,043	\$ 276,788		\$ 297,382	\$ 926	\$ 298,308	\$ -	\$ 298,308
Sewer Services	\$ 369,684	\$ 398,628	\$ 291,511	\$ 413,678		\$ 366,124	\$ 16,731	\$ 382,855	\$ -	\$ 382,855
Waste Water Treatment Plant	\$ 267,168	\$ 279,460	\$ 214,071	\$ 300,117		\$ 308,097	\$ 1,838	\$ 309,935	\$ -	\$ 309,935
Effluent Disposal	\$ 338,697	\$ 337,000	\$ 221,745	\$ 327,859		\$ 359,491	\$ 19,448	\$ 378,939	\$ -	\$ 378,939

CONSOLIDATED STATEMENT

	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimated 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
Utility Fund Total Expenses	\$ 3,528,356	\$ 3,805,516	\$ 2,571,467	\$ 3,807,911		\$ 3,855,009	\$ 95,645	\$ 3,950,654	\$ -	\$ 3,950,654
Surplus (deficit)	\$ 128,303	\$ 70,117	\$ 182,022	\$ (122,121)		\$ 114,016	\$ (95,645)	\$ 18,371	\$ -	\$ 18,371
Ending Fund Balance		\$ 5,238,426		\$ 5,046,188		\$ 5,160,204	\$ -	\$ 5,064,559	\$ -	\$ 5,064,559
TOTAL REVENUE:										
GENERAL FUND	\$ 4,305,803	\$ 4,339,280	\$ 3,225,766	\$ 4,446,286		\$ 4,639,885	\$ -	\$ 4,639,885	\$ -	\$ 4,639,885
GOLF COURSE FUND	\$ 1,279,086	\$ 1,300,585	\$ 882,068	\$ 1,270,700		\$ 1,404,050	\$ -	\$ 1,404,050	\$ -	\$ 1,404,050
UTILITY FUND	\$ 3,656,659	\$ 3,875,633	\$ 2,753,489	\$ 3,685,790		\$ 3,969,025	\$ -	\$ 3,969,025	\$ -	\$ 3,969,025
TOTAL	\$ 9,241,548	\$ 9,515,498	\$ 6,861,323	\$ 9,402,776		\$ 10,012,960	\$ -	\$ 10,012,960	\$ -	\$ 10,012,960
TOTAL EXPENDITURES:										
GENERAL FUND	\$ 4,053,795	\$ 4,645,562	\$ 3,185,243	\$ 4,301,541		\$ 4,332,627	\$ 174,689	\$ 4,507,316	\$ 1,000	\$ 4,506,316
GOLF COURSE FUND	\$ 1,460,000	\$ 1,319,259	\$ 1,058,032	\$ 1,382,946		\$ 1,323,718	\$ 67,347	\$ 1,391,065	\$ -	\$ 1,391,065
UTILITY FUND	\$ 3,528,356	\$ 3,805,516	\$ 2,571,467	\$ 3,807,911		\$ 3,855,009	\$ 95,645	\$ 3,950,654	\$ -	\$ 3,950,654
TOTAL	\$ 9,042,151	\$ 9,770,336	\$ 6,814,742	\$ 9,492,398		\$ 9,511,354	\$ 337,681	\$ 9,849,035	\$ 1,000	\$ 9,848,035
SURPLUS (DEFICIT)	\$ 199,397	\$ (254,838)	\$ 46,581	\$ (89,622)		\$ 501,606	\$ (337,681)	\$ 163,925	\$ (1,000)	\$ 164,925

Hotel Occupancy Fund 11

Beginning Fund Balance		\$ 251,262		\$ 251,262		\$ 281,678	\$ -	\$ 281,678	\$ -	\$ 281,678
Revenues	\$ 69,221	\$ 79,600	\$ 50,706	\$ 80,000		\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 80,000
Transfer from Logic Investment	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Bed Tax Interest Income	\$ -	\$ -	\$ 333	\$ 416		\$ 416	\$ -	\$ 416	\$ -	\$ 416

CONSOLIDATED STATEMENT

	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimated 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
Expenditures	\$ 38,488	\$ 54,000	\$ 39,255	\$ 50,000		\$ 60,500	\$ -	\$ 60,500	\$ -	\$ 60,500
Surplus (deficit)	\$ 30,733	\$ 25,600	\$ 11,451	\$ 30,416		\$ 19,916	\$ -	\$ 19,916	\$ -	\$ 19,916
Ending Fund Balance		\$ 276,862		\$ 281,678		\$ 301,594	\$ -	\$ 301,594	\$ -	\$ 301,594

Construction Fund 40

Beginning Fund Balance		\$ 175,159		\$ 175,159		\$ 77,481	\$ -	\$ 77,481	\$ -	\$ 77,481
Proceeds	\$ 1,706,246	\$ 3,452,832	\$ 1,931,220	\$ 3,458,332		\$ 5,968,642	\$ -	\$ 5,968,642	\$ -	\$ 5,968,642
Expenditures	\$ 1,399,648	\$ 3,380,851	\$ 2,740,207	\$ 3,380,851		\$ 12,362,835	\$ -	\$ 12,362,835	\$ -	\$ 12,362,835
Transfer to Debt Service	\$ -	\$ 71,981	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Surplus (deficit)	\$ 306,598	\$ -	\$ (808,987)	\$ 77,481		\$ (6,394,193)	\$ -	\$ (6,394,193)	\$ -	\$ (6,394,193)
Ending Fund Balance		\$ 175,159		\$ 77,481						

Impact Fee Fund 42

Beginning Fund Balance		\$ 1,565,734		\$ 1,565,734		\$ 967,134	\$ -	\$ 967,134	\$ -	\$ 967,134
Revenues (Impact Fees)	\$ 66,965	\$ 75,000	\$ 92,500	\$ 100,000		\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000
Interest Income	\$ -	\$ 3,000	\$ 1,500	\$ 1,782		\$ 1,324	\$ -	\$ 1,324	\$ -	\$ 1,324
Transfer to Debt Service	\$ -	\$ 500,000	\$ -	\$ -		\$ 583,000	\$ -	\$ 583,000	\$ -	\$ 583,000
Expenditures	\$ 81,250	\$ -	\$ 700,383	\$ 700,383		\$ -	\$ -	\$ -	\$ -	\$ -
Surplus (deficit)	\$ (14,285)	\$ (422,000)	\$ (606,383)	\$ (598,601)		\$ (531,676)	\$ -	\$ (531,676)	\$ -	\$ (531,676)
Ending Fund Balance		\$ 1,143,734		\$ 967,134		\$ 435,458	\$ -	\$ 435,458	\$ -	\$ 435,458

CONSOLIDATED STATEMENT

	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimated 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>The Hollows-Centex 46</u>										
Beginning Fund Balance		\$ 244,169		\$ 244,169		\$ 246,092	\$ -	\$ 246,092	\$ -	\$ 246,092
Revenues	\$ 258	\$ 258	\$ 1,522	\$ 1,923		\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Transfer For Taps	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Surplus (deficit)	\$ 258	\$ 258	\$ 1,522	\$ 1,923		\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance		\$ 244,427		\$ 246,092		\$ 246,092	\$ -	\$ 246,092	\$ -	\$ 246,092
<u>Debt Service Fund 50</u>										
Beginning Fund Balance		\$ 319,210		\$ 319,210		\$ 448,356	\$ -	\$ 448,356	\$ -	\$ 448,356
Revenues										
Ad Valorem Tax	\$ 2,104,672	\$ 2,020,784	\$ 2,006,131	\$ 2,020,784		\$ 2,009,854	\$ -	\$ 2,009,854	\$ -	\$ 2,009,854
Accumulated Interest	\$ 115,540	\$ 35,364	\$ 565	\$ 745		\$ 675	\$ -	\$ 675	\$ -	\$ 675
Buy Down of Debt	\$ -	\$ 571,981	\$ 700,383	\$ 700,383		\$ 583,000	\$ -	\$ 583,000	\$ -	\$ 583,000
Impact Fees					\$ 583,000					
Expenditures	\$ 2,606,873	\$ 2,592,765	\$ 2,203,448	\$ 2,592,765		\$ 2,593,707	\$ -	\$ 2,593,707	\$ -	\$ 2,593,707
Surplus (deficit)	\$ (386,661)	\$ 35,364	\$ 503,631	\$ 129,146		\$ (178)	\$ -	\$ (178)	\$ -	\$ (178)
Ending Fund Balance		\$ 354,574		\$ 448,356		\$ 448,179	\$ -	\$ 448,179	\$ -	\$ 448,179
<u>Park Fund 43</u>										

CONSOLIDATED STATEMENT

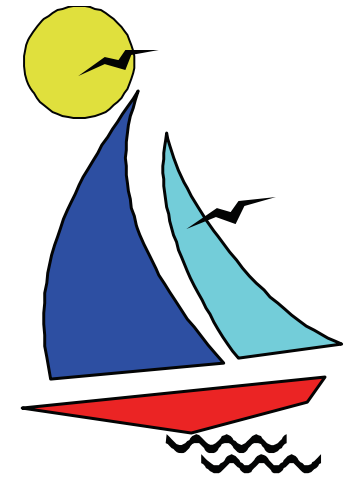
	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimated 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
Beginning Fund Balance		\$ 341,232		\$ 341,232		\$ 16,539	\$ -	\$ 16,539	\$ -	\$ 16,539
Revenues	\$ 762	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Accumulated Interest	\$ -	\$ -	\$ 221	\$ 226		\$ 226	\$ -	\$ 226	\$ -	\$ 226
Expenditures	\$ -	\$ -	\$ 324,919	\$ 324,919		\$ -	\$ -	\$ -	\$ -	\$ -
Surplus (deficit)	\$ 762	\$ -	\$ (324,698)	\$ (324,693)		\$ 226	\$ -	\$ 226	\$ -	\$ 226
Ending Fund Balance		\$ 341,232		\$ 16,539		\$ 16,765	\$ -	\$ 16,765	\$ -	\$ 16,765
Total Revenues	\$ 12,281,283	\$ 14,754,317	\$ 11,062,738	\$ 15,767,366		\$ 18,706,682	\$ -	\$ 18,706,682	\$ -	\$ 18,706,682
Total Expenditures	\$ 13,168,410	\$ 16,369,933	\$ 12,822,954	\$ 16,541,316		\$ 25,694,396	\$ 337,681	\$ 26,032,077	\$ 1,000	\$ 26,031,077
Combined Surplus(Deficit)	\$ (887,127)	\$ (1,615,616)	\$ (1,760,216)	\$ (773,949)						
Surplus(Deficit) Verification	\$ 136,803	\$ (615,616)	\$ (1,176,883)	\$ (773,949)		\$ (6,404,298)	\$ (337,681)	\$ (6,741,979)	\$ (1,000)	\$ (6,740,979)

GENERAL FUND



GENERAL FUND REVENUE

City of Lago Vista



GENERAL FUND REVENUES

Fund 10

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
Administration											
410-1110	Ad Valorem Taxes	\$ 1,860,144	\$ 1,777,229	\$ 1,776,838	\$ 1,777,229		\$ 1,891,027	\$ -	\$ 1,891,027	\$ -	\$ 1,891,027
410-1200	Sales taxes	\$ 283,187	\$ 276,533	\$ 216,692	\$ 276,533		\$ 290,640	\$ -	\$ 290,640	\$ -	\$ 290,640
410-1220	Mixed beverage tax	\$ 6,434	\$ 7,000	\$ 5,077	\$ 7,000		\$ 9,000	\$ -	\$ 9,000	\$ -	\$ 9,000
410-1230	Transfer from Hotel Fund tax	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-1300	Electric franchise Tax	\$ 151,940	\$ 156,000	\$ 111,638	\$ 156,000		\$ 167,460	\$ -	\$ 167,460	\$ -	\$ 167,460
410-1310	Telephone franchise tax	\$ 28,521	\$ 31,000	\$ 20,467	\$ 31,000		\$ 36,050	\$ -	\$ 36,050	\$ -	\$ 36,050
410-1320	Cable franchise tax	\$ 104,368	\$ 102,000	\$ 76,243	\$ 102,000		\$ 105,060	\$ -	\$ 105,060	\$ -	\$ 105,060
410-1410	Investment interest	\$ 7,025	\$ 6,000	\$ 3,406	\$ 6,000		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
410-1430	Credit Card Service Fee	\$ 700	\$ 700	\$ 1,493	\$ 1,600		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
410-1570	Sale of copies	\$ 140	\$ 150	\$ 85	\$ 150		\$ 150	\$ -	\$ 150	\$ -	\$ 150
410-1580	Sale of Assets	\$ 773	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-1810	Other revenue	\$ 39,355	\$ 25,000	\$ 10,338	\$ 15,000		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
410-1815	Long and short	\$ 1	\$ -	\$ (0)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-2000	City Hall Rent	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-3230	Grants	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-4220	Lease Revenue	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-9000	Transfer from Utilities	\$ 837,908	\$ 1,000,000	\$ 583,333	\$ 1,000,000		\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
410-9050	Proceeds from Lease Purchase	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-9101	Transfer from CIP	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 3,320,496	\$ 3,381,612	\$ 2,805,610	\$ 3,372,512		\$ 3,532,387	\$ -	\$ 3,532,387	\$ -	\$ 3,532,387
Non Departmental											
411-1650	KLVB - Donations	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
411-1810	Other Revenue	\$ (571)	\$ -	\$ (26)	\$ (26)		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ (571)	\$ -	\$ (26)	\$ (26)		\$ -	\$ -	\$ -	\$ -	\$ -
Development Services											
412-1520	Sign permits	\$ 350	\$ 500	\$ 675	\$ 750		\$ 600	\$ -	\$ 600	\$ -	\$ 600
412-1525	Development Agreement	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-1601	PID Initial Development	\$ 5,000	\$ 15,000	\$ -	\$ -		\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000
412-1602	PID Professional Services	\$ 77,453	\$ 25,000	\$ 68,289	\$ 85,000		\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000
412-1812	Other Revenue	\$ 262	\$ 50	\$ -	\$ -		\$ 100	\$ -	\$ 100	\$ -	\$ 100
412-1830	Replats & Release Easement	\$ 10,125	\$ 6,500	\$ 6,100	\$ 6,500		\$ 6,500	\$ -	\$ 6,500	\$ -	\$ 6,500

GENERAL FUND REVENUES

Fund 10

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
412-1835	Site Development Reviews	\$ -	\$ 1,000	\$ 1,050	\$ 1,500		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
412-1840	Re-Vegetation Cost Deposit	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-1845	Park Fund	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3100	Building permits	\$ 29,325	\$ 30,000	\$ 28,591	\$ 30,000		\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000
412-3105	Misc. permits	\$ 435	\$ 1,000	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
412-3106	Zoning Application Fees	\$ 5,950	\$ 2,500	\$ 5,854	\$ 7,000		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
412-3107	Annexation Fees	\$ -	\$ -	\$ 700	\$ 700		\$ 700	\$ -	\$ 700	\$ -	\$ 700
412-3110	Reinspection Fees	\$ 3,750	\$ 2,500	\$ 2,850	\$ 3,500		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
412-3200	Mechanical permits	\$ 2,660	\$ 2,500	\$ 8,785	\$ 10,500		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
412-3210	Plumbing permits	\$ 3,275	\$ 2,500	\$ 8,815	\$ 10,500		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
412-3220	Electrical permits	\$ 2,855	\$ 2,600	\$ 8,620	\$ 10,500		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
412-3225	Electrical licenses	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3226	Final Plat Application Fee	\$ -	\$ 500	\$ 350	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
412-3227	Construction Plan App.. Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3228	Tree Removal Fees	\$ -	\$ -	\$ 2,500	\$ 2,500		\$ -	\$ -	\$ -	\$ -	\$ -
412-3230	Grants	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3235	Escrow Acct - Dev. Svcs.	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
412-3250	Engineer Review Reimbursements	\$ 16,122	\$ 25,000	\$ 12,618	\$ 15,000		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
412-3260	Professional Service Reimb.	\$ 20,666	\$ 20,000	\$ -	\$ -		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
412-3300	Health Department Inspection Fees	\$ 9,205	\$ 10,000	\$ 7,025	\$ 10,000		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
412-4751	Lago Vista Retail Center Holding	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 187,432	\$ 147,150	\$ 162,822	\$ 194,450		\$ 184,400	\$ -	\$ 184,400	\$ -	\$ 184,400

Municipal Court

415-2100	Municipal court fines	\$ 65,964	\$ 70,000	\$ 62,296	\$ 70,000		\$ 125,000	\$ -	\$ 125,000	\$ -	\$ 125,000
415-2102	Indigent Defense Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2103	Court Cost Fees Earned	\$ 2,575	\$ 1,000	\$ 4,219	\$ 5,500		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
415-2105	Building Security Fees	\$ 1,630	\$ -	\$ 1,723	\$ 1,850		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
415-2106	Court Technology Fee	\$ 2,174	\$ 1,500	\$ 2,298	\$ 2,750		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
415-2107	State Jury Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2108	Expunction Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2109	Rest. Fee - Local	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2110	Rest. Fee - State	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2111	Judicial Fee - State	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL FUND REVENUES

Fund 10

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
415-2112	Judicial Fee - City	\$ 323	\$ 200	\$ 342	\$ 400		\$ -	\$ -	\$ -	\$ -	\$ -
415-2113	Juvenile Case Management Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2114	Court Cash Bond	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
415-2200	Municipal Court Overpayment Fee	\$ 3	\$ -	\$ 3	\$ 3		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal		\$ 72,670	\$ 72,700	\$ 70,882	\$ 80,503		\$ 133,000	\$ -	\$ 133,000	\$ -	\$ 133,000

Police Department

420-1230	School Officer Funding	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
420-1240	Crossing Guard Tax	\$ 3,236	\$ 3,300	\$ 2,692	\$ 4,300		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
420-1530	Wrecker permits	\$ 700	\$ 800	\$ 800	\$ 800		\$ 800	\$ -	\$ 800	\$ -	\$ 800
420-1560	Animal licenses	\$ 280	\$ 250	\$ 180	\$ 250		\$ 200	\$ -	\$ 200	\$ -	\$ 200
420-1565	Animal Impoundment	\$ 690	\$ 500	\$ 440	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
420-1570	Sale of copies	\$ 313	\$ 250	\$ 818	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
420-1810	Other revenue	\$ 1,147	\$ 500	\$ 958	\$ 1,200		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
420-1820	Private Alarm Permits	\$ 5,060	\$ 4,000	\$ 3,700	\$ 4,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
420-4221	CAP COG Grant-Generator	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
420-4222	CAPCO - Voice Recorder Reimb	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
420-4230	Homeland Security Grant	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
420-4240	Reimb for Dispatching Svcs	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
420-4250	Bulletproof Vest Program	\$ -	\$ -	\$ 1,136	\$ 1,136		\$ -	\$ -	\$ -	\$ -	\$ -
420-4320	LEOSE Revenue	\$ -	\$ -	\$ 40	\$ 40		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal		\$ 11,426	\$ 9,600	\$ 10,763	\$ 13,226		\$ 12,500	\$ -	\$ 12,500	\$ -	\$ 12,500

Public Works

430-1450	Capital Metro contributions	\$ 63,365	\$ 42,243	\$ 84,486	\$ 84,486		\$ 84,500	\$ -	\$ 84,500	\$ -	\$ 84,500
430-1451	Overlay Carry Overs	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
430-1452	Capital Metro 1/4cent Rebate	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
430-1453	Prior Year Cap Metro Funds	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
430-1810	Other Revenue	\$ 5,390	\$ -	\$ 3,919	\$ 4,500		\$ 5,878	\$ -	\$ 5,878	\$ -	\$ 5,878
430-1820	Street Cuts	\$ -	\$ -	\$ 45	\$ 45		\$ -	\$ -	\$ -	\$ -	\$ -
430-4000	Lease Purchase Proceeds	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal		\$ 68,754	\$ 42,243	\$ 88,450	\$ 89,031		\$ 90,378	\$ -	\$ 90,378	\$ -	\$ 90,378

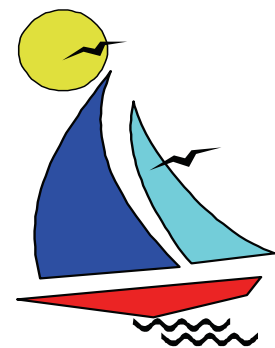
Solid Waste Fees

GENERAL FUND REVENUES

Fund 10

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
431-1700	Solid Waste Fees	\$ 598,979	\$ 650,730	\$ 480,888	\$ 650,730		\$ 641,220	\$ -	\$ 641,220	\$ -	\$ 641,220
431-1800	Green Center Revenue	\$ 190	\$ -	\$ 50	\$ 50		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 599,169	\$ 650,730	\$ 480,938	\$ 650,780		\$ 641,220	\$ -	\$ 641,220	\$ -	\$ 641,220
Recreation											
435-3100	Park Revenue (Pool Fees)	\$ 14,991	\$ 12,000	\$ 9,275	\$ 12,000		\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
435-3200	Transfer from Park Fund	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
435-3300	Other Revenues	\$ 1,000	\$ -	\$ 8,000	\$ 8,000		\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000
	Subtotal	\$ 15,991	\$ 12,000	\$ 17,275	\$ 20,000		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
Airport											
440-1410	Interest Income	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-3100	Airport Revenue	\$ 25,803	\$ 20,000	\$ -	\$ 20,000		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
440-3200	Ramp Grant Revenue	\$ 745	\$ 745	\$ 3,310	\$ 3,310		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
440-3300	POA CIP Contribution	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
440-3400	POA AWOS Contribution	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 26,547	\$ 20,745	\$ 3,310	\$ 23,310		\$ 23,500	\$ -	\$ 23,500	\$ -	\$ 23,500
Library											
445-3100	Library Fines and Revenue	\$ 3,888	\$ 2,500	\$ 2,409	\$ 2,500		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
445-3229	Lone Star Grant	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
445-3230	Library Grants	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
445-5000	Donation of Library	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 3,888	\$ 2,500	\$ 2,409	\$ 2,500		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
	Total Operating Revenues	\$ 4,305,803	\$ 4,339,280	\$ 3,642,433	\$ 4,446,286		\$ 4,639,885	\$ -	\$ 4,639,885	\$ -	\$ 4,639,885

ADMINISTRATION



**DEPARTMENTAL BUDGET NARRATIVE
ADMINISTRATION
2013-2014**

Personnel & Benefits	\$ 195,119
Operation & Maintenance	\$ 78,293
Supplies	\$ 4,656
Services	\$ 117,418
Fixed Assets	\$ 7,197
TOTALS	\$ 402,683

Departmental Description:

The Administration Division of the General Fund provides for basic administration and management of the City and all Departments. Expenses in this division provide for and support the City Council, City Manager, and City Secretary. It provides for basic liability and property insurance for general fund operations, all election expenses, legal notices, General Fund auditing services, travel and educational expenses for the Council and Staff, memberships in various organizations, and the cost of general legal expenses for the City.

Budget Summary:

The 2013-14 Budget for the Administration Division totals \$402,683 which represents a 0.94911719% increase compared to the 2012-13 Approved Budget.

As proposed, the Administration Budget reflects a slight decrease in the overall costs of Operation and Maintenance

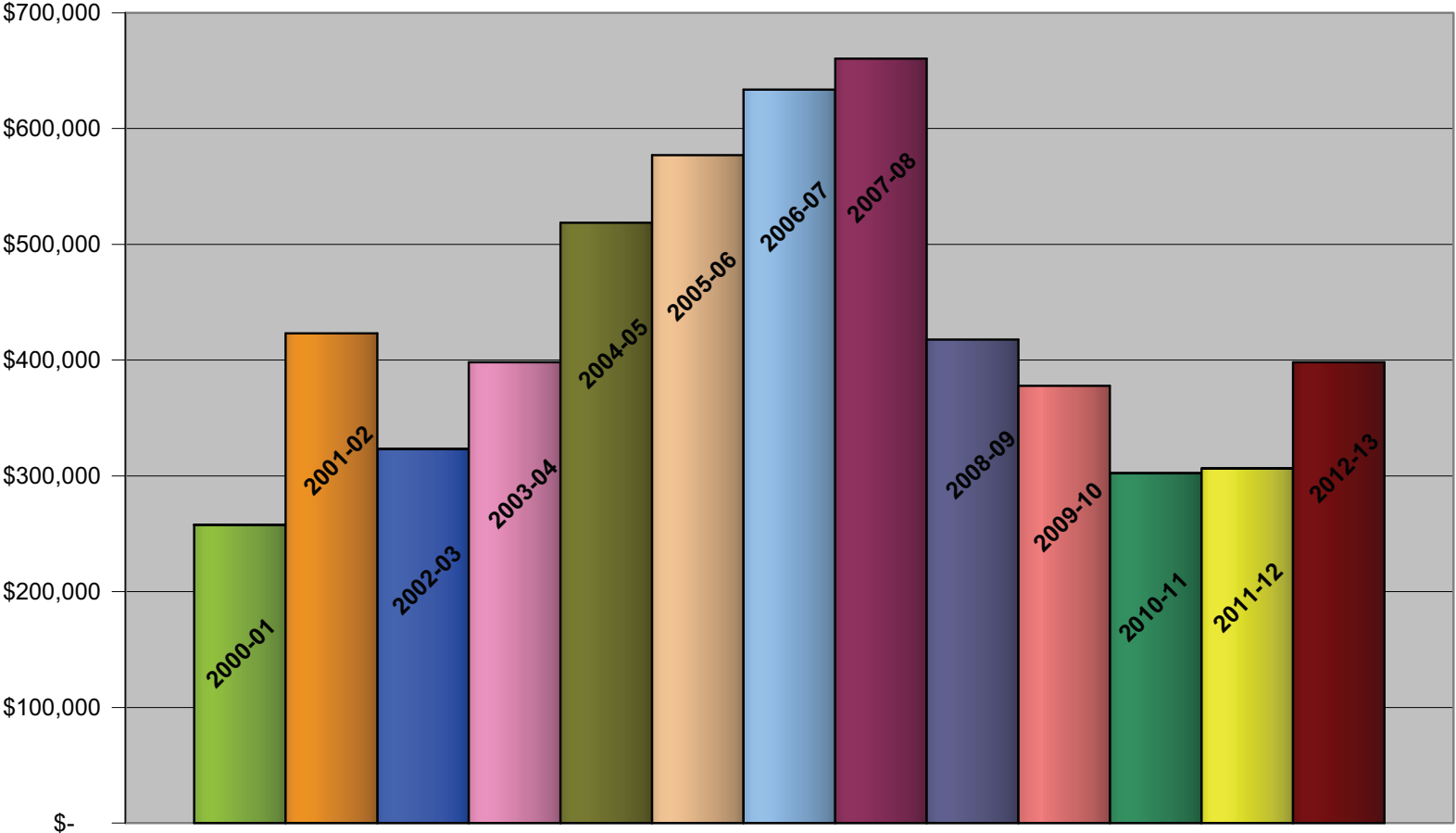
Personnel:

Staffing levels for the Administration Division include 2 positions as follows:

- 1 City Manager
- 1 City Secretary

Note: Expenditure increases during the 2001/02 Fiscal Year resulted from a change in City Managers, increased legal expenses and transfer of POA Sports Complex contribution from General Fund to the Sports Complex Construction Fund. Increases in expenses during the 2003/04 Fiscal Year were the result of increased legal services. The increase in expenditures during the 2004/05 Fiscal Year are due to increased legal services and a change in City Managers. The decrease in expenditures during the 2008/09 Fiscal Year resulted from the relocation of the Assistant City Manager to the Development Services Budget and a decrease in legal expenses. The decrease in expenditures during the 2009/10 Fiscal Year was due to the relocation of all Finance related costs to the newly created Finance Department. The decrease in expenditures for the 2010/2011 Fiscal Year is primarily a result of savings in legal services. The increase in expenditures for the 2011/2012 Fiscal Year was primarily due to increases in legal services. Increases in the 2012-2013 Fiscal Year are due to IT costs, the addition of a temporary part-time clerk, and Board, Committee and Commission recognition. Increases in the 2013-2014 Fiscal Year are primarily due to a salary raise for the City Secretary, purchasing and installation of Laserfiche software to manage public records, and purchasing of AV equipment for City Council Chambers.

Administration Expenses



ADMINISTRATION

Account 10-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 574	\$ 675	\$ 89	\$ 200		\$ 225	\$ -	\$ 225	\$ -	\$ 225
1020	Social Security / Medicare (7.65%)	\$ 11,849	\$ 12,682	\$ 11,102	\$ 14,802		\$ 12,068	\$ -	\$ 12,068	\$ -	\$ 12,068
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 11,923	\$ 10,782	\$ 9,711	\$ 12,948		\$ 10,377	\$ -	\$ 10,377	\$ -	\$ 10,377
1050	Health Insurance	\$ 12,173	\$ 13,998	\$ 10,445	\$ 13,926		\$ 14,321	\$ -	\$ 14,321	\$ -	\$ 14,321
1070	Workers Compensation	\$ 566	\$ 475	\$ 189	\$ 252		\$ 378	\$ -	\$ 378	\$ -	\$ 378
1100	City Manager	\$ 87,398	\$ 86,994	\$ 87,825	\$ 87,825		\$ 86,994	\$ -	\$ 86,994	\$ -	\$ 86,994
1110	City Secretary	\$ 52,813	\$ 54,408	\$ 42,180	\$ 54,408		\$ 54,408	\$ 2,923	\$ 57,332	\$ -	\$ 57,332
1115	Temp PT Administrative Assistant	\$ 1,667	\$ 10,000	\$ 5,452	\$ 9,300		\$ -	\$ -	\$ -	\$ -	\$ -
1144	Car Allowance City Manager \$650/Month City Secretary \$425/Month	\$ 12,900	\$ 12,900	\$ 9,323	\$ 10,598	\$ 7,800 \$ 5,100	\$ 12,900	\$ -	\$ 12,900	\$ -	\$ 12,900
1145	Longevity	\$ 606	\$ 673	\$ 673	\$ 673		\$ 225	\$ -	\$ 225	\$ -	\$ 225
1146	Rewards Program	\$ -	\$ -	\$ -	\$ 808		\$ 300	\$ -	\$ 300	\$ -	\$ 300
Subtotal		\$ 192,469	\$ 203,587	\$ 176,990	\$ 205,740		\$ 192,196	\$ 2,923	\$ 195,119	\$ -	\$ 195,119

Operation & Maintenance

ADMINISTRATION

Account 10-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4000	Liability/Property Insurance	\$ 14,217	\$ 12,664	\$ 7,000	\$ 14,000		\$ 14,001	\$ -	\$ 14,001	\$ -	\$ 14,001
	Liability/Property/Errors & Omissions					\$ -					
4200	Travel	\$ 3,325	\$ 9,795	\$ 1,566	\$ 2,000		\$ 10,571	\$ -	\$ 10,571	\$ -	\$ 10,571
	CM/CS (hotel, meals)					\$ 1,000					
	TMLConf (hotel,mileage,meals)					\$ 6,511					
	Newly Elected Official Training (4)					\$ 2,560					
	Misc. trips (Council, Commissions, etc.)					\$ 500					
4300	Education	\$ 478	\$ 1,100	\$ (375)	\$ (375)		\$ 1,100	\$ -	\$ 1,100	\$ -	\$ 1,100
	City Secretary					\$ 300					
	City Manager					\$ 800					
4305	Conventions	\$ 1,970	\$ 5,960	\$ (190)	\$ 2,200		\$ 5,960	\$ -	\$ 5,960	\$ -	\$ 5,960
	TML Conf (\$500x8)					\$ 4,000					
	City Clerk's Seminars					\$ 500					
	TCMA Conference					\$ 330					
	New Elected Official Train (170 x 4)					\$ 680					
	Misc. classes/seminars (Council, Boards, etc.)					\$ 450					
4400	Dues	\$ 3,006	\$ 3,075	\$ 6,976	\$ 7,076		\$ 3,375	\$ 4,000	\$ 7,375	\$ -	\$ 7,375
	Texas Municipal League					\$ 1,600		\$ -			
	Capitol Area COG					\$ 655		\$ -			
	TCMA					\$ 310		\$ -			
	TCMA Region 7					\$ 30		\$ -			
	TMCA - City Secretary Association					\$ 95		\$ -			
	Capitol Chapter of City Clerks Assn.					\$ 20		\$ -			
	Chamber of Commerce					\$ 50		\$ -			
	Sam's Club					\$ 55		\$ -			
	ERS - TX Social Security Program					\$ 40		\$ -			
	CAMPO					\$ 410		\$ -			
	Comptroller Purchasing CoOp					\$ 110		\$ -			

ADMINISTRATION

Account 10-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Highland Lakes Firm Water Cust CoOp					\$ -		\$ 4,000			
4420	Bonds (Notary Bond)	\$ -	\$ -	\$ 102	\$ 102		\$ -	\$ -	\$ -	\$ -	\$ -
4550	Legal Notices	\$ 3,261	\$ 5,000	\$ 1,987	\$ 3,500		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
	Employment					\$ 500					
	Ordinances passed					\$ 1,500					
	Election					\$ 1,500					
	Miscellaneous					\$ 500					
4565	Elections	\$ 547	\$ 8,000	\$ 182	\$ 2,000		\$ 8,000	\$ -	\$ 8,000	\$ 1,000	\$ 7,000
	General election					\$ 4,000				\$ 500	
	Special elections					\$ 4,000				\$ 500	
4570	Rental/Lease	\$ 2,293	\$ 2,193	\$ 1,721	\$ 2,300		\$ 1,718	\$ -	\$ 1,718	\$ -	\$ 1,718
	Post mach/Pit Bowes \$4,104/yr*20%					\$ 821					
	Xerox Copier lease \$2,788/yr * 25%					\$ 697					
	Phone Lease System (3 mo)					\$ 200					
4575	Bank Charges	\$ -	\$ -	\$ 60	\$ 60		\$ 60	\$ -	\$ 60	\$ -	\$ 60
4600	Telephone/Internet/Cable	\$ 6,229	\$ 4,796	\$ 4,788	\$ 6,500		\$ 4,126	\$ -	\$ 4,126	\$ -	\$ 4,126
	Time Warner Cable					\$ 744					
	Time Warner Interenet					\$ 766					
	AT&T Phone					\$ 900					
	AT&T Mobility-cell and data card \$125/mo					\$ 1,500					
	AT&T Long Distance					\$ 216					
4750	Miscellaneous Expenses	\$ 23,811	\$ 9,250	\$ 11,684	\$ 12,500		\$ 9,250	\$ 2,032	\$ 11,282	\$ -	\$ 11,282
	Employee Recognition					\$ 6,000		\$ 1,000			
	Committees Recognition					\$ 2,000		\$ 200			
	Holiday Events/Decorations/Floats					\$ 600		\$ -			

ADMINISTRATION

Account 10-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Office Equip. Repairs					\$ 500		\$ -			
	Drug screenings					\$ 150		\$ -			
	Retreats					\$ -		\$ 300			
	Hill Country News Subscription					\$ -		\$ 32			
	Miscellaneous					\$ -		\$ 500			
4825	Information Technology Expenses	\$ -	\$ -	\$ -	\$ -		\$ 11,100	\$ -	\$ 11,100	\$ -	\$ 11,100
	Miscellaneous Maintenance/Supplies					\$ 1,500					
	Laserfiche Software & Installation					\$ 4,500					
	Scanner for Laserfiche					\$ 1,000					
	SQL Server Software \$3,000*50%					\$ 1,500					
	NAS \$1,200*50%					\$ 600					
	200 GB Offsite Backup - \$250/mo*50%					\$ 1,500					
	25 Antivirus/Spam Licenses \$40/computer*50%					\$ 500					
	Subtotal	\$ 59,137	\$ 61,833	\$ 35,502	\$ 51,863		\$ 73,261	\$ 6,032	\$ 79,293	\$ 1,000	\$ 78,293

Supplies

5100	Books/Publications/Films	\$ 111	\$ 100	\$ -	\$ -		\$ 100	\$ 100	\$ 200	\$ -	\$ 200
	Miscellaneous books					\$ 100		\$ 100			
5200	Postage	\$ 1,550	\$ 1,456	\$ 463	\$ 900		\$ 1,456	\$ -	\$ 1,456	\$ -	\$ 1,456
	Postage misc.					\$ 300					
	Purchase Power/postage for machine					\$ 1,100					
	PO Box					\$ 56					
5300	Supplies	\$ 6,829	\$ 7,475	\$ 5,209	\$ 8,000		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
	\$250 per month * 12 months					\$ 3,000					
	Subtotal	\$ 8,491	\$ 9,031	\$ 5,672	\$ 8,900		\$ 4,556	\$ 100	\$ 4,656	\$ -	\$ 4,656

ADMINISTRATION

Account 10-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
6100	Professional Services	\$ 4,838	\$ 12,600	\$ 16,197	\$ 45,000		\$ 9,350	\$ 600	\$ 9,950	\$ -	\$ 9,950
	Updates to Codification and hosting					\$ 8,000		\$ -			
	TML Salary Survey					\$ 250		\$ -			
	Document Shredding \$100/mo*50%					\$ -		\$ 600			
	E-Recording					\$ 100		\$ -			
	Miscellaneous					\$ 1,000		\$ -			
6110	Auditing Services	\$ 9,750	\$ 10,000	\$ 9,750	\$ 9,750		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
	Annual Audit 50%					\$ 10,000					
6120	Legal Services	\$ 22,970	\$ 65,000	\$ 35,451	\$ 50,000		\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000
	City Attorney 12 months					\$ 55,000					
	Misc. attorney fees					\$ 10,000					
6400	Printing and Binding Services	\$ 595	\$ 300	\$ -	\$ -		\$ 300	\$ -	\$ 300	\$ -	\$ 300
	Miscellaneous					\$ 300					
6500	Miscellaneous Services	\$ 666	\$ 2,971	\$ 2,019	\$ 2,800		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Misc. / Unanticipated					\$ 1,000					
6540	Maintenance Agreements	\$ 7,137	\$ 5,275	\$ 5,372	\$ 5,750		\$ 6,168	\$ -	\$ 6,168	\$ -	\$ 6,168
	Tyler Tech AP \$1,560/yr*50%					\$ 780					
	Tyler Tech GL/Check Reconcil \$2,222/yr*50%					\$ 1,111					
	Tyler Tech Payroll/Personnel \$1,815/yr*50%					\$ 908					
	Tyler Tech Cash Collect \$1,454/yr*50%					\$ 727					
	Tyler Tech Central Purch \$1,596/yr*50%					\$ 798					
	Tyler Tech Sys Mgmt Serv \$275/mo*25%					\$ 825					
	Tyler Tech Receipt Printer \$24/mo*50%					\$ 144					
	Xerox Copier \$3,500/yr *25%					\$ 875					

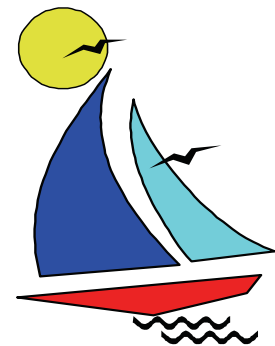
Services

ADMINISTRATION

Account 10-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
6560	City Managers Contingency Unanticipated Expenses	\$ 250	\$ 25,000	\$ -	\$ -		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
	Subtotal	\$ 46,206	\$ 121,146	\$ 68,789	\$ 113,300		\$ 116,818	\$ 600	\$ 117,418	\$ -	\$ 117,418
Fixed Assets											
9730	Office Equipment/Software AV Equipment for Council Chambers New Phones	\$ -	\$ 3,300	\$ 479	\$ 18,279	\$ -	\$ -	\$ 7,197 \$ 5,000 \$ 2,197	\$ 7,197	\$ -	\$ 7,197
	Subtotal	\$ -	\$ 3,300	\$ 479	\$ 18,279		\$ -	\$ 7,197	\$ 7,197	\$ -	\$ 7,197
	TOTAL	\$ 306,303	\$ 398,897	\$ 287,432	\$ 398,082		\$ 386,831	\$ 16,852	\$ 403,683	\$ 1,000	\$ 402,683

NON DEPARTMENT BUDGET



**DEPARTMENTAL BUDGET NARRATIVE
NON DEPARTMENTAL
2013-2014**

Personnel and Benefits	\$0
Operating and Maintenance	\$ 3,000
Supplies	\$0
Services	\$0
Fixed Assets	\$0
Total	\$ 3,000

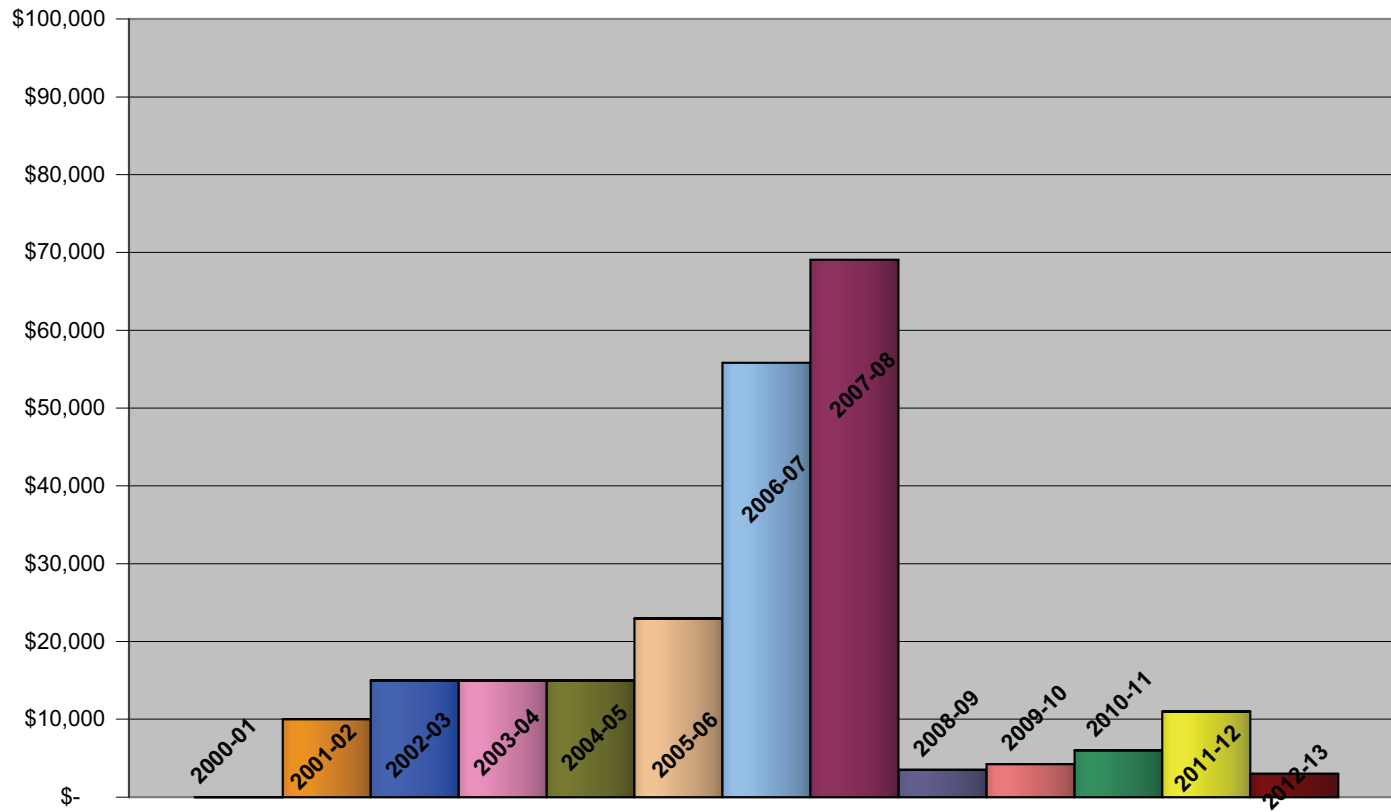
Departmental Description:

The Non Departmental Budget consists of expenses for the City's EDA Membership, various Economic Development Alliance expenses, Animal Services and Keep Lago Vista Beautiful.

Budget Summary:

The 2013-14 Budget for the Non Departmental Budget totals \$3,000 which represents a \$9,000 decrease over the 2012-13 Approved Budget. Expenses covered by the Non Departmental Budget include \$3,000 for KLVB.

Non Departmental Expenses

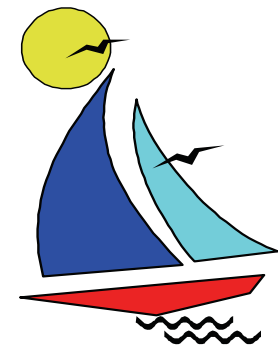


NON DEPARTMENTAL BUDGET

Account 10-511

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Operation & Maintenance</u>											
4750	Miscellaneous Expenses	\$ 8,000	\$ 9,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4800	KLVB - Donation	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
	Subtotal	\$ 11,000	\$ 12,000	\$ 3,000	\$ 3,000		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
	TOTAL	\$ 11,000	\$ 12,000	\$ 3,000	\$ 3,000		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000

DEVELOPMENT SERVICES



**DEPARTMENT BUDGET NARRATIVE
DEVELOPMENT SERVICES
2013-2014**

Personnel & Benefits	\$ 254,618
Operation & Maintenance	\$ 43,425
Supplies	\$ 5,300
Services	\$ 136,200
Fixed Assets	\$ 0
TOTALS	\$ 439,543

Department Description:

Development Services provides all services related to new development, special districts, building and code enforcement within the city limits and the ETJ. The department acts as an information bank and distributes information to citizens, those interested in building and development, elected and appointed officials, and city staff who inquire about building and development process and standards, to include writing The Sail. The department provides GIS and web page support to city departments and the public. The department will issue more permits and make more inspections than in fiscal 13-14 as the economy improves and Tessera begins home building in May 2014. The department will issue about 500 permits and make about 1600 inspections for new buildings and construction. Code violation will be at about current fiscal year levels, at about 600 separate code violations. A slightly higher number of plats and zoning cases are anticipated for the next year. The department provides staff support to the Building Committee, the Planning and Zoning Commission, Keep Lago Vista Beautiful, the Airport Advisory Board, the Parks and Recreation Advisory Board, the Impact Fee Advisory Board, the Roads and Grounds Committee and City Council. The department drafts amendments to development and building regulations and supports the city master planning program.

Budget Summary

The proposed budget is \$39,185 less than the current budget. This is due primarily to decreases in PID related professional costs and engineering services for non-PID related development, line 6130. The 6130 line item is reimbursed by developer escrow or fees paid by developers. PID related expenditures will be reimbursed by PID bonds. Following is a summary of differences between the FY 12-13 and FY 13-14 budgets and reasons by category.

Line Item	Difference	Reasons
4525 Contract Inspections	+ \$2,375	Contract building inspections doubled anticipating new homes in Tessera and elsewhere.
4550 Legal Notices	- \$200	Less expensive newspaper notice than using Statesman.
4600 Telephone	+ \$600	Development Services Director cell phone.
4825 Information Technology	+ \$9,500	Software to enable interactive GIS maps on web, and license to enable another staff person to create GIS maps, and enhanced and faster GIS analysis and use of survey data.
5100 Books/Publications	- \$170	Purchase fewer books.
5300 Supplies	- \$235	Fewer supplies with increased use of technology.
6100 Professional Services	+ \$11,000	Web content writer.
6130 Engin. And Planning	- \$60,000	Costs for PID related services moved to other line items.
PID related	+ \$15,000	PID management consultant.
6500 Misc. Services	- \$2,894	IT items moved to new 4825 IT line item.
9730 Office equipment	- \$800	IT related equipment moved to 4825.

Supplemental Requests:

Information technology, Line 4825.

Arc Explorer software to enable another staff member to create GIS maps, \$1,500.

Arc on line: An ESRI service to enable interactive GIS maps on the city web page, \$2,500.

ARCGIS upgrade: Enables faster GIS analysis and the use of survey field note descriptions to be put directly in GIS, \$5,500.

Replace old PC, \$1,000.

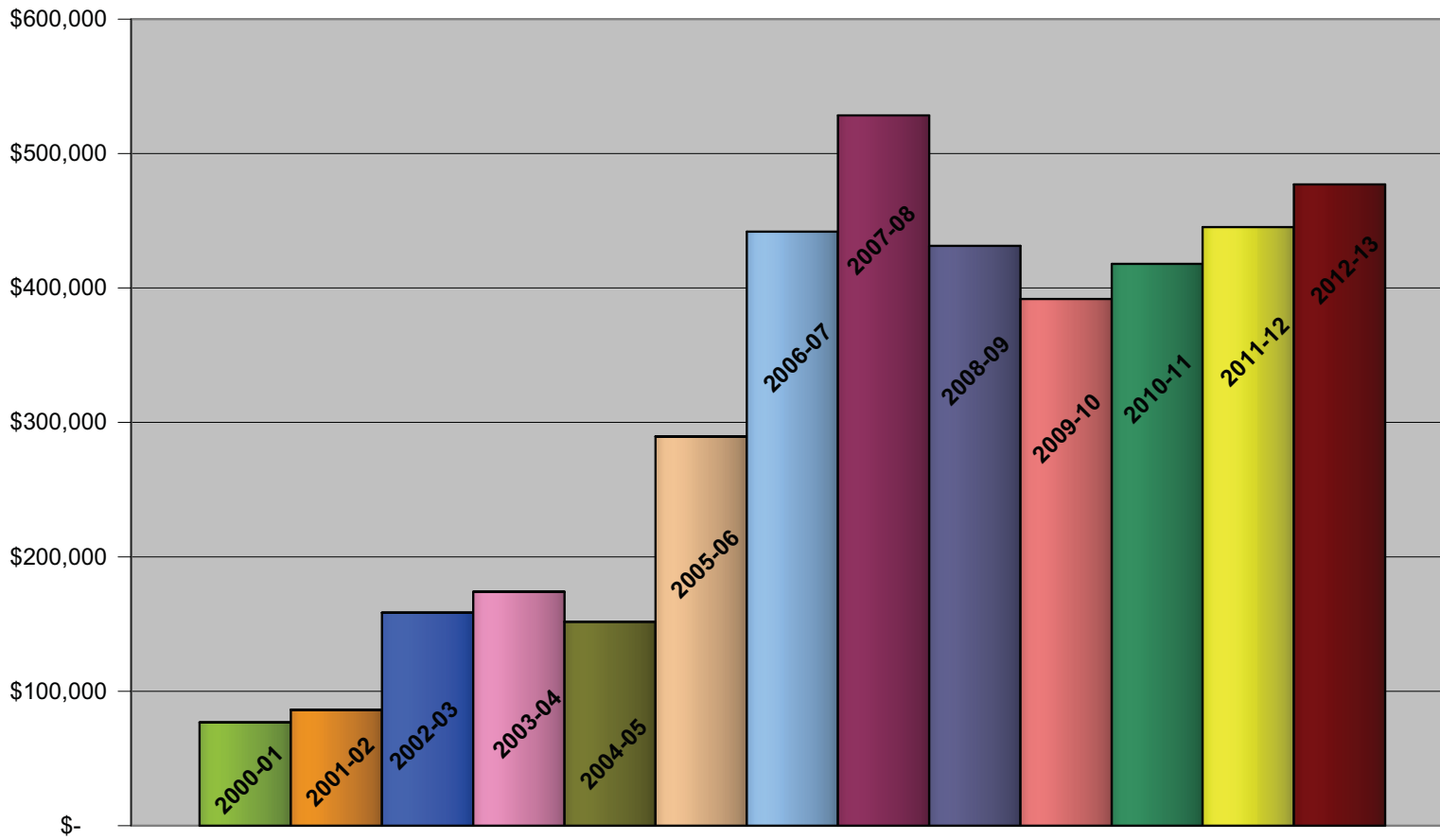
Professional Services, Line 6100: Web content writer to interview departments for content, edit the content, and develop a consistent, effective, and attractive web page for each department on the city web page, \$11,000.

Personnel:

Staffing levels for the Department include four positions as follows:

- 1 Development Services Director
- 1 Chief Building Official/Code Enforcement Officer
- 1 Secretary
- 1 GIS Technician

Development Services Expenses



DEVELOPMENT SERVICES

Account 10-512

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 1,044	\$ 900	\$ 36	\$ 900		\$ 450	\$ -	\$ 450	\$ -	\$ 450
1020	Social Security / Medicare (7.65%)	\$ 15,248	\$ 15,815	\$ 11,675	\$ 15,815		\$ 14,953	\$ -	\$ 14,953	\$ -	\$ 14,953
1030	TMRS (6.78%-3 mos/6.55%-9 mos)	\$ 16,061	\$ 14,309	\$ 11,111	\$ 14,309		\$ 12,876		\$ 12,876	\$ -	\$ 12,876
1050	Health Insurance	\$ 28,055	\$ 32,263	\$ 26,358	\$ 32,263		\$ 29,210	\$ -	\$ 29,210	\$ -	\$ 29,210
1070	Workers Comp	\$ 971	\$ 840	\$ 330	\$ 840		\$ 659	\$ -	\$ 659	\$ -	\$ 659
1105	Development Services Director David Harrell	\$ 73,246	\$ 72,842	\$ 56,436	\$ 72,842		\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000
1120	Building Official Linda Alger	\$ 48,856	\$ 48,451	\$ 37,674	\$ 48,451		\$ 48,451	\$ 1,062	\$ 49,513	\$ -	\$ 49,513
1135	GIS Tech Chris Martinez	\$ 41,605	\$ 41,200	\$ 32,097	\$ 41,200		\$ 41,200	\$ 903	\$ 42,103	\$ -	\$ 42,103
1140	Building Inspector/CEO	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1525	Development Services Secretary Sherry McCurdy	\$ 30,867	\$ 30,485	\$ 23,854	\$ 30,485		\$ 30,485	\$ 668	\$ 31,154	\$ -	\$ 31,154
1144	Car Allowance Building Official - \$525/month	\$ 11,400	\$ 11,400	\$ 8,769	\$ 11,400	\$ 6,300	\$ 6,300	\$ -	\$ 6,300	\$ -	\$ 6,300
1145	Longevity	\$ 606	\$ 741	\$ 741	\$ 741		\$ 500	\$ -	\$ 500	\$ -	\$ 500
1274	Overtime-GIS Technical	\$ 468	\$ 1,000	\$ -	\$ 250		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000

Personnel & Benefits

DEVELOPMENT SERVICES

Account 10-512

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 900	\$ -	\$ 900	\$ -	\$ 900
	Subtotal	\$ 268,426	\$ 270,246	\$ 209,080	\$ 269,496		\$ 251,985	\$ 2,634	\$ 254,618	\$ -	\$ 254,618

Operation & Maintenance

4000	Liability & Property Insurance Vehicle Liability/Auto Physical Damage	\$ 319	\$ 277	\$ 130	\$ 277		\$ 260	\$ -	\$ 260	\$ -	\$ 260
4110	Uniforms Workboots 1 @ \$80/employee	\$ 65	\$ 80	\$ 130	\$ 130		\$ 80	\$ -	\$ 80	\$ -	\$ 80
4200	Travel CBO Cert. travel & food APA Conf. P & Z Members	\$ 915	\$ 1,000	\$ 569	\$ 700	\$ 200 \$ 800	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4300	Education Development Services Director Cont. Ed. (Bldg Official) License Renewal (Bldg Official) Permit Technician Certification Code Enforcement Certification APA Conf. P & Z Members GIS Program Training - @ 600 ea	\$ 210	\$ 1,500	\$ -	\$ 500	\$ 400 \$ 600 \$ 200 \$ - \$ - \$ 300 \$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
4400	Dues Flood Plain Coalition International Code Conference APA Dues TX Flood Plain Mgmt Assn Bldg Official Assn of TX ESRI Certification-GIS Technician	\$ 1,878	\$ 1,810	\$ 1,690	\$ 1,810	\$ 1,000 \$ 125 \$ 395 \$ 85 \$ 60 \$ 160	\$ 1,825	\$ -	\$ 1,825	\$ -	\$ 1,825
4525	Contract Inspections	\$ 10,968	\$ 12,375	\$ 8,044	\$ 9,000		\$ 14,750	\$ -	\$ 14,750	\$ -	\$ 14,750

DEVELOPMENT SERVICES

Account 10-512

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Restaurant, Day Care & Pool Inspections					\$ 10,000					
	100 Building Inspections \$47.50/Inspection					\$ 4,750					
4550	Legal Notices Advertisements	\$ 6,537	\$ 2,200	\$ 413	\$ 600		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4570	Leases & Rents Copier Lease (\$132.81/mo) Telephone (\$81.91/mo) Postage (\$205.20 /qtr) Property Tax (\$61.84/yr)	\$ 3,462	\$ 3,665	\$ 2,439	\$ 3,204	\$ 1,594 \$ 983 \$ 821 \$ 62	\$ 3,460	\$ -	\$ 3,460	\$ -	\$ 3,460
4600	Telephone Landlines \$225/mo Director's Cell Phone \$50/mo Bldg Official Cell Phone \$38/month Bldg Official Remote Laptop \$60/mo	\$ 3,806	\$ 3,876	\$ 3,862	\$ 3,876	\$ 2,700 \$ 600 \$ 456 \$ 720	\$ 4,476	\$ -	\$ 4,476	\$ -	\$ 4,476
4700	Maintenance/Repairs	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4725	Vehicle Maintenance	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4750	Miscellaneous Expenses Permit Refunds	\$ 1,247	\$ 1,800	\$ 4,098	\$ 5,000		\$ 1,800	\$ -	\$ 1,800	\$ -	\$ 1,800
4825	Information Technology Arc Explorer Software Arc GIS Software Upgrade Arc Online Maintenance Anti-Virus Anti-Spam Software Windows 7 Licenses (\$149 ea) Office 2010 Pro Licenses (\$375 ea) ACM Memory & Hard Drive GIS Tech Memory	\$ -	\$ -	\$ -	\$ -	\$ - \$ - \$ - \$ - \$ - \$ 274 \$ - \$ - \$ - \$ -	\$ 274	\$ 12,000	\$ 12,274	\$ -	\$ 12,274

DEVELOPMENT SERVICES

Account 10-512

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Permit Tech Memory					\$ -		\$ -			
	Replace Computer					\$ -		\$ 1,000			
	Subtotal	\$ 29,407	\$ 28,583	\$ 21,375	\$ 25,097		\$ 31,425	\$ 12,000	\$ 43,425	\$ -	\$ 43,425

Supplies

5100	Books/Publications/Films Local Government Code ESRI Training Books	\$ 84	\$ 470	\$ -	\$ 100		\$ 300	\$ -	\$ 300	\$ -	\$ 300
5200	Postage	\$ 1,537	\$ 1,500	\$ 816	\$ 1,300		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
5300	Supplies Office Supplies GIS	\$ 3,487	\$ 3,735	\$ 2,090	\$ 3,200		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
	Subtotal	\$ 5,107	\$ 5,705	\$ 2,906	\$ 4,600		\$ 5,300	\$ -	\$ 5,300	\$ -	\$ 5,300

Services

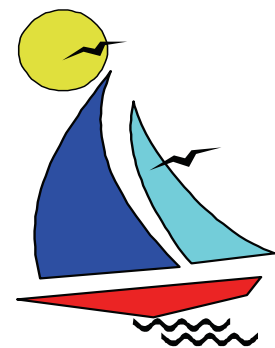
6100	Professional Services Web Content Writer	\$ 15,584	\$ 15,000	\$ 14,128	\$ 15,000		\$ 15,000	\$ 11,000 \$ 11,000	\$ 26,000	\$ -	\$ 26,000
6120	Legal Services	\$ 1,526	\$ 7,500	\$ 9,501	\$ 12,000		\$ 7,500	\$ -	\$ 7,500	\$ -	\$ 7,500
6130	Engineering & Planning Developer Escrow	\$ 28,794	\$ 90,000	\$ 15,406	\$ 45,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
6131	PID Attorney	\$ 54,635	\$ -	\$ 10,779	\$ 10,779		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
6132	PID Engineering	\$ 21,657	\$ -	\$ 43,067	\$ 50,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
6133	PID Accounting PID Consultant	\$ 10,543	\$ -	\$ 800	\$ 10,000		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000

DEVELOPMENT SERVICES

Account 10-512

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
6134	PID Miscellaneous	\$ -	\$ 50,000	\$ (4,423)	\$ 25,000		\$ -	\$ -	\$ -	\$ -	\$ -
6400	Printing and Binding	\$ -	\$ 300	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6500	Miscellaneous Services MyPermitsNow Permit Service	\$ 3,335	\$ 6,394	\$ 4,155	\$ 6,364		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
6540	Maintenance Agreements	\$ 5,434	\$ 4,200	\$ 2,111	\$ 3,000		\$ 4,200	\$ -	\$ 4,200	\$ -	\$ 4,200
	Copying costs					\$ 2,800					
	ESRI Maintenance and Arcmap 10					\$ 1,400					
	Subtotal	\$ 141,508	\$ 173,394	\$ 95,524	\$ 177,143		\$ 125,200	\$ 11,000	\$ 136,200	\$ -	\$ 136,200
Fixed Assets											
9730	Office Equip/Furniture/Software	\$ 925	\$ 800	\$ -	\$ 800		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 925	\$ 800	\$ -	\$ 800		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 445,373	\$ 478,728	\$ 328,885	\$ 477,136		\$ 413,910	\$ 25,634	\$ 439,543	\$ -	\$ 439,543

FINANCE



**DEPARTMENTAL BUDGET NARRATIVE
FINANCE
2013-2014**

Personnel & Benefits	\$ 171,812
Operation & Maintenance	\$ 27,637
Supplies	\$ 4,050
Services	\$ 39,140
Fixed Assets	\$ 500
TOTALS	\$ 243,139

Departmental Description:

The Finance Division of the General Fund manages all financial activities including day to day accounting, cash handling and reconciliation, tax collections, financial reporting, journal entries, accounts payable and payroll activities. The Department is directly involved in the annual budgeting process producing all documentation and information needed by each department in preparing the final results. The Finance department is also responsible for the annual audit, human resources functions, and purchasing. Expenses in this division provide for three Accounting Staff employees.

Budget Summary:

The proposed budget for 2013-14 is \$243,139 which represents a \$954 increase from the 2012-2013 Approved Budget.

Personnel:

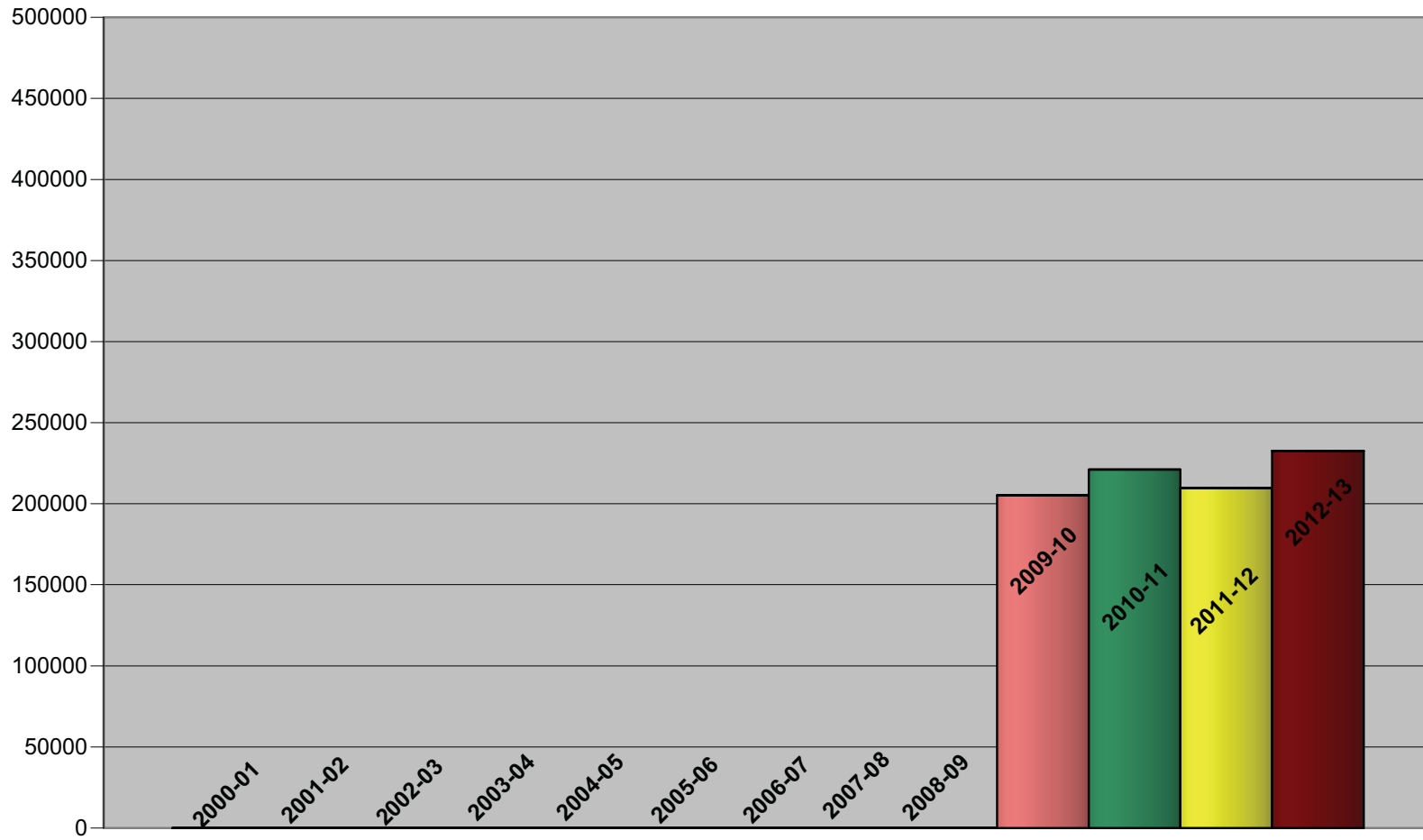
Staffing levels for the Finance Division include 3 positions as follows:

- 1 Accounting Manager
- 1 Staff Accountant (Human Resources, Payroll)
- 1 Accounting Tech (Purchasing, Accounts Payable)

Starting October 1, 2013, Utility Billing will also report to Finance. Funding for Utility Billing is included in the Utility Administration Budget. Staff includes:

- 1 Utility Billing Clerk
- 2 Customer Service Clerks

Finance Expenses



FINANCE

Account 10-513

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000 ea Employee @ 1.25%)	\$ 877	\$ 900	\$ 27	\$ 675		\$ 338	\$ -	\$ 338	\$ -	\$ 338
1020	Social Security / Medicare (7.65%)	\$ 9,125	\$ 10,201	\$ 7,259	\$ 8,701		\$ 10,034	\$ -	\$ 10,034	\$ -	\$ 10,034
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 9,248	\$ 8,500	\$ 6,609	\$ 8,500		\$ 8,513	\$ -	\$ 8,513	\$ -	\$ 8,513
1050	Health Insurance	\$ 12,727	\$ 21,613	\$ 16,437	\$ 22,430		\$ 21,482	\$ -	\$ 21,482	\$ -	\$ 21,482
1070	Workers Compensation	\$ 407	\$ 353	\$ 138	\$ 276		\$ 277	\$ -	\$ 277	\$ -	\$ 277
1120	Staff Accountant	\$ 63,462	\$ 45,000	\$ 35,028	\$ 45,000		\$ 45,000	\$ 3,654	\$ 48,654	\$ -	\$ 48,654
1121	Accounting Assistant	\$ 5,280	\$ 28,000	\$ 21,956	\$ 28,000		\$ 28,000	\$ 1,462	\$ 29,462	\$ -	\$ 29,462
1121	Accounting Clerk - Part Time	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1140	Accounting Manager	\$ 50,069	\$ 48,000	\$ 37,332	\$ 48,000		\$ 48,000	\$ 3,654	\$ 51,654	\$ -	\$ 51,654
1145	Longevity	\$ 471	\$ 606	\$ 572	\$ 572		\$ 500	\$ -	\$ 500	\$ -	\$ 500
1146	Reward Program	\$ -	\$ -	\$ -	\$ -		\$ 900	\$ -	\$ 900	\$ -	\$ 900
	Subtotal	\$ 151,668	\$ 163,173	\$ 125,359	\$ 162,154		\$ 163,043	\$ 8,769	\$ 171,812	\$ -	\$ 171,812

Operation & Maintenance

4200	Travel	\$ 31	\$ 900	\$ 120	\$ 200		\$ 300	\$ -	\$ 300	\$ -	\$ 300
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FINANCE

Account 10-513

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Training					\$ -					
4300	Education	\$ 225	\$ 3,650	\$ 2,066	\$ 3,000		\$ 3,650	\$ -	\$ 3,650	\$ -	\$ 3,650
	Incode Training					\$ 2,650					
	Human Resources Training					\$ 400					
	Fred Pryor Training					\$ 600					
4350	Super S Sales Tax Rebate	\$ 11,029	\$ 11,029	\$ 10,719	\$ 10,719		\$ 11,500	\$ -	\$ 11,500	\$ -	\$ 11,500
4420	Bonds (Notary Bond) 1 @ \$102 each	\$ -	\$ -	\$ -	\$ -		\$ 102	\$ -	\$ 102	\$ -	\$ 102
4550	Legal Notices Tax Rate/Budget	\$ -	\$ 1,000	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4570	Rental/Lease Post mach/Pitney Bowes Xerox copier Phone Equipment \$4,800/yr*14%	\$ 2,066	\$ 2,190	\$ 1,628	\$ 2,224	\$ 819 \$ 697 \$ 672	\$ 2,188	\$ -	\$ 2,188	\$ -	\$ 2,188
4575	Bank Charges Bank Statement & Credit Card Charges	\$ 2,707	\$ 3,340	\$ 2,068	\$ 2,770		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
4600	Telephone/Internet AT & T Time Warner Internet	\$ 3,579	\$ 4,090	\$ 3,171	\$ 4,090	\$ 3,082 \$ 765	\$ 3,847	\$ -	\$ 3,847	\$ -	\$ 3,847
4700	Maintenance/Repairs Office Equipment	\$ -	\$ 400	\$ -	\$ 400		\$ 200	\$ -	\$ 200	\$ -	\$ 200
4750	Miscellaneous Expenses	\$ 477	\$ 600	\$ 48	\$ 250		\$ 350	\$ -	\$ 350	\$ -	\$ 350

FINANCE

Account 10-513

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4825	Information Technology	\$ -	\$ -	\$ -	\$ -		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
	Upgrade Memory/Hard Drive-Lisa					\$ -					
	Upgrade Memory-Starr					\$ -					
	Antivirus & Antispam Licenses					\$ -					
	Subtotal	\$ 20,115	\$ 27,199	\$ 19,820	\$ 23,653		\$ 27,637	\$ -	\$ 27,637	\$ -	\$ 27,637

Supplies

5200	Postage	\$ 789	\$ 1,050	\$ 689	\$ 1,050		\$ 1,050	\$ -	\$ 1,050	\$ -	\$ 1,050
	Fedex / Miscellaneous					\$ 30					
	Postage for machine					\$ 1,020					
5300	Supplies	\$ 3,487	\$ 3,600	\$ 1,700	\$ 3,600		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
	Subtotal	\$ 4,277	\$ 4,650	\$ 2,389	\$ 4,650		\$ 4,050	\$ -	\$ 4,050	\$ -	\$ 4,050

Services

6100	Professional Services	\$ -	\$ 6,750	\$ 3,218	\$ 3,500		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
6200	Tax Collections	\$ 11,613	\$ 12,894	\$ 12,495	\$ 12,495		\$ 14,896	\$ -	\$ 14,896	\$ -	\$ 14,896
	12,518 Parcels @ \$1.19										
6210	Tax Appraisal Services	\$ 18,948	\$ 20,875	\$ 14,824	\$ 20,000		\$ 20,500	\$ -	\$ 20,500	\$ -	\$ 20,500
6500	Miscellaneous Services	\$ 249	\$ 250	\$ -	\$ 250		\$ 100	\$ -	\$ 100	\$ -	\$ 100
6540	Maintenance Agreements	\$ 2,436	\$ 3,072	\$ 1,979	\$ 2,600		\$ 1,644	\$ -	\$ 1,644	\$ -	\$ 1,644
	Incode monthly network support fees					\$ 774					

FINANCE

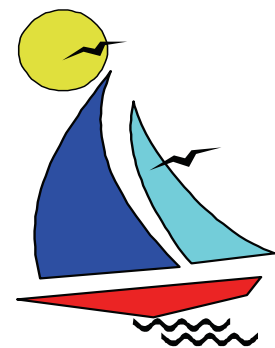
Account 10-513

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Xerox Copier B & W and color copies					\$ 870					
	Subtotal	\$ 33,246	\$ 43,841	\$ 32,515	\$ 38,845		\$ 39,140	\$ -	\$ 39,140	\$ -	\$ 39,140

Fixed Assets

9730	Office Equipment/Software	\$ -	\$ 2,822	\$ 825	\$ 2,822		\$ -	\$ -	\$ -	\$ -	\$ -
9735	Office Furniture Bookcase/Chair	\$ 420	\$ 500	\$ -	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Subtotal	\$ 420	\$ 3,322	\$ 825	\$ 3,322		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	TOTAL	\$ 209,725	\$ 242,185	\$ 180,909	\$ 232,624		\$ 234,370	\$ 8,769	\$ 243,139	\$ -	\$ 243,139

MUNICIPAL COURT



**DEPARTMENTAL BUDGET NARRATIVE
MUNICIPAL COURT
2013-2014**

Personnel and Benefits	\$ 38,386
Operating and Maintenance	\$ 12,531
Supplies	\$ 4,450
Services	\$ 57,530
Fixed Assets	\$ 1,156
Total	\$ 114,053

Departmental Description:

The Municipal Court Division of the General Fund processes all Municipal Court cases including arraignments, pre-trials, trials and the issuance of warrants.

Budget Summary:

The 2013-14 Budget for the Municipal Court Division totals \$114,053 which represents a 21.045816838% increase over the 2012-13 Approved Budget.

As proposed the Municipal Court Budget includes supplemental increases of \$6,304 for Court Clerk salary, \$1,000 for IT costs, which includes new and replacement equipment as well as hardware and software upgrades, \$1,156 for Court's portion of the new phone system, and a \$10,000 increase in expected legal fees.

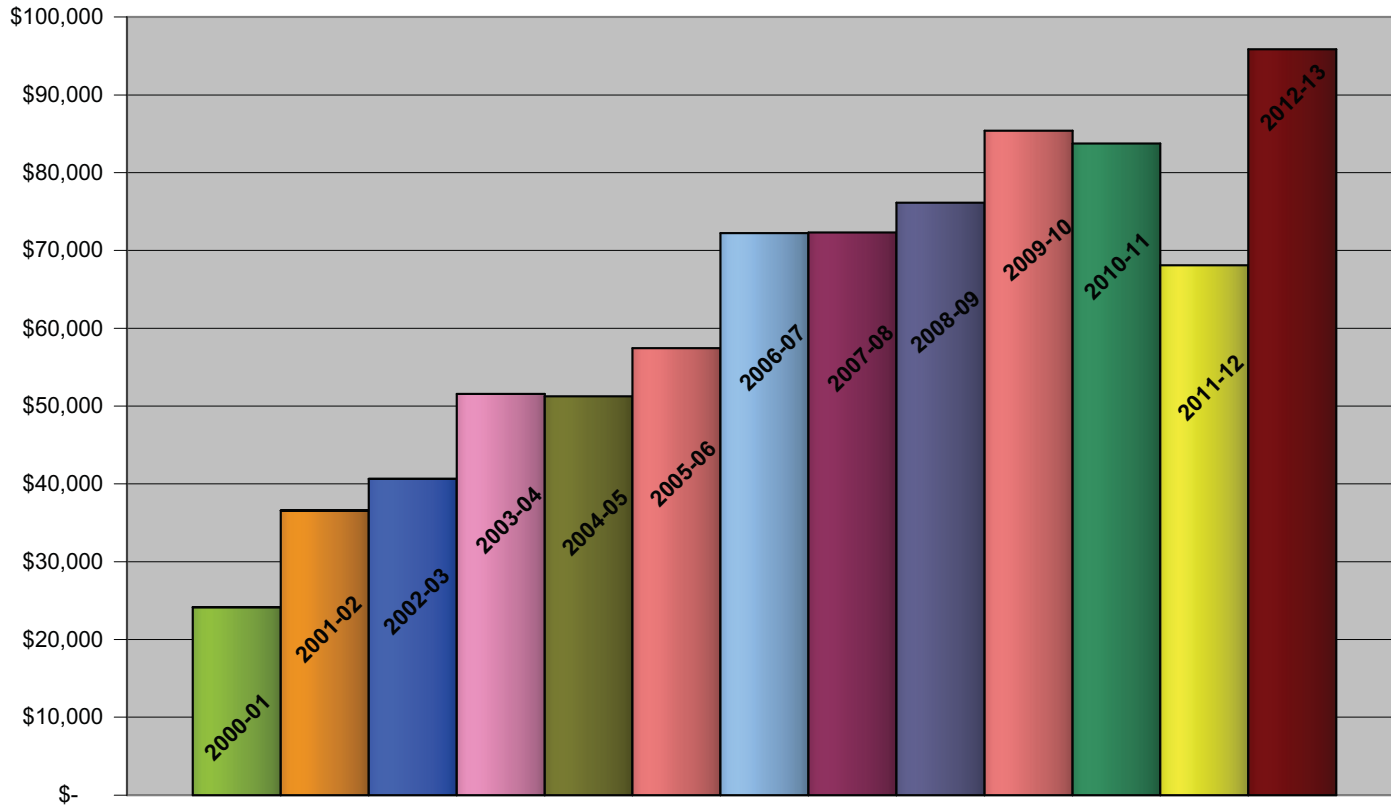
Personnel:

Staffing levels for the Municipal Court Division include 1 position as follows:

- 1 Municipal Court Clerk
- 5 Municipal Court Judges

Legal services are provided by the City Attorney for a fee of \$140/hour plus incidental expenses (copies, fax, travel, telephone, etc.)

Municipal Court Expenses



The increase in expenditures for the 2012-2013 Fiscal Year is due to the addition of judges, compensation for judges and IT upgrades.

MUNICIPAL COURT
Account 10-515

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 261	\$ 225	\$ 9	\$ 200		\$ 113	\$ -	\$ 113	\$ -	\$ 113
1020	Social Security / Medicare (7.65%)	\$ 2,012	\$ 2,091	\$ 1,615	\$ 2,153		\$ 2,564	\$ -	\$ 2,564	\$ -	\$ 2,564
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 2,043	\$ 1,965	\$ 1,471	\$ 2,000		\$ 2,101	\$ -	\$ 2,101	\$ -	\$ 2,101
1050	Health Insurance	\$ 34	\$ 39	\$ 29	\$ 30		\$ 34	\$ -	\$ 34	\$ -	\$ 34
1070	Workers Comp	\$ 92	\$ 79	\$ 31	\$ 50		\$ 62	\$ -	\$ 62	\$ -	\$ 62
1130	Municipal Court Clerk Cindy Cleary	\$ 26,163	\$ 26,758	\$ 20,950	\$ 27,933		\$ 26,758	\$ 6,304	\$ 33,062	\$ -	\$ 33,062
1274	Overtime	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1145	Longevity	\$ 135	\$ 168	\$ 168	\$ 168		\$ 150	\$ -	\$ 150	\$ -	\$ 150
1146	Rewards Program	\$ 404	\$ 404	\$ 404	\$ 404		\$ 300	\$ -	\$ 300	\$ -	\$ 300
	Subtotal	\$ 31,144	\$ 31,729	\$ 24,677	\$ 32,938		\$ 32,081	\$ 6,304	\$ 38,386	\$ -	\$ 38,386

Operation & Maintenance

4200	Travel	\$ 1,143	\$ 4,125	\$ 2,490	\$ 3,000		\$ 3,825	\$ -	\$ 3,825	\$ -	\$ 3,825
	Judges School \$500*5					\$ 2,500					
	Court Clerk school \$175*2					\$ 350					
	Incode Training					\$ 300					

MUNICIPAL COURT
Account 10-515

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	TCCA Conference					\$ 600					
	TMCEC Legislative Update					\$ 75					
4300	Education	\$ 1,100	\$ 1,200	\$ 1,150	\$ 1,200		\$ 1,250	\$ -	\$ 1,250	\$ -	\$ 1,250
	TMCEC Judge's school (\$50*3)(\$200*2)					\$ 550					
	TMCEC Court Clerk school \$50*2					\$ 100					
	Incode - Court Training					\$ 250					
	TCCA Conference					\$ 250					
	TMCEC Legislative Update					\$ 100					
4400	Dues	\$ 90	\$ 90	\$ 40	\$ 90		\$ 90	\$ -	\$ 90	\$ -	\$ 90
	TCAA					\$ 40					
	TMCA					\$ 50					
4425	Jury Expense	\$ 15	\$ 170	\$ 156	\$ 192		\$ 216	\$ -	\$ 216	\$ -	\$ 216
4430	State Court & Arrest Fees	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4435	Bond Refund for defendant	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4570	Rental/Lease	\$ 1,710	\$ 1,761	\$ 1,283	\$ 1,712		\$ 1,568	\$ -	\$ 1,568	\$ -	\$ 1,568
	Pitney Bowes \$4,104/yr*20%					\$ 821					
	Xerox Copier \$2,788/yr * 25%					\$ 697					
	Phone System Lease (3 mon)					\$ 50					
4600	Telephone	\$ 4,541	\$ 2,130	\$ 3,333	\$ 4,250		\$ 2,482	\$ -	\$ 2,482	\$ -	\$ 2,482
	AT&T Long Distance \$18/mo					\$ 216					
	AT&T Mobility \$25/mo					\$ 300					
	AT&T Telephone					\$ 1,200					
	Time Warner Internet					\$ 766					
4750	Miscellaneous Expenses	\$ 69	\$ 200	\$ 5	\$ 10		\$ 200	\$ -	\$ 200	\$ -	\$ 200

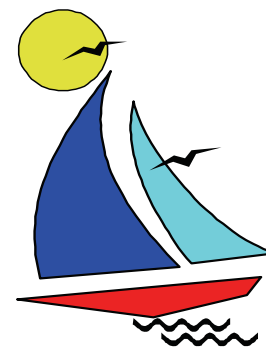
MUNICIPAL COURT
Account 10-515

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4825	Information Technology Maintenance & Supplies Adobe Software Replace Computer	\$ -	\$ -	\$ -	\$ -	\$ 1,500 \$ 400 \$ -	\$ 1,900	\$ 1,000	\$ 2,900	\$ -	\$ 2,900
	Subtotal	\$ 8,669	\$ 9,676	\$ 8,457	\$ 10,454		\$ 11,531	\$ 1,000	\$ 12,531	\$ -	\$ 12,531
<u>Supplies</u>											
5100	Books/Publications/Films	\$ -	\$ -	\$ -	\$ -		\$ 250	\$ -	\$ 250	\$ -	\$ 250
5200	Postage Purchase Power - Pitney Bowes	\$ 999	\$ 1,200	\$ 714	\$ 1,173		\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200
5300	Supplies Supplies \$250/mo	\$ 2,597	\$ 3,200	\$ 1,164	\$ 2,680	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
	Subtotal	\$ 3,596	\$ 4,400	\$ 1,878	\$ 3,853		\$ 4,450	\$ -	\$ 4,450	\$ -	\$ 4,450
<u>Services</u>											
6100	Professional Services Certified Translator \$360/mo Judges (\$1,000 ea/year)	\$ 2,160	\$ 9,320	\$ 2,713	\$ 4,000	\$ 4,320 \$ 5,000	\$ 9,320	\$ -	\$ 9,320	\$ -	\$ 9,320
6120	Legal Services City Attorney	\$ 18,552	\$ 30,000	\$ 27,307	\$ 36,500		\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000
6320	Jail and Warrant Expense	\$ 420	\$ 750	\$ 390	\$ 432		\$ 600	\$ -	\$ 600	\$ -	\$ 600
6400	Printing & Binding Services	\$ -	\$ -	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500

MUNICIPAL COURT
Account 10-515

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 06/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
6500	Miscellaneous Services	\$ 106	\$ 1,449	\$ 333	\$ 900		\$ 700	\$ -	\$ 700	\$ -	\$ 700
6540	Maintenance Agreements	\$ 3,657	\$ 6,099	\$ 5,051	\$ 6,000		\$ 6,410	\$ -	\$ 6,410	\$ -	\$ 6,410
	Incode Court Case Management					\$ 2,350					
	Income System Management Network Support 25%					\$ 825					
	Incode Annual HW Mainenance - Receipt Printer					\$ 270					
	Xerox Copier 25%					\$ 875					
	Incode Online Payment Processing					\$ 1,300					
	Incode Online Payment Web Hosting 50%					\$ 315					
	Income TDEX Interface					\$ 475					
	Subtotal	\$ 24,895	\$ 47,618	\$ 35,794	\$ 47,832		\$ 57,530	\$ -	\$ 57,530	\$ -	\$ 57,530
Fixed Assets											
9730	Office Equipment/Software	\$ -	\$ 800	\$ -	\$ 800		\$ -	\$ 1,156	\$ 1,156	\$ -	\$ 1,156
	New Phone System - 1 Phone							\$ 1,156			
	Subtotal	\$ -	\$ 800	\$ -	\$ 800		\$ -	\$ 1,156	\$ 1,156	\$ -	\$ 1,156
	TOTAL	\$ 68,303	\$ 94,223	\$ 70,806	\$ 95,877		\$ 105,592	\$ 8,460	\$ 114,053	\$ -	\$ 114,053

POLICE DEPARTMENT



**DEPARTMENTAL BUDGET NARRATIVE
POLICE DEPARTMENT
2013-2014**

Personnel & Benefits	\$ 1,109,305
Operation & Maintenance	\$ 162,702
Supplies	\$ 62,385
Services	\$ 26,868
Fixed Assets	\$ 73,125
TOTALS	\$ 1,434,384

Departmental Description:

The Police Department provides for essential public safety services through routine police patrols, criminal investigations, crime prevention and other law enforcement activities.

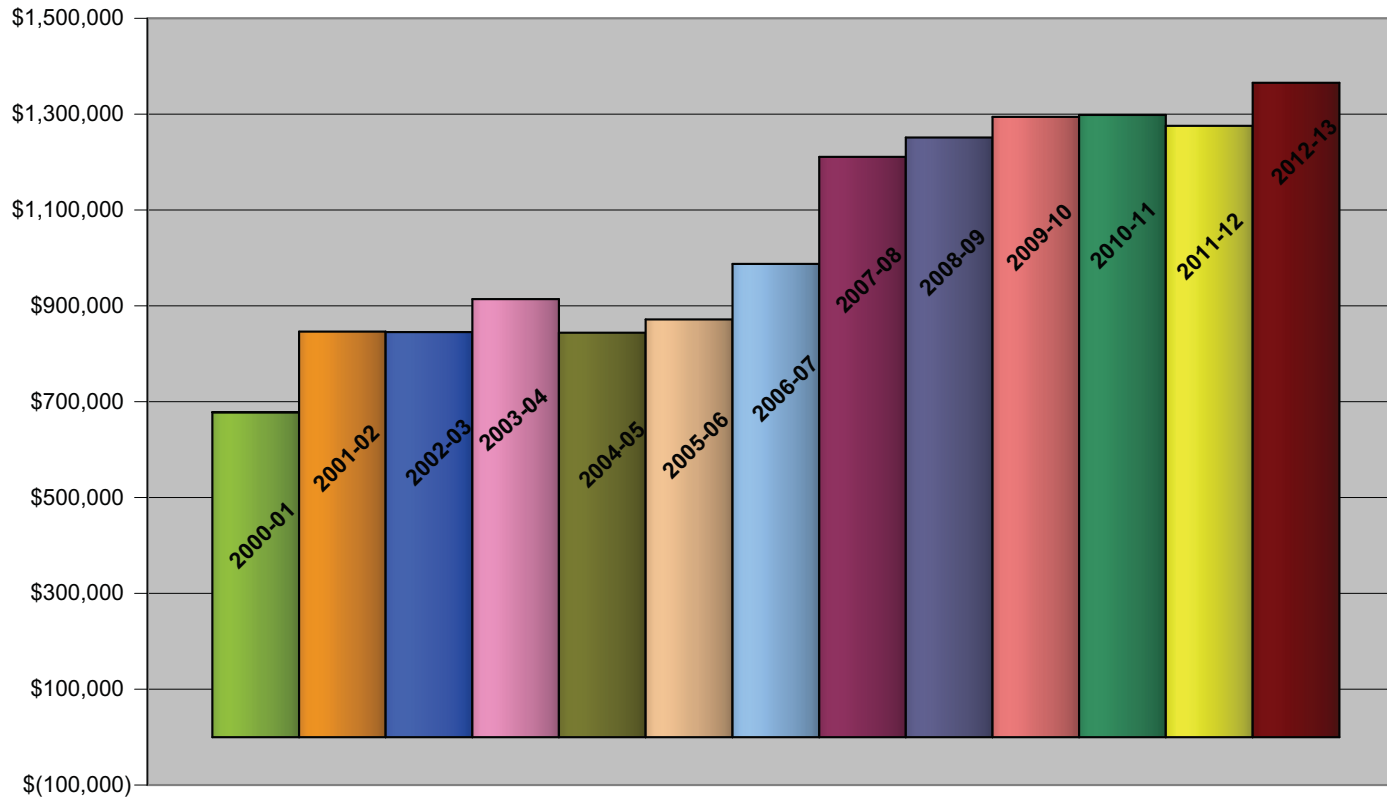
Budget Summary:

The 2013-14 Budget for the Police Department totals \$1,434,384 which represents a 5.0163742157% (\$68,517) increase from the 2012-13 Approved Budget. Service and operational costs established during the first full year of operation have been factored in to accommodate size variance from the prior police facility to the new building. This budget also includes additional funding for fuel costs which have risen considerably from the two (2) prior budget years, and to support required office equipment.

Personnel:

<u>Positions</u>	<u>Regular Hours</u>	<u>Overtime Hours</u>
1 Police Chief	2,080	0
1 Police Captain	2,080	0
1 Police Lieutenant Detective	2,080	0
1 Animal Control/Police Officer	2,080	0
3 Sergeant Patrol	6,240	0
9 Police Officers	18,720	0
1 Police Secretary	2,080	0
TOTAL HOURS	35,360	

Police Department Expenses



Note: Expenditure increases from 2008/09 to 2009/10 were the result of additional personnel and supervision positions. The department also updated and replaced vital equipment.

POLICE DEPARTMENT
Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 4,729	\$ 3,600	\$ 333	\$ 3,600		\$ 1,913	\$ -	\$ 1,913	\$ -	\$ 1,913
1020	Social Security / Medicare (7.65%)	\$ 57,687	\$ 60,182	\$ 46,314	\$ 60,182		\$ 64,222	\$ -	\$ 64,222	\$ -	\$ 64,222
1030	TMRS (*6.78%-3 mos / 6.55%-9 mos)	\$ 60,411	\$ 53,868	\$ 43,274	\$ 53,868		\$ 55,187	\$ -	\$ 55,187	\$ -	\$ 55,187
1050	Health Insurance	\$ 108,850	\$ 132,400	\$ 103,464	\$ 132,400		\$ 132,117	\$ -	\$ 132,117	\$ -	\$ 132,117
1070	Workers Comp	\$ 23,025	\$ 21,855	\$ 8,184	\$ 21,855		\$ 16,368	\$ -	\$ 16,368	\$ -	\$ 16,368
1200	Police Chief Robert Smith	\$ 77,788	\$ 78,884	\$ 61,026	\$ 78,884		\$ 78,884	\$ 1,729	\$ 80,613	\$ -	\$ 80,613
1205	Police Captain Jerry Reyes	\$ 66,117	\$ 67,214	\$ 52,050	\$ 67,214		\$ 67,214	\$ 1,474	\$ 68,688	\$ -	\$ 68,688
1220	Lieutenant of CID Daniel Reid	\$ 58,349	\$ 59,445	\$ 46,074	\$ 59,445		\$ 59,445	\$ 1,303	\$ 60,748	\$ -	\$ 60,748
1221	Patrol Sergeants Troy Schofield Lawrence Jonap Thomas Franco	\$ 159,019	\$ 162,199	\$ 125,840	\$ 162,199	\$ 53,821 \$ 54,696 \$ 53,682	\$ 162,199	\$ 3,556 \$ 1,180 \$ 1,199 \$ 1,177	\$ 165,755	\$ -	\$ 165,755
1230	Police Officers David Milton Christopher Cochran Raymundo Villarreal	\$ 325,496	\$ 356,068	\$ 266,334	\$ 356,068	\$ 36,500 \$ 36,500 \$ 48,442	\$ 357,338	\$ 7,834 \$ 800 \$ 800 \$ 1,062	\$ 365,172	\$ -	\$ 365,172

Personnel & Benefits

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	James Neely					\$ 41,975		\$ 920			
	Martin Vonderheid					\$ 41,825		\$ 917			
	Joshua Heaps					\$ 36,500		\$ 800			
	Robert Mercado					\$ 36,500		\$ 800			
	Jason Bartholomew					\$ 39,095		\$ 857			
	Frank Allocca					\$ 40,000		\$ 877			
1250	Police Secretary Sharon Cepak	\$ 34,759	\$ 34,355	\$ 26,831	\$ 34,355		\$ 34,355	\$ 753	\$ 35,108	\$ -	\$ 35,108
1260	Animal Control/Police Officer Scott Orrison	\$ 39,945	\$ 41,040	\$ 31,916	\$ 41,040		\$ 41,040	\$ 900	\$ 41,940	\$ -	\$ 41,940
1274	Overtime	\$ 10,579	\$ 12,000	\$ 6,146	\$ 12,000		\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
1145	Longevity	\$ 5,758	\$ 5,522	\$ 5,455	\$ 5,522		\$ 4,375	\$ -	\$ 4,375	\$ -	\$ 4,375
1146	Reward Program	\$ -	\$ -	\$ -	\$ -		\$ 5,100	\$ -	\$ 5,100	\$ -	\$ 5,100
	Subtotal	\$ 1,032,511	\$ 1,088,632	\$ 823,241	\$ 1,088,632		\$ 1,091,756	\$ 17,549	\$ 1,109,305	\$ -	\$ 1,109,305

Operation & Maintenance

4000	Liability/Property Insurance Vehicle Liability & Auto Physical Damage Law Enforcement Liability	\$ 18,128	\$ 15,856	\$ 7,299	\$ 15,856		\$ 14,598	\$ -	\$ 14,598	\$ -	\$ 14,598
4100	Uniforms	\$ 15,196	\$ 17,533	\$ 12,920	\$ 17,533		\$ 18,733	\$ -	\$ 18,733	\$ -	\$ 18,733
	15 Officers @ \$900/yr					\$ 13,500					
	1 New Officer @ \$900/yr					\$ 900					
	1 Animal Control Officer @ \$900/yr					\$ 900					

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	1 Police Secretary @ \$333/yr					\$ 333					
	4 Reserve Officers @ \$300/yr					\$ 1,200					
	Uniform Patches					\$ 500					
	Armor Carrier Vests (13 Vests)					\$ 1,400					
4110	Ballistic Vest Program	\$ 2,000	\$ 2,000	\$ -	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4200	Travel	\$ 672	\$ 1,500	\$ 813	\$ 1,500		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
	Hotel, gas & meals for peace officer education										
4300	Education Expense	\$ 2,275	\$ 4,500	\$ 3,401	\$ 4,500		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
	State Mandated Education for Peace Officers										
	IACP Net/School & Classes/TCLEEDS										
	TCLEOSE (TX Commision Law Enorcement Officers) License Fees										
4320	Leose Expense	\$ -	\$ -	\$ 40	\$ -		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
4330	Capco Expense	\$ 3,209	\$ 3,700	\$ 3,423	\$ 3,700		\$ 3,700	\$ -	\$ 3,700	\$ -	\$ 3,700
	Voice Recorder Maint Agreement										
4340	Crossing Guard Expense	\$ 3,236	\$ -	\$ 2,692	\$ 2,692		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
4400	Dues	\$ 407	\$ 441	\$ 165	\$ 441		\$ 460	\$ -	\$ 460	\$ -	\$ 460
	International Assoc. of Chief Police					\$ 120					
	TX Police Chiefs Assoc.					\$ 240					
	C. Cochran - Crime Prev Officer					\$ 30					
	Sam's Club					\$ 45					
	Tx Assoc Prop & Evidence & Invntory					\$ 25					
4420	Bonds	\$ 86	\$ 114	\$ 97	\$ 114		\$ 102	\$ -	\$ 102	\$ -	\$ 102
	Det. Sgt. Notary Bond (L. Jonap)										

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4550	Legal Notices	\$ -	\$ 125	\$ -	\$ 125		\$ 125	\$ -	\$ 125	\$ -	\$ 125
4570	Rental/Lease	\$ -	\$ -	\$ 49	\$ 49		\$ -	\$ -	\$ -	\$ -	\$ -
4600	Telephone	\$ 14,727	\$ 16,442	\$ 10,698	\$ 16,442		\$ 14,235	\$ -	\$ 14,235	\$ -	\$ 14,235
	Telephone Service w/caller ID (3 lines)					\$ 6,923					
	Call Forwarding (4 lines)					\$ 48					
	9 pagers for Officers					\$ 424					
	9 Cell Phones 3@90, 6@50 x 12					\$ 6,840					
4650	Electric	\$ 13,678	\$ 15,072	\$ 8,950	\$ 13,000		\$ 13,000	\$ -	\$ 13,000	\$ -	\$ 13,000
4670	Water Service	\$ 838	\$ 800	\$ 495	\$ 800		\$ 800	\$ -	\$ 800	\$ -	\$ 800
4675	Sewer Service	\$ 791	\$ 1,078	\$ 411	\$ 1,078		\$ 1,078	\$ -	\$ 1,078	\$ -	\$ 1,078
4700	Maintenance/Repairs	\$ 1,851	\$ 5,028	\$ 1,354	\$ 5,028		\$ 4,255	\$ -	\$ 4,255	\$ -	\$ 4,255
	A/C Filters					\$ 600					
	Pest control \$80/qtr					\$ 320					
	Fire Extinguisher Inspections					\$ 335					
	Patrol car video & hardware					\$ 3,000					
4725	Vehicle Maintenance & Repair	\$ 15,558	\$ 19,076	\$ 14,712	\$ 19,076		\$ 24,336	\$ -	\$ 24,336	\$ -	\$ 24,336
	12 Inspections @ \$28.80					\$ 346					
	Repairs					\$ 6,500					
	Speed Sign Batteries					\$ 1,000					
	Police vehicle graphics for patrol cars (\$385X2)					\$ 770					
	Older Vehicle Paint Job					\$ 1,500					
	Tires :					\$ 14,220					
	New Cars 48 17" 2xyear @ \$112.27 ea = \$10,777.92										
	Animal Control Trk - 4 17" @ \$200.59 = \$802.36										
	Older Cars - 24 @ \$110.00 (16") = \$2,640.00										

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4740	Animal Control	\$ 897	\$ 2,150	\$ 150	\$ 2,150		\$ 2,150	\$ -	\$ 2,150	\$ -	\$ 2,150
	Animal Food, Cages, Equipment					\$ 1,100					
	Annual Inspection of cages/facility					\$ 550					
	Euthanasia and Rabies					\$ 500					
4745	Police K-9	\$ 641	\$ 855	\$ 357	\$ 855		\$ 1,655	\$ -	\$ 1,655	\$ -	\$ 1,655
	Food & Pet Supplies					\$ 500					
	Annual Vet Exam					\$ 500					
	Re-Certification Fee for K-9					\$ 100					
	Equipment					\$ 500					
	Natl Narc Detect Dog Assoc Dues/Fees					\$ 55					
4750	Miscellaneous Expenses	\$ 5,941	\$ 9,092	\$ 5,529	\$ 9,092		\$ 11,735	\$ -	\$ 11,735	\$ -	\$ 11,735
	Medical Svc. (sex crime victims) (\$1,245*3)					\$ 3,735					
	Miscellaneous Expenses					\$ 900					
	Towing (\$160* 5)					\$ 800					
	National Night-Out (Crime Prevention)					\$ 2,000					
	Sane Nurse Exam (\$700*3)					\$ 2,100					
	Alcohol Blood Test with Lab Analysis					\$ 1,200					
	Shelving for Evidence Room					\$ 1,000					
4825	Information Technology	\$ -	\$ -	\$ -	\$ -		\$ 37,240	\$ -	\$ 37,240	\$ -	\$ 37,240
	Internet - Cable Service \$386.61/mo					\$ 4,640					
	Internet - Cable Service Upgrade 1 Time Installation Fee					\$ 200					
	Computer Repairs \$200/mo					\$ 2,400					
	CAD Computer Software					\$30,000.00					
	Subtotal	\$ 100,131	\$ 115,362	\$ 73,556	\$ 116,031		\$ 162,702	\$ -	\$ 162,702	\$ -	\$ 162,702

Supplies

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
5100	Books/Publications/Films	\$ 1,596	\$ 3,206	\$ 2,094	\$ 2,706		\$ 3,206	\$ -	\$ 3,206	\$ -	\$ 3,206
	Law Books					\$ 1,536					
	Citations and Warning Books					\$ 1,670					
5200	Postage	\$ 656	\$ 800	\$ 264	\$ 800		\$ 800	\$ -	\$ 800	\$ -	\$ 800
5300	Supplies	\$ 10,501	\$ 13,705	\$ 8,779	\$ 13,705		\$ 13,705	\$ -	\$ 13,705	\$ -	\$ 13,705
	Miscellaneous \$700/mo					\$ 8,400					
	Misc Ink Cartridges					\$ 1,000					
	Flares					\$ 200					
	CD's					\$ 400					
	Police Tapes					\$ 125					
	Slim Jims					\$ 210					
	Drug Kits					\$ 400					
	Radar Calibration (\$385*2)					\$ 770					
	Calibration of sound lever meters					\$ 250					
	Surveillance Cameras (\$100*2)					\$ 200					
	Digital Cameras (\$200*5)					\$ 1,000					
	Digital Fingerprint Pad					\$ 750					
5301	Qualifying Ammunition	\$ 3,081	\$ 4,000	\$ 2,597	\$ 4,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
5400	Fuel and Lubrication	\$ 41,081	\$ 39,674	\$ 33,225	\$ 39,674		\$ 39,674	\$ -	\$ 39,674	\$ -	\$ 39,674
	Fuel 10,401 gal @ \$3.55					\$ 36,924					
	Lubrication					\$ 2,500					
	Oil Filters					\$ 250					
	Subtotal	\$ 56,915	\$ 61,385	\$ 46,960	\$ 60,885		\$ 62,385	\$ -	\$ 62,385	\$ -	\$ 62,385
<u>Services</u>											
6100	Professional Services	\$ 3,394	\$ 3,480	\$ 3,290	\$ 3,480		\$ 3,720	\$ -	\$ 3,720	\$ -	\$ 3,720

POLICE DEPARTMENT

Account 10-520

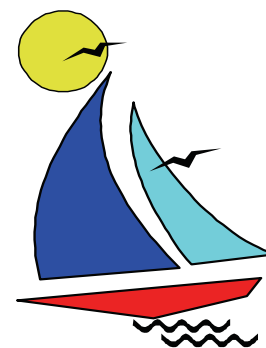
<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Racial Profiling					\$ 2,000					
	New Employee Drug Screening/Physicals (240*3)					\$ 720					
	New View Psychological/Physicals					\$ 1,000					
6120	Legal Services	\$ 672	\$ 1,000	\$ 909	\$ 1,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
6150	PD 911 Services	\$ 600	\$ 1,100	\$ 600	\$ 1,100		\$ 1,100	\$ -	\$ 1,100	\$ -	\$ 1,100
	911 Service (repairs)					\$ 500					
	Repair Agreement for 24-7 service-TLETS					\$ 600					
6500	Contractual Services	\$ 19,127	\$ 20,794	\$ 16,778	\$ 20,794		\$ 18,980	\$ -	\$ 18,980	\$ -	\$ 18,980
	Cleaning Service \$557/mo					\$ 6,684					
	6 video cameras @ \$688.83					\$ 4,133					
	Record Mgmt Sys Annual Maintenance & Data Back-up					\$ 4,638					
	LEADS On-Line Program (Det. Sgt. Jonap)					\$ 1,500					
	Pawn Shop Nationwide Access (Det. Sgt. Jonap)					\$ 1,200					
	Carpet Cleaning Service (\$275*3)					\$ 825					
6540	Maintenance Agreements	\$ 126	\$ 600	\$ 364	\$ 364		\$ 1,068	\$ -	\$ 1,068	\$ -	\$ 1,068
	Maint Agree /(city owned)					\$ 600					
	Copier Maintenance Agreement \$39/mo					\$ 468					
	Subtotal	\$ 23,919	\$ 26,974	\$ 21,940	\$ 26,738		\$ 26,868	\$ -	\$ 26,868	\$ -	\$ 26,868
<u>Fixed Assets</u>											
9000	Fixet Assets	\$ -	\$ -	\$ -	\$ -		\$ 8,298	\$ -	\$ 8,298	\$ -	\$ 8,298
	Radar Units 2 @ \$1,899					\$ 3,798					
	Air Conditioner Unit					\$ 4,500					
9730	Office Equipment/Software	\$ 2,167	\$ 23,025	\$ 17,371	\$ 23,025		\$ 4,100	\$ -	\$ 4,100	\$ -	\$ 4,100
	Hard Drive for Streaming Video System \$155*20					\$ 3,100					
	Replacement Shredder					\$ 1,000					

POLICE DEPARTMENT

Account 10-520

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
9844	11 Crown Vic - Principal	\$ 8,697	\$ 11,902	\$ 8,859	\$ 11,902		\$ 12,263	\$ -	\$ 12,263	\$ -	\$ 12,263
9845	11 Crown Vic - Interest	\$ 745	\$ 685	\$ 583	\$ 685		\$ 324	\$ -	\$ 324	\$ -	\$ 324
9846	11 Crown Vic - Principal	\$ 8,697	\$ 11,902	\$ 8,859	\$ 11,902		\$ 12,263	\$ -	\$ 12,263	\$ -	\$ 12,263
9847	11 Crown Vic - Interest	\$ 745	\$ 685	\$ 583	\$ 685		\$ 324	\$ -	\$ 324	\$ -	\$ 324
9848	11 Crown Vic - Principal	\$ 5,774	\$ 11,814	\$ 11,768	\$ 11,814		\$ 12,172	\$ -	\$ 12,172	\$ -	\$ 12,172
9849	11 Crown Vic - Interest	\$ 520	\$ 774	\$ 820	\$ 774		\$ 416	\$ -	\$ 416	\$ -	\$ 416
9850	11 Crown Vic - Principal	\$ 5,839	\$ 11,945	\$ 11,899	\$ 11,945		\$ 12,307	\$ -	\$ 12,307	\$ -	\$ 12,307
9851	11 Crown Vic - Interest	\$ 526	\$ 782	\$ 829	\$ 782		\$ 420	\$ -	\$ 420	\$ -	\$ 420
	13 Ford Taurus - Principal - \$38,709	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 9,301	\$ 9,301	\$ -	\$ 9,301
	13 Ford Taurus - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 935	\$ 935	\$ -	\$ 935
	Subtotal	\$ 33,709	\$ 73,514	\$ 61,570	\$ 73,514		\$ 62,889	\$ 10,236	\$ 73,125	\$ -	\$ 73,125
	TOTAL	\$ 1,247,185	\$ 1,365,867	\$ 1,027,267	\$ 1,365,800		\$ 1,406,599	\$ 27,785	\$ 1,434,384	\$ -	\$ 1,434,384

POLICE DISPATCH



**DEPARTMENTAL BUDGET NARRATIVE
POLICE DISPATCH
2013-2014**

Personnel & Benefits	\$ 244,772
Operation & Maintenance	\$ 6,329
Supplies	\$ 1,200
Services	\$ 56,697
Fixed Assets	\$ 2,150
TOTALS	\$ 311,148

Departmental Description:

The Police Department Dispatch provides for essential public safety services through maintaining an emergency telecommunications center 24/7 through which all public safety personnel rely heavily upon for all emergency and non-emergency communications. Public safety communications and coordination (C&C) between agencies is routed through Dispatch, including C&C with TCSO, DPS, JPD, CPPD, WCS, LCRA, and TP&WD, to name a few. Dispatch is also the central hub of all public safety communications between public safety personnel and the public.

Budget Summary:

The 2013-14 Budget for the Police Dispatch totals \$311,148 which represents a 0.731330672% increase in expenditures from the 2012 fiscal year budget.

Personnel:

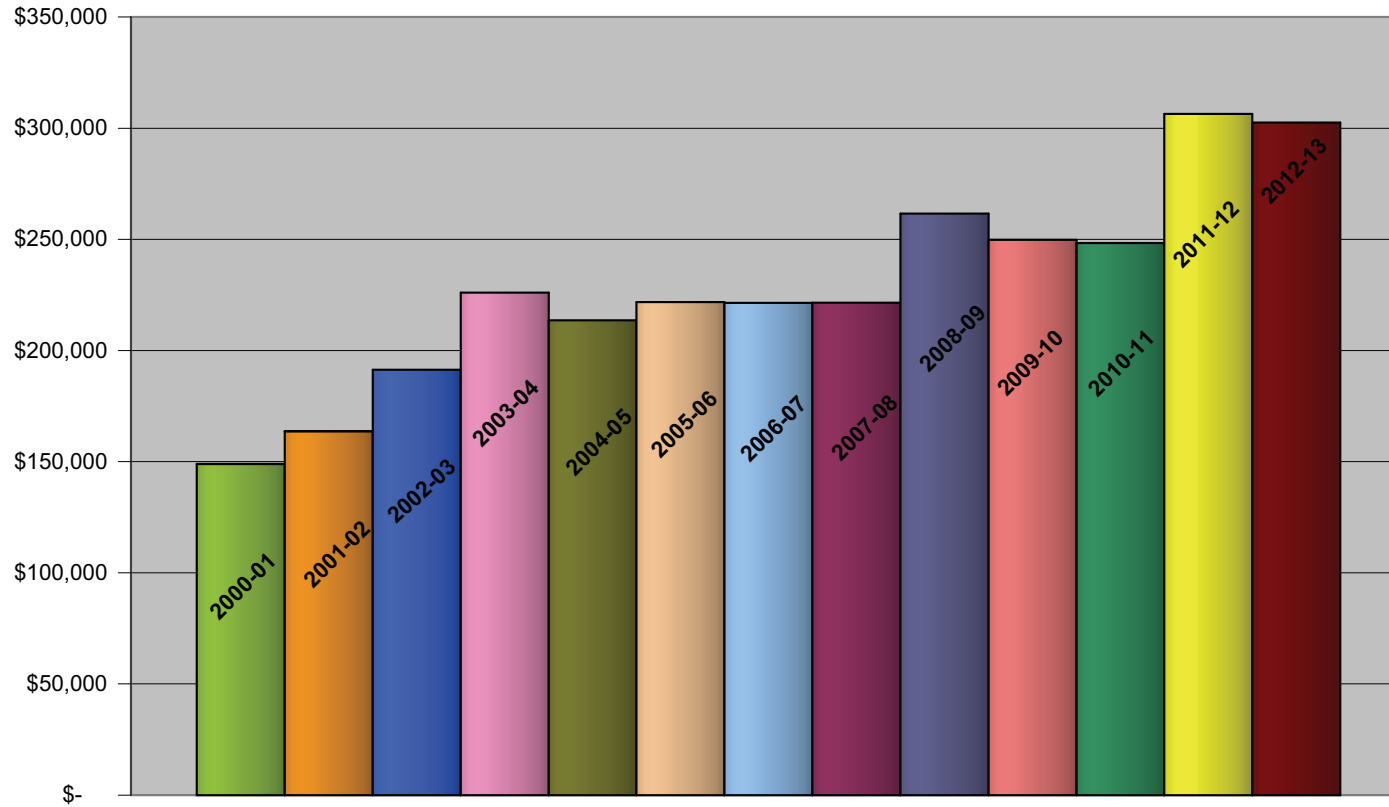
<u>Positions</u>	<u>Regular Hours</u>	<u>Overtime Hours</u>
1 Dispatch Supervisor	2,080	0
5 Dispatchers	10,400	0

TOTAL HOURS

12,480

0

Police Dispatch Expenses



POLICE DISPATCH

Account 10-525

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 1,693	\$ 1,350	\$ 167	\$ 1,350		\$ 675	\$ -	\$ 675	\$ -	\$ 675
1020	Social Security / Medicare (7.65%)	\$ 11,438	\$ 13,136	\$ 8,788	\$ 13,136		\$ 13,676	\$ -	\$ 13,676	\$ -	\$ 13,676
1030	TMRS (*6.78%-3 mos / 6.55%-9 mos)	\$ 12,901	\$ 11,957	\$ 8,939	\$ 11,957		\$ 11,651	\$ -	\$ 11,651	\$ -	\$ 11,651
1050	Health Insurance	\$ 36,334	\$ 45,989	\$ 42,017	\$ 45,989		\$ 39,612	\$ -	\$ 39,612	\$ -	\$ 39,612
1070	Workers Comp	\$ 554	\$ 512	\$ 194	\$ 512		\$ 388	\$ -	\$ 388	\$ -	\$ 388
1260	Dispatch Supervisor D. O'Neal	\$ 36,724	\$ 36,601	\$ 28,594	\$ 36,601		\$ 36,601	\$ 2,484	\$ 39,085	\$ -	\$ 39,085
1261	Dispatchers	\$ 127,000	\$ 126,750	\$ 94,911	\$ 125,750		\$ 125,750	\$ 6,760	\$ 132,510	\$ -	\$ 132,510
	Brittany Henry					\$ 25,000	\$ 548				
	Donald Varner					\$ 25,750	\$ 4,019				
	Carol Hale					\$ 25,000	\$ 2,192				
	Guadalupe (Lupe) Vera					\$ 25,000	\$ -				
	Brandon Carey					\$ 25,000	\$ -				
1274	Overtime	\$ 1,962	\$ 5,000	\$ 3,622	\$ 5,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
1145	Longevity	\$ 741	\$ 943	\$ 909	\$ 943		\$ 675	\$ -	\$ 675	\$ -	\$ 675
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
	Subtotal	\$ 229,346	\$ 242,238	\$ 188,143	\$ 241,238		\$ 235,528	\$ 9,243	\$ 244,772	\$ -	\$ 244,772

POLICE DISPATCH

Account 10-525

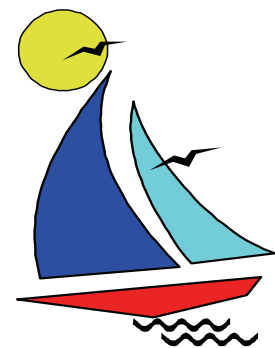
<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Operations & Maintenance</u>											
4110	Uniforms 6 @ \$333.00 Uniform Patches	\$ 1,869	\$ 2,125	\$ 1,622	\$ 2,125	\$ 2,000 \$ 125	\$ 2,125	\$ -	\$ 2,125	\$ -	\$ 2,125
4200	Travel Hotel, fuel & meals to Education and Meetings for Dispatchers	\$ 1,186	\$ 2,500	\$ 1,427	\$ 2,500		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
4300	Education Mandated classes for Dispatchers	\$ 87	\$ 1,000	\$ 263	\$ 800		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4420	Bonds Notary Bond (\$102*2) Brandon Carey & Donna O'Neal	\$ 86	\$ 306	\$ 305	\$ 306	\$ 204	\$ 204	\$ -	\$ 204	\$ -	\$ 204
4700	Repairs and Maintenance	\$ -	\$ 500	\$ -	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4825	Information Technology Office Equipment & Software Computer Replacement	\$ -	\$ -	\$ -	\$ -	\$ - \$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 3,227	\$ 6,431	\$ 3,618	\$ 6,231		\$ 6,329	\$ -	\$ 6,329	\$ -	\$ 6,329
<u>Supplies</u>											
5300	Supplies Toner Labels Comm Equipment Batteries 12 @ \$40	\$ 974	\$ 1,200	\$ 795	\$ 1,200	\$ 600 \$ 120 \$ 480	\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200
	Subtotal	\$ 974	\$ 1,200	\$ 795	\$ 1,200		\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200

POLICE DISPATCH

Account 10-525

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Services</u>											
6150	911 Service	\$ 41,471	\$ 41,987	\$ 41,471	\$ 41,987		\$ 41,987	\$ -	\$ 41,987	\$ -	\$ 41,987
	ENS Service Fee					\$ 987					
	911 PSAP					\$ 41,000					
6500	Miscellaneous Services	\$ -	\$ 138	\$ 69	\$ 138		\$ 138	\$ -	\$ 138	\$ -	\$ 138
	Drug Screening (\$69*2)					\$ 138					
6540	Maintenance Agreements	\$ 8,104	\$ 14,495	\$ 7,075	\$ 9,340		\$ 14,572	\$ -	\$ 14,572	\$ -	\$ 14,572
	Generator Maintenance/Parts Agreement \$840/qtr					\$ 3,360					
	(LCRA) 900 MZH Annual Maintenance					\$ 11,212					
	(To include T-1 Line Monthly Payments)										
	Subtotal	\$ 49,575	\$ 56,620	\$ 48,615	\$ 51,465		\$ 56,697	\$ -	\$ 56,697	\$ -	\$ 56,697
<u>Fixed Assets</u>											
9730	Office Equipment/Software	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9750	Communications Equipment	\$ 23,297	\$ 2,400	\$ 1,462	\$ 2,400		\$ 2,150	\$ -	\$ 2,150	\$ -	\$ 2,150
	LCRA Hand Held Radio					\$ 2,150					
	Subtotal	\$ 23,297	\$ 2,400	\$ 1,462	\$ 2,400		\$ 2,150	\$ -	\$ 2,150	\$ -	\$ 2,150
	TOTAL	\$ 306,420	\$ 308,889	\$ 242,633	\$ 302,534		\$ 301,904	\$ 9,243	\$ 311,148	\$ -	\$ 311,148

PUBLIC WORKS



**DEPARTMENTAL BUDGET NARRATIVE
PUBLIC WORKS
2013-2014**

Personnel & Benefits	\$ 402,392
Operation & Maintenance	\$ 136,094
Supplies	\$ 85,367
Services	\$ 55,683
Fixed Assets	\$ 68,878
TOTALS	\$ 748,414

Departmental Description:

The Street Department provides a host of services to the citizens of Lago Vista and other City Divisions and organizations. While the primary mission of the Department involves the maintenance and repair of City streets and Right-of-Way, the Department provides for roadside mowing, landscape mowing, tree trimming, maintenance and repair of drainage ditches and culverts and the installation of new and replacement signs. The Department also maintains the City's Sports Complex and swimming pool, provides for mowing at the airport, provides major assistance to several KLV B projects, provides labor in support of the Burn Day events and holiday functions, puts up, maintains and takes down community Christmas lights at various locations, provides for building maintenance activities and assists all other City operations. In addition, the Division provides for the electricity and installation of street lights and the review and inspections of all permits for construction in the Right-of-Way.

Budget Summary:

The 2013-14 Budget for the Public Works Department totals \$748,414 which represents a 21.266901683% decrease from the 2012-13 Approved Budget.

Personnel:

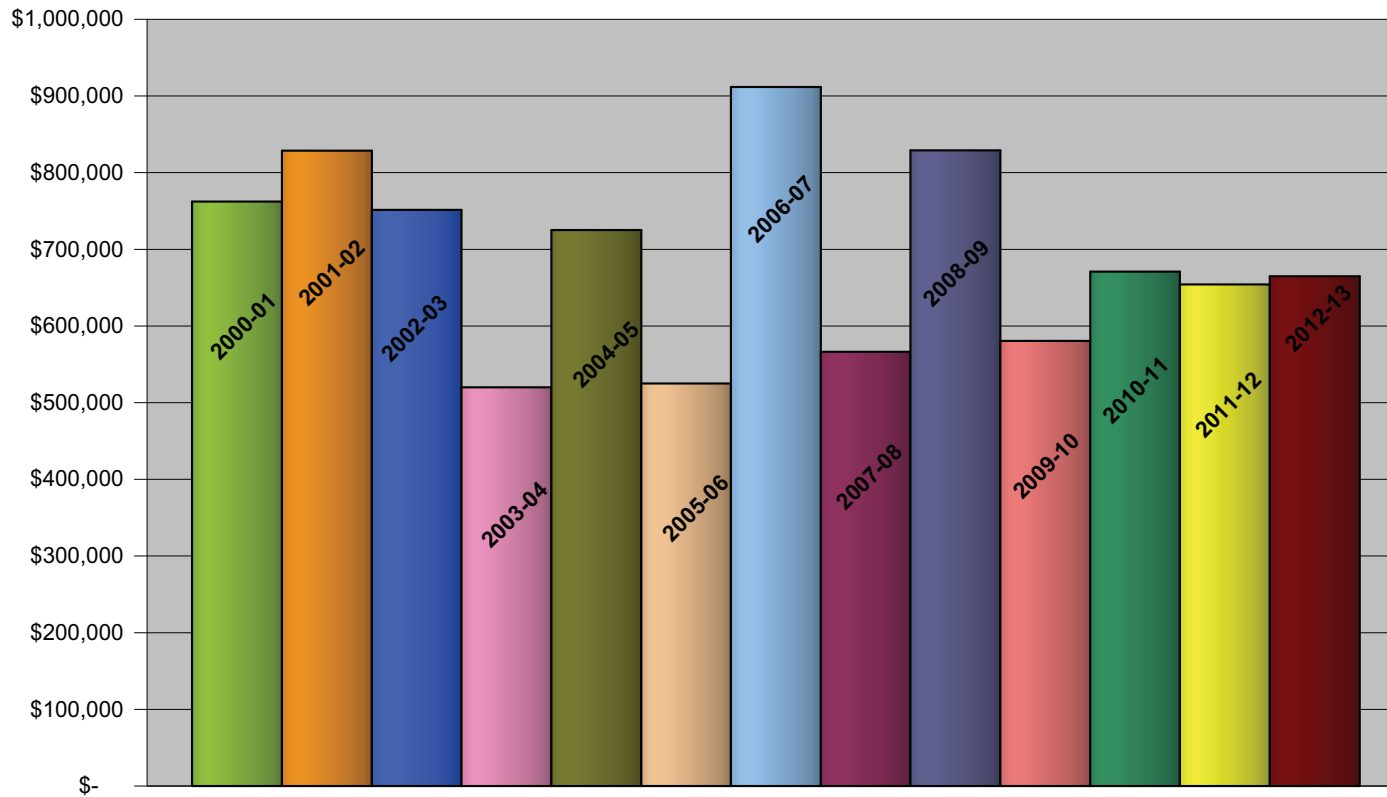
Current staffing levels for the Street Department include 11 positions as follows:

- 1 Street Superintendent
- 1 Crew Leader
- 3 Equipment Operators
- 6 Street Laborers (two positions are unfunded)

Fixed Assets:

The 2013-14 Budget for the Public Works Department includes the purchase of a Backhoe mounted Beltec auger and will be used to install guard rails and cable fences. It is also included in the budget to purchase new Chevrolet Crew Cab pickup truck.

Public Works Expenses



Note: Expenses as shown in the 2004-05, 2006-07, 2008-09 and 2010-11 Budgets are considerably higher since street overlays and reconstruction projects were done in those years.

PUBLIC WORKS

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1010	State Unemployment Tax (TWC) (First \$9,000 x ea emp x 1.25%)	\$ 2,421	\$ 2,025	\$ 267	\$ 2,025		\$ 1,013	\$ -	\$ 1,013	\$ -	\$ 1,013
1020	Social Security / Medicare (7.65%)	\$ 20,297	\$ 20,925	\$ 16,525	\$ 20,925		\$ 21,261	\$ -	\$ 21,261	\$ -	\$ 21,261
1030	TMRS (*6.78%-3 mos / 6.55%-9 mos)	\$ 20,669	\$ 19,148	\$ 15,096	\$ 19,148		\$ 18,275	\$ -	\$ 18,275	\$ -	\$ 18,275
1050	Health Insurance	\$ 53,103	\$ 63,606	\$ 52,736	\$ 63,606		\$ 64,445	\$ -	\$ 64,445	\$ -	\$ 64,445
1070	Workers Compensation	\$ 20,811	\$ 18,928	\$ 7,240	\$ 18,928		\$ 14,479	\$ -	\$ 14,479	\$ -	\$ 14,479
1310	Street Superintendent James Le Blanc	\$ 40,462	\$ 41,288	\$ 32,115	\$ 41,288		\$ 41,288	\$ 905	\$ 42,193	\$ -	\$ 42,193
1320	Crew Leader M. Camacho	\$ -	\$ 28,500	\$ 21,231	\$ 28,500		\$ 28,500	\$ 625	\$ 29,125	\$ -	\$ 29,125
1330	Maintenance Personnel	\$ 202,758	\$ 181,815	\$ 143,238	\$ 181,815		\$ 181,816	\$ 3,986	\$ 185,802	\$ -	\$ 185,802
	Equipment Operator - T. Alvarado					\$ 30,013	\$ 658				
	Equipment Operator - P. Gonzales					\$ 29,404	\$ 645				
	Equipment Operator - C. Garcia					\$ 29,242	\$ 641				
	Street Laborer - J. Mejia					\$ 28,093	\$ 616				
	Street Laborer - O. Mejia					\$ 22,332	\$ 490				
	Street Laborer - R. Sosa					\$ 21,681	\$ 475				
	Street Laborer - J. Hernandez					\$ 21,050	\$ 461				
	Street Laborer - Vacant					\$ -	\$ -				
1591	Standby Time On Call (Recreation - 7 wks @ \$75)	\$ 225	\$ 525	\$ 225	\$ 525		\$ 525	\$ -	\$ 525	\$ -	\$ 525

PUBLIC WORKS

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1274	Overtime	\$ 19,267	\$ 15,000	\$ 16,624	\$ 22,165		\$ 15,000	\$ 5,000	\$ 20,000	\$ -	\$ 20,000
1145	Longevity	\$ 2,896	\$ 3,165	\$ 3,165	\$ 3,165		\$ 2,575	\$ -	\$ 2,575	\$ -	\$ 2,575
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 2,700	\$ -	\$ 2,700	\$ -	\$ 2,700
Subtotal		\$ 382,909	\$ 394,925	\$ 308,461	\$ 402,090		\$ 391,876	\$ 10,516	\$ 402,392	\$ -	\$ 402,392

Operation & Maintenance

4000	Liability/Property Insurance Vehicle Liability/Auto Physical Damage	\$ 2,232	\$ 1,940	\$ 907	\$ 1,940		\$ 1,940	\$ 776	\$ 2,716	\$ -	\$ 2,716
4110	Uniforms Uniforms (\$10/wk*52 wks * 9 employees) Steel Toed Boot Allowance (\$130*9) Safety Shirts L/SS Sleeve (\$17*45)	\$ 6,736	\$ 6,912	\$ 7,291	\$ 9,721	\$ 4,680 \$ 1,170 \$ 765	\$ 6,615	\$ -	\$ 6,615	\$ -	\$ 6,615
4200	Travel	\$ -	\$ 250	\$ 107	\$ 107		\$ 250	\$ -	\$ 250	\$ -	\$ 250
4300	Education Pesticide License Renewal (\$400*2) Traffic Control School (\$250*2) Woodchipping Safety Classes (\$150*4)	\$ 233	\$ 1,900	\$ -	\$ 400	\$ 800 \$ 500 \$ 600	\$ 1,900	\$ -	\$ 1,900	\$ -	\$ 1,900
4400	Dues Sam's Club	\$ 35	\$ 35	\$ 45	\$ 45	\$ 45	\$ 45	\$ -	\$ 45	\$ -	\$ 45
4550	Legal Notices	\$ -	\$ 200	\$ -	\$ -		\$ 200	\$ -	\$ 200	\$ -	\$ 200
4570	Rental/Lease	\$ 887	\$ 1,775	\$ 285	\$ 285		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000

PUBLIC WORKS

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4600	Telephone	\$ 2,300	\$ 2,032	\$ 1,489	\$ 2,200		\$ 2,632	\$ -	\$ 2,632	\$ -	\$ 2,632
	Cell Phones (J. LeBlanc \$104.99/mo))					\$ 1,260					
	Cell Phones (\$38.11/mo*3)					\$ 1,372					
4650	Electric	\$ 88,518	\$ 100,505	\$ 66,916	\$ 92,000		\$ 92,000	\$ -	\$ 92,000	\$ -	\$ 92,000
4700	Maintenance/Repairs	\$ 2,152	\$ 4,000	\$ 3,844	\$ 5,600		\$ 4,000	\$ 1,600	\$ 5,600	\$ -	\$ 5,600
4710	Maintenance City Owned Lights	\$ -	\$ 500	\$ 46	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4715	Maintenance/Repairs Unanticipated	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
4725	Vehicle Maintenance & Repair	\$ 15,347	\$ 10,000	\$ 16,964	\$ 22,619		\$ 10,000	\$ 5,000	\$ 15,000	\$ -	\$ 15,000
4735	Vehicle Safety Equipment	\$ 1,977	\$ 2,000	\$ 887	\$ 887		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4750	Miscellaneous	\$ -	\$ -	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4825	Information Technology	\$ -	\$ -	\$ -	\$ -		\$ 136	\$ -	\$ 136	\$ -	\$ 136
	Antivirus License (2 @ \$23)					\$ 46					
	Antispam License (2 @ \$45)					\$ 90					
	Subtotal	\$ 120,416	\$ 132,049	\$ 98,781	\$ 136,304		\$ 123,718	\$ 12,376	\$ 136,094	\$ -	\$ 136,094
<u>Supplies</u>											
5300	Supplies	\$ 7,004	\$ 7,000	\$ 5,755	\$ 7,673		\$ 7,000	\$ -	\$ 7,000	\$ -	\$ 7,000
	Roll Hand Towels (\$2.40*52)					\$ 125					
	SYN 3.4 Mat (\$2.20*52)					\$ 114					
	Shop Towels (\$2.88*52)					\$ 150					
	36" Dry Mop (\$0.82*52)					\$ 43					
	Misc Supplies					\$ 6,568					

PUBLIC WORKS

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
5305	Small Tools	\$ 2,934	\$ 2,000	\$ 1,953	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
	1 Weed Eater					\$ 500					
	1 Chainsaw					\$ 500					
	1 Push Mower					\$ 500					
	1 Blower					\$ 500					
5400	Fuel/Lubricants	\$ 32,049	\$ 32,000	\$ 22,392	\$ 29,856		\$ 32,000	\$ 1,280	\$ 33,280	\$ -	\$ 33,280
5410	Street Materials	\$ 26,416	\$ 33,467	\$ 25,938	\$ 33,467		\$ 33,587	\$ -	\$ 33,587	\$ -	\$ 33,587
	Asphalt (26 tons/mo* \$75 ton * 12 mo)					\$ 23,400					
	Emulsion (500 Gal @ \$2.65/gal)					\$ 1,325					
	Crack Seal Materials (6 tons * \$1285/ton)					\$ 7,710					
	Road Base Materials (16 tons/mo * \$6.00/ton * 12 months)					\$ 1,152					
5420	Street Signs	\$ 5,625	\$ 7,500	\$ 6,107	\$ 7,500		\$ 7,500	\$ -	\$ 7,500	\$ -	\$ 7,500
	New and Replacement Signs					\$ 7,000					
	Fire Hydrant Markers					\$ 500					
5430	Chemicals	\$ 1,623	\$ 2,000	\$ 1,400	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
	Roundrup					\$ 850					
	Fertilizer for Landscape					\$ 271					
	Overseed					\$ 580					
	Fire Ant Control					\$ 299					
	Subtotal	\$ 75,651	\$ 83,967	\$ 63,545	\$ 82,496		\$ 84,087	\$ 1,280	\$ 85,367	\$ -	\$ 85,367

Services

6100	Professional Services	\$ 400	\$ -	\$ -	\$ 400		\$ 400	\$ -	\$ 400	\$ -	\$ 400
6130	Engineering & Planning Service	\$ 610	\$ 3,500	\$ -	\$ 3,500		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500

PUBLIC WORKS

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
6135	Contract Services	\$ 3,474	\$ 4,990	\$ 1,665	\$ 4,990		\$ 4,640	\$ -	\$ 4,640	\$ -	\$ 4,640
	Electrician					\$ 1,000					
	MCS					\$ 2,240					
	Traffic Light Maint Contract (Lohman Ford at Dawn Drive)					\$ 1,400					
6500	Miscellaneous Services	\$ 2,343	\$ 2,000	\$ 2,510	\$ 3,346		\$ 1,864	\$ 300	\$ 2,164	\$ -	\$ 2,164
	RPZ Testing (5 @ \$60)					\$ 300					
	Beekeepers (2 @ \$400)					\$ 800					
	Other Services					\$ 764					
6540	Maintenance Agreements		\$ 479	\$ 479	\$ 479		\$ 479	\$ -	\$ 479	\$ -	\$ 479
	LCRA 900 MZH Annual Maintenance										
6600	Disposal Service	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000
6700	Street Light Installation	\$ -	\$ 1,500	\$ -	\$ -		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
6750	Street Overlays	\$ -	\$ 300,000	\$ 119	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6751	Capital Metro Fund	\$ 58,099	\$ -	\$ -	\$ -		\$ 42,000	\$ -	\$ 42,000	\$ -	\$ 42,000
	Subtotal	\$ 64,926	\$ 312,469	\$ 4,773	\$ 12,715		\$ 54,383	\$ 1,300	\$ 55,683	\$ -	\$ 55,683

Fixed Assets

9832	2010 1 Ton Truck (Principal)	\$ 9,655	\$ 10,037	\$ 7,473	\$ 10,037		\$ 7,757	\$ -	\$ 7,757	\$ -	\$ 7,757
9833	2010 1 Ton Truck (Interest)	\$ 920	\$ 528	\$ 459	\$ 528		\$ 148	\$ -	\$ 148	\$ -	\$ 148
9834	Beltec Auger	\$ -	\$ -	\$ 4,300	\$ 4,300		\$ -	\$ -	\$ -	\$ -	\$ -

PUBLIC WORKS

Account 10-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
9835	ProTurn 260 Mower (Principal)	\$ -	\$ 1,945	\$ 1,289	\$ 1,945		\$ 2,675	\$ -	\$ 2,675	\$ -	\$ 2,675
9836	ProTurn 260 Mower (Interest)	\$ -	\$ 198	\$ 140	\$ 198		\$ 183	\$ -	\$ 183	\$ -	\$ 183
9837	2012 Chev 3500 Dump Truck - Principal	\$ -	\$ 6,362	\$ 3,202	\$ 6,362		\$ 13,078	\$ -	\$ 13,078	\$ -	\$ 13,078
9838	2012 Chev 3500 Dump Truck - Interest	\$ -	\$ 686	\$ 322	\$ 686		\$ 1,018	\$ -	\$ 1,018	\$ -	\$ 1,018
9839	2006 Chev 4500 Bucket Truck - Principal	\$ -	\$ 6,695	\$ 3,339	\$ 6,695		\$ 13,737	\$ -	\$ 13,737	\$ -	\$ 13,737
9840	2006 Chev 4500 Bucket Truck - Interest	\$ -	\$ 709	\$ 363	\$ 709		\$ 1,071	\$ -	\$ 1,071	\$ -	\$ 1,071
	310SK Backhoe Loader - Principal \$86,089	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,686	\$ 20,686	\$ -	\$ 20,686
	310SK Backhoe Loader - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 2,080	\$ 2,080	\$ -	\$ 2,080
	2013 Chevy Crew Cab - Principal \$24,371	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 5,856	\$ 5,856	\$ -	\$ 5,856
	2013 Chevy Crew Cab - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 589	\$ 589	\$ -	\$ 589
	Subtotal	\$ 10,576	\$ 27,161	\$ 20,887	\$ 31,460		\$ 39,667	\$ 29,211	\$ 68,878	\$ -	\$ 68,878
	TOTAL	\$ 654,478	\$ 950,571	\$ 496,448	\$ 665,065		\$ 693,731	\$ 54,683	\$ 748,414	\$ -	\$ 748,414

SOLID WASTE



**DEPARTMENTAL BUDGET NARRATIVE
SOLID WASTE
2013-2014**

Personnel & Benefits	\$ 0
Operation & Maintenance	\$ 2,688
Supplies	\$ 2,000
Services	\$ 503,942
Fixed Assets	\$ 11,971
TOTALS	\$ 520,601

Departmental Description:

This Division provides for solid waste pick up and disposal throughout the community. The service is currently under a new contract with a service provider on a once a week per household trash and biweekly recycle pick-up schedule. The 2013-14 Solid Waste Budget established a City owned recycling, chipping and bulky trash collection center that will be opened approximately 20 times a year.

Budget Summary:

The 2013-14 Budget for the Solid Waste Division totals \$520,601 which represents a .1026% increase from the last fiscal year. The Budget adjusts to a change in rates by the service provider in Budget Year 2013-14.

The new city-owned recycling, chipping and bulky trash collection center is funded by a \$1.00 per month charge to solid waste customers. The solid waste collection center will be opened up to twice a year to utility customers for

bulky trash collection. The solid waste collection center will be open up to 20 times a year for brush collection. Chippings will be made available to the public and used at the Cedar Breaks and other City facilities as needed.

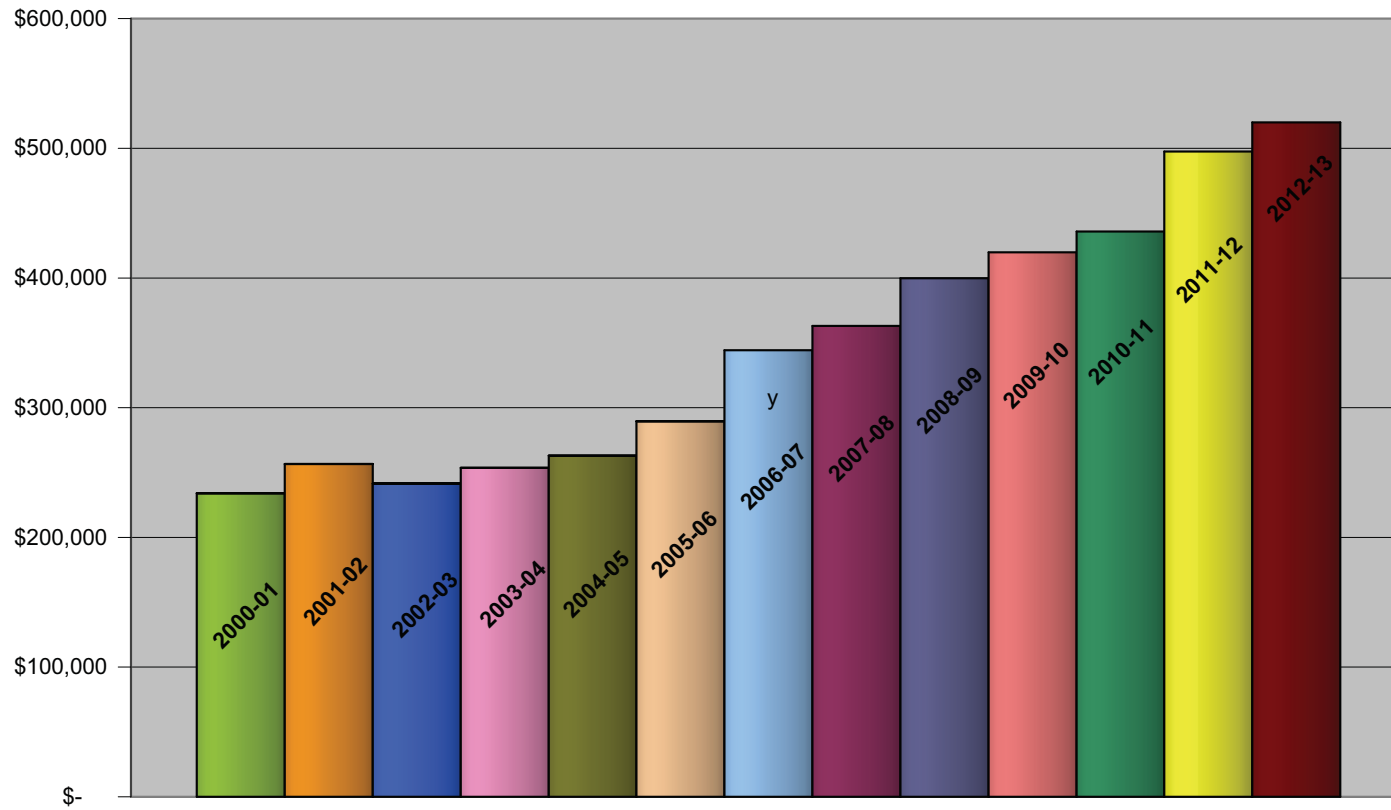
Personnel:

There are no personnel included in Solid Waste Division.

Fixed Assets:

No Fixed Asset purchases have been funded.

Solid Waste Expenses



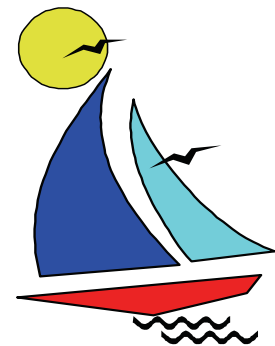
SOLID WASTE
Account 10-531

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Operation & Maintenance</u>											
4100	Trash Bad Debt Write Off	\$ (19)	\$ 578	\$ (18)	\$ 24		\$ 100	\$ -	\$ 100	\$ -	\$ 100
4200	Travel Meals for brush/trash collection (20 @ \$30)	\$ -	\$ 600	\$ 287	\$ 600		\$ 600	\$ -	\$ 600	\$ -	\$ 600
4650	Electricity \$55/mo	\$ 716	\$ 660	\$ 453	\$ 604		\$ 660	\$ -	\$ 660	\$ -	\$ 660
4670	Water Service	\$ 157	\$ 316	\$ 247	\$ 329		\$ 328	\$ -	\$ 328	\$ -	\$ 328
4700	Maintenance & Repairs Chipping Machine Blades and Belts	\$ 1,036	\$ 1,000	\$ 521	\$ 695		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ 1,890	\$ 3,154	\$ 1,490	\$ 2,252		\$ 2,688	\$ -	\$ 2,688	\$ -	\$ 2,688
<u>Supplies</u>											
5300	Supplies	\$ -	\$ -	\$ 350	\$ 467		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
5400	Fuel / Lubricants	\$ 1,000	\$ 1,000	\$ -	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ 1,000	\$ 1,000	\$ 350	\$ 1,467		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
<u>Services</u>											
6600	Disposal Service 2,730 avg. Customers @ \$14.99/mo Containers for city wide cleanup (\$495 ea x 18) Containers for City Maint. Yard (\$495 ea x 8)	\$ 436,170	\$ 503,942	\$ 378,352	\$ 504,469	\$ 491,072 \$ 8,910 \$ 3,960	\$ 503,942	\$ -	\$ 503,942	\$ -	\$ 503,942
	Subtotal	\$ 436,170	\$ 503,942	\$ 378,352	\$ 504,469		\$ 503,942	\$ -	\$ 503,942	\$ -	\$ 503,942

SOLID WASTE
Account 10-531

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Fixed Assets</u>											
9301	Chipping Machine - Principal	\$ 8,270	\$ 11,319	\$ 8,425	\$ 11,319		\$ 11,662	\$ -	\$ 11,662	\$ -	\$ 11,662
9302	Chipping Machine - Interest	\$ 709	\$ 652	\$ 554	\$ 652		\$ 308	\$ -	\$ 308	\$ -	\$ 308
	Subtotal	\$ 8,979	\$ 11,971	\$ 8,979	\$ 11,971		\$ 11,971	\$ -	\$ 11,971	\$ -	\$ 11,971
	TOTAL	\$ 448,039	\$ 520,067	\$ 389,170	\$ 520,159		\$ 520,601	\$ -	\$ 520,601	\$ -	\$ 520,601

BUILDING MAINTENANCE



**DEPARTMENTAL BUDGET NARRATIVE
BUILDING MAINTENANCE
2013-2014**

Operation & Maintenance	\$ 28,276
Supplies	\$ 2,450
Services	\$ 13,406
Fixed Assets	\$0
TOTALS	\$ 44,132

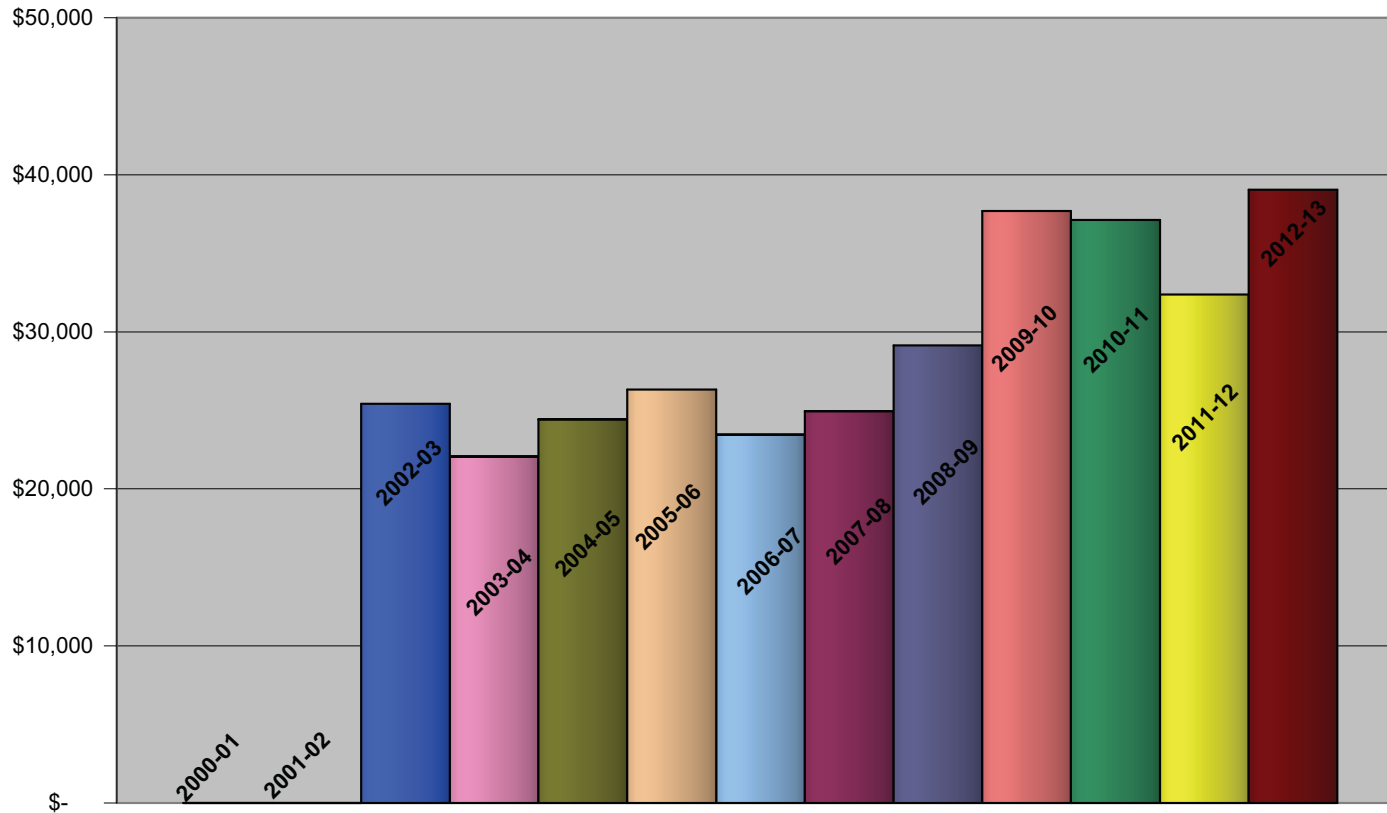
Departmental Description:

The Building Maintenance Division provides for all facility related operation and maintenance expenses for City Hall, the Development Services Office, Court Clerk Office and the Library. The primary costs for the Division include janitorial services, security services, HVAC maintenance and repairs, electrical service and other maintenance items. The City's Street Department Superintendent oversees the Building Maintenance Division and Street Department Employees provide for some repair and maintenance activities.

Budget Summary:

The 2013-14 Budget for the Building Maintenance totals \$44,132 which represents a 15.546944546% increase from the previous fiscal year. Increases in regular maintenance and repairs are \$1,800, unexpected maintenance and repairs represents \$1,500, and adding pest control serves increases expenditures another \$900.

Building Maintenance Expenses



Note: The Building Maintenance Division was created in the 2002/03 Fiscal Year in an attempt to centralize expenses that were previously spread across multiple budgets.

BUILDING MAINTENANCE

Account 10-532

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Operation & Maintenance</u>											
4650	Electricity City Hall/Development Services/Library	\$ 13,664	\$ 14,935	\$ 9,985	\$ 13,313		\$ 14,935	\$ 597	\$ 15,532	\$ -	\$ 15,532
4670	Water Service - City Hall	\$ 632	\$ 651	\$ 495	\$ 660		\$ 658	\$ -	\$ 658	\$ -	\$ 658
4675	Sewer Service - City Hall	\$ 971	\$ 972	\$ 821	\$ 1,095		\$ 1,086	\$ -	\$ 1,086	\$ -	\$ 1,086
4700	Maintenance & Repairs Miscellaneous Building Repairs	\$ 1,709	\$ 3,200	\$ 1,318	\$ 1,757		\$ 3,200	\$ 1,800	\$ 5,000	\$ -	\$ 5,000
4715	Unanticipated Maintenance & Repairs	\$ 3,880	\$ 4,500	\$ 6,611	\$ 8,814		\$ 4,500	\$ 1,500	\$ 6,000	\$ -	\$ 6,000
	Subtotal	\$ 20,856	\$ 24,258	\$ 19,230	\$ 25,639		\$ 24,379	\$ 3,897	\$ 28,276	\$ -	\$ 28,276
<u>Supplies</u>											
5300	Supplies City Hall Janitorial Supplies \$52.53/mo Cintas \$35/wk	\$ 1,087	\$ 1,930	\$ 1,482	\$ 1,976		\$ 2,450	\$ -	\$ 2,450	\$ -	\$ 2,450
						\$ 630					
						\$ 1,820					
	Subtotal	\$ 1,087	\$ 1,930	\$ 1,482	\$ 1,976		\$ 2,450	\$ -	\$ 2,450	\$ -	\$ 2,450
<u>Services</u>											
6135	Contract Services All Buildings HVAC Maint.	\$ -	\$ 980	\$ -	\$ -		\$ 980	\$ -	\$ 980	\$ -	\$ 980
6500	Contractual Services Janitor-CH & Lib - \$797/mo ADT Security Services - \$203/qtr CH - strip & refinish tile floors 1/yr Pest Control (\$450*2) Miscellaneous	\$ 10,420	\$ 11,026	\$ 8,957	\$ 11,443		\$ 11,526	\$ 900	\$ 12,426	\$ -	\$ 12,426
						\$ 9,564	\$ -				
						\$ 812	\$ -				
						\$ 650	\$ -				
						\$ -	\$ 900				
						\$ 500	\$ -				

BUILDING MAINTENANCE

Account 10-532

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Subtotal	\$ 10,420	\$ 12,006	\$ 8,957	\$ 11,443		\$ 12,506	\$ 900	\$ 13,406	\$ -	\$ 13,406

Fixed Assets

	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 32,363	\$ 38,194	\$ 29,669	\$ 39,058		\$ 39,335	\$ 4,797	\$ 44,132	\$ -	\$ 44,132

RECREATION



**DEPARTMENTAL BUDGET NARRATIVE
RECREATION
2013-2014**

Personnel & Benefits	\$ 40,671
Operation & Maintenance	\$ 23,941
Supplies	\$ 9,737
Services	\$ 2,295
Fixed Assets	\$ 4,800
TOTALS	\$ 81,444

Departmental Description:

The Recreation Division provides for the operation and maintenance of the City's Sports Complex including the swimming pool, tennis courts, softball field and park open space. The City's Street Department Superintendent provides for the general oversight of the Complex and Street Department employees provide for the majority of maintenance and repair work at the facility. The City's Assistant Director of Public Works oversees the operation of the swimming pool equipment including pumps, electronics and chemical feeds. All testing and reporting activities are supervised or performed by the Street Superintendent, a Utility Administrative Assistant, and the Assistant Director of Public Works, all whom are Certified Pool Operators.

Budget Summary:

The 2013-14 Budget for the Recreation Department totals \$81,444 which represents a 0.150020904% (\$122) increase over the 2012-13 Approved Budget. The majority of expenses for the Recreation Department are for the labor force of 15 seasonal employees, chemicals and electricity.

Personnel:

Staffing levels for the Division include 16 positions as follows:

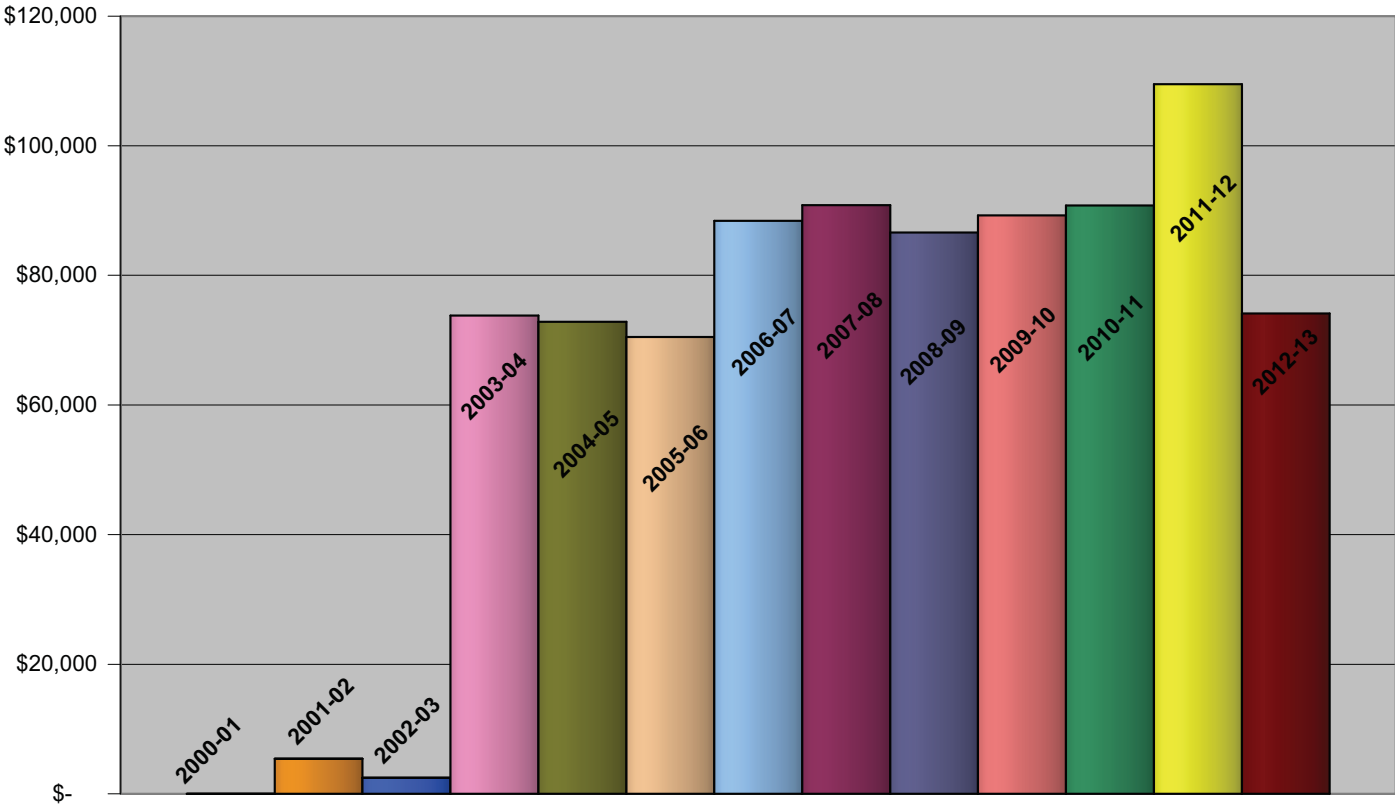
- 1 Pool Manager - 320 hours
- 15 Lifeguards – 3,333 hours

Fixed assets:

The 2013-14 Budget allows for the purchase of 7 new assets:

- A replacement Aquabot (\$1,150)
- Boy Scout path with trash can (\$1,510)
- Replacement umbrellas (\$360)
- Replacement of 12 chaise loungers (\$1,440)
- Addition of 10 sitting chairs (\$340)

Recreation Expenses



RECREATION

Account 10-535

Account Number	Account Name	Yr End Actual 09/30/12	Current Budget 2012-13	9 Months Actual YTD 6/30/13	Year End Estimate 09/30/13	Calculation	Base Budget 2013-14	Supplemental Budget Request	Total Budget Request 2013-14	Budget Cuts	Adopted Budget 2013-14
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 1,157	\$ 875	\$ 13	\$ 444		\$ 444	\$ -	\$ 444	\$ -	\$ 444
1020	Social Security / Medicare (7.65%)	\$ 2,618	\$ 2,410	\$ 983	\$ 2,792		\$ 2,792	\$ -	\$ 2,792	\$ -	\$ 2,792
1070	Workers Compensation	\$ 1,556	\$ 1,030	\$ 468	\$ 935		\$ 935	\$ -	\$ 935	\$ -	\$ 935
1274	Overtime	\$ 365	\$ 1,000	\$ -	\$ 100		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
1310	Pool Manager	\$ 10,714	\$ 5,500	\$ 3,438	\$ 5,500		\$ 5,500	\$ -	\$ 5,500	\$ -	\$ 5,500
1320	Life Guards	\$ 28,140	\$ 30,000	\$ 9,409	\$ 30,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
	Subtotal	\$ 44,549	\$ 40,815	\$ 14,310	\$ 39,771		\$ 40,671	\$ -	\$ 40,671	\$ -	\$ 40,671
<u>Operation & Maintenance</u>											
4110	Uniforms	\$ 1,155	\$ 1,777	\$ 1,322	\$ 1,500		\$ 1,776	\$ -	\$ 1,776	\$ -	\$ 1,776
	10 Female Lifeguards @ \$138.03 each					\$ 1,380					
	5 Male Lifeguards @ \$79.28 each					\$ 396					
4300	Education	\$ 1,265	\$ 3,180	\$ 1,427	\$ 1,427		\$ 4,095	\$ 81	\$ 4,176	\$ -	\$ 4,176
	Lifeguard Classes 9 @ \$275 ea					\$ 2,475		\$ -			
	LG Recert Red Cross Filing Fee 3 @ \$27 ea					\$ -		\$ 81			
	CPR Classes 6 @ \$30 ea					\$ 180		\$ -			
	CPR Red Cross Filing Fee 10 @ \$19 ea					\$ 190		\$ -			
	WSI Classes 3 @ \$250 ea					\$ 750		\$ -			
	CPO Classes (J. LeBlanc & D. Stewart \$250/ea)					\$ 500		\$ -			
4310	Red Cross Swim Class Fees	\$ -	\$ 192	\$ -	\$ 192		\$ 192	\$ -	\$ 192	\$ -	\$ 192

RECREATION

Account 10-535

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4325	Drug Testing 9 @ \$30 ea	\$ 116	\$ 270	\$ 203	\$ 203		\$ 270	\$ -	\$ 270	\$ -	\$ 270
4600	Telephone	\$ 831	\$ 1,158	\$ 1,188	\$ 1,584		\$ 1,827	\$ -	\$ 1,827	\$ -	\$ 1,827
	Time Warner \$69.95/mo					\$ 839					
	Pool Landline \$26.41/mo					\$ 317					
	Pool Cell Phone \$55.91/mo					\$ 671					
4650	Electricity	\$ 4,136	\$ 4,700	\$ 2,352	\$ 3,136		\$ 4,350	\$ -	\$ 4,350	\$ -	\$ 4,350
4670	Water Service	\$ 4,122	\$ 3,800	\$ 2,008	\$ 2,677		\$ 3,800	\$ -	\$ 3,800	\$ -	\$ 3,800
4675	Sewer Service	\$ 3,010	\$ 2,900	\$ 1,524	\$ 2,032		\$ 2,900	\$ -	\$ 2,900	\$ -	\$ 2,900
4715	Maint/Repair Unanticipated	\$ 3,091	\$ 3,800	\$ 1,961	\$ 3,800		\$ 3,800	\$ -	\$ 3,800	\$ -	\$ 3,800
4775	Pool Pass/Party Deposits Refunds	\$ 50	\$ 350	\$ 80	\$ 120		\$ 350	\$ -	\$ 350	\$ -	\$ 350
4825	Information Technology	\$ -	\$ -	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Subtotal	\$ 17,776	\$ 22,127	\$ 12,066	\$ 16,671		\$ 23,860	\$ 81	\$ 23,941	\$ -	\$ 23,941

Supplies

5300	Supplies	\$ 2,757	\$ 2,200	\$ 2,323	\$ 2,700		\$ 2,200	\$ 300	\$ 2,500	\$ -	\$ 2,500
5430	Chemicals	\$ 4,448	\$ 7,237	\$ 4,320	\$ 7,237		\$ 7,237	\$ -	\$ 7,237	\$ -	\$ 7,237
	HTH (3 100 b Barrels @\$170 ea)					\$ 510					
	Muratic Acid (8 Barrels @ \$132.95 ea)					\$ 1,064					
	Muratic Acid (12 Gallons @ \$5.50 ea)					\$ 66					
	Cyanuric Acid (80 lbs @ \$3.00/lb)					\$ 240					
	Pool Perfect 3 Lt (16 bottles @ \$40.00 ea)					\$ 640					
	Phos Free 3 Lt (20 bottles @ \$35 ea)					\$ 700					
	Briquettes (19 100lb barrels @ \$199 ea)					\$ 3,781					

RECREATION

Account 10-535

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual</u> <u>09/30/12</u>	<u>Current Budget</u> <u>2012-13</u>	<u>9 Months Actual YTD</u> <u>6/30/13</u>	<u>Year End Estimate</u> <u>09/30/13</u>	<u>Calculation</u>	<u>Base Budget</u> <u>2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request</u> <u>2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget</u> <u>2013-14</u>
	3" Aquatubs (2 barrels @ \$118 ea)					\$ 236					
	Subtotal	\$ 7,205	\$ 9,437	\$ 6,643	\$ 9,937		\$ 9,437	\$ 300	\$ 9,737	\$ -	\$ 9,737
<u>Services</u>											
6100	Professional Services	\$ -	\$ 1,000	\$ 75	\$ 150		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
6500	Miscellaneous Services	\$ 1,503	\$ 1,295	\$ 563	\$ 750		\$ 1,295	\$ -	\$ 1,295	\$ -	\$ 1,295
	RPZ Testing (2 @ \$60 ea)					\$ 120					
	Research Pest Control					\$ 150					
	Electrical Maintenance					\$ 500					
	Misc. Contract Labor					\$ 525					
	Subtotal	\$ 1,503	\$ 2,295	\$ 638	\$ 900		\$ 2,295	\$ -	\$ 2,295	\$ -	\$ 2,295
<u>Fixed Assets</u>											
9310	Park Improvements	\$ 38,482	\$ 4,800	\$ 3,364	\$ 4,800		\$ 4,440	\$ 360	\$ 4,800	\$ -	\$ 4,800
	Replace Aquabot					\$ 1,150	\$ -				
	Boy Scout Path with Trash Can					\$ 1,510	\$ -				
	Umbrellas					\$ -	\$ 360				
	Chaise Loungers 12 @ \$120					\$ 1,440	\$ -				
	Sitting Chairs 10 @ \$34					\$ 340	\$ -				
9730	Office Equipment	\$ -	\$ 1,848	\$ 2,045	\$ 2,045		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 38,482	\$ 6,648	\$ 5,409	\$ 6,845		\$ 4,440	\$ 360	\$ 4,800	\$ -	\$ 4,800
	TOTAL	\$ 109,515	\$ 81,322	\$ 39,065	\$ 74,124		\$ 80,703	\$ 741	\$ 81,444	\$ -	\$ 81,444

AVIATION



**DEPARTMENTAL BUDGET NARRATIVE
AVIATION
2013-2014**

Personnel & Benefits	\$ 1,689
Operation & Maintenance	\$ 14,380
Supplies	\$ 200
Services	\$ 2,500
Fixed Assets	\$ 0
TOTALS	\$ 18,769

Departmental Description:

The Aviation Division budget provides funding for operation and maintenance expenses for the Airport. Most of the funding for these expenses is provided by the Airport's Property Owner Association according to a contract with the City. The Division's Budget includes expenses for mowing, runway light replacements and repairs, portable restroom facilities, some consulting services, general maintenance and repairs and for nominal airport management services.

Budget Summary:

The 2013-14 Budget for the Aviation Department totals \$18,769 which represents a \$5,632 decrease from the 2012/13 Approved Budget. This is due to a \$4,000 decrease in mowing expenses based on actual costs in the last two years, and

a decrease in maintenance and repair costs. All maintenance and repair costs are 50% reimbursed by TxDOT Aviation with a routine airport maintenance grant (RAMP).

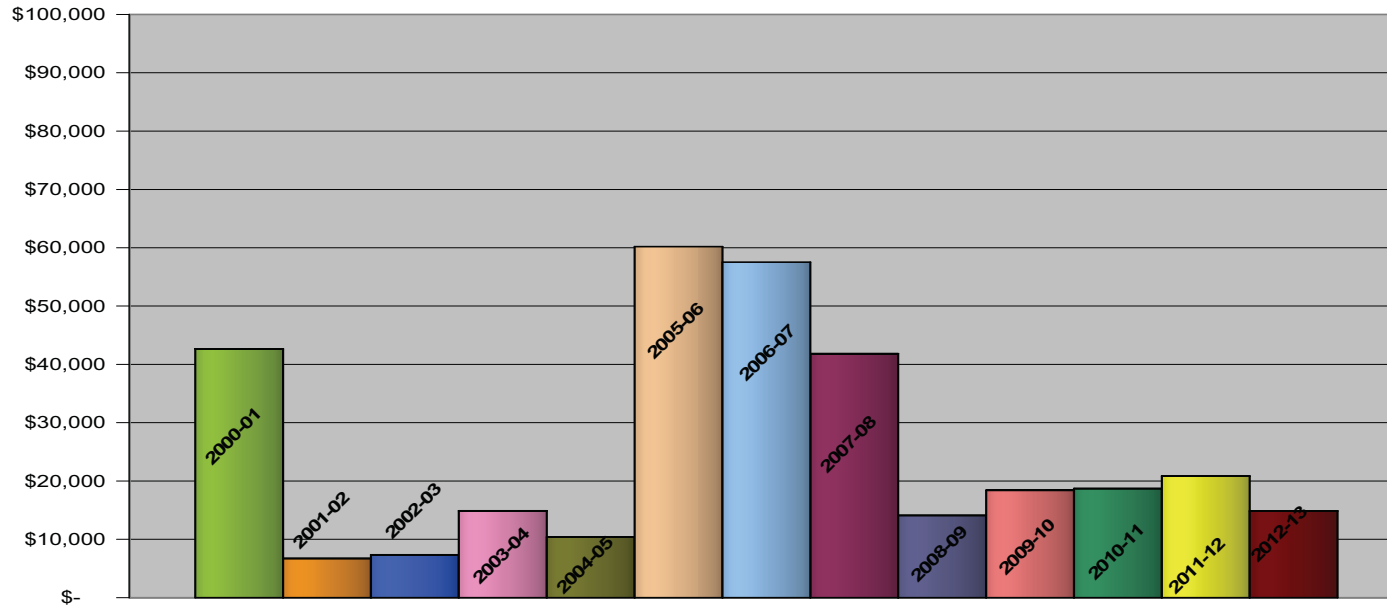
No supplementary requests.

Personnel:

Staffing levels for the Division include 1 part time position as follows

1 Airport Manager – Part Time

Aviation Expenses



Note: The large increase in expenses incurred during the 2000/01 Fiscal Year involved matching funds for an airport improvement grant. The increase in expenses for 2005/06 were due to the acquisition of property for the AWOS, matching grant funds for the AWOS and expenditures for the rehab of the F-4. The increase in expenses for 2006/07 was due to matching funds paid to the City from the APPOA for improvements related to a TxDot Grant. The increase in 2007/08 was due to the construction of TxDot Grant from the prior year.

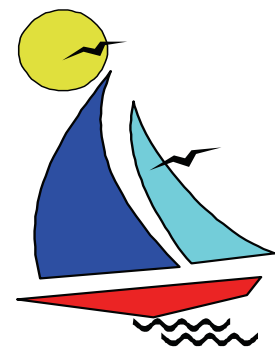
AVIATION
Account 10-540

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 35	\$ 40	\$ 20	\$ 40		\$ 20	\$ -	\$ 20	\$ -	\$ 20
1020	Social Security / Medicare (7.65%)	\$ 120	\$ 123	\$ 100	\$ 123		\$ 119	\$ -	\$ 119	\$ -	\$ 119
1070	Workers Comp	\$ 5	\$ 5	\$ 2	\$ 5		\$ -	\$ -	\$ -	\$ -	\$ -
1260	Airport Superintendent	\$ 1,300	\$ 1,300	\$ 1,000	\$ 1,300		\$ 1,300	\$ -	\$ 1,300	\$ -	\$ 1,300
1145	Longevity	\$ 269	\$ 303	\$ 303	\$ 303		\$ 250	\$ -	\$ 250	\$ -	\$ 250
	Subtotal	\$ 1,730	\$ 1,771	\$ 1,424	\$ 1,771		\$ 1,689	\$ -	\$ 1,689	\$ -	\$ 1,689
<u>Operation & Maintenance</u>											
4000	Liability/Property Insurance	\$ 2,579	\$ 2,195	\$ 818	\$ 2,195		\$ 1,635	\$ -	\$ 1,635	\$ -	\$ 1,635
4600	Telephone (AWOS) \$28.91/mo	\$ 315	\$ 375	\$ 235	\$ 375		\$ 375	\$ -	\$ 375	\$ -	\$ 375
4650	Electricity	\$ 3,905	\$ 4,620	\$ 3,150	\$ 3,905		\$ 4,620	\$ -	\$ 4,620	\$ -	\$ 4,620
	206 Flightline \$68/mo					\$ 816					
	Beacon & Runway Lights \$248/mo					\$ 2,976					
	9305 Rolling Hills (AWOS) \$69/mo					\$ 828					
4200	Travel TX Aviation Conf (\$150*2)	\$ -	\$ -	\$ -	\$ -		\$ 300	\$ -	\$ 300	\$ -	\$ 300
4305	Conventions TX Aviaton Conf (\$225*2)	\$ -	\$ -	\$ -	\$ -		\$ 450	\$ -	\$ 450	\$ -	\$ 450
4700	Maintenance and Repairs Trash Pickup/Lights (Blueglobes)/AWOS	\$ 7,416	\$ 6,740	\$ 784	\$ 1,200		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000

AVIATION
Account 10-540

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4750	Miscellaneous Expenses Mowing	\$ 2,000	\$ 6,000	\$ 1,750	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
	Subtotal	\$ 16,214	\$ 19,930	\$ 6,736	\$ 9,675		\$ 14,380	\$ -	\$ 14,380	\$ -	\$ 14,380
<u>Supplies</u>											
5300	Supplies	\$ -	\$ 200	\$ -	\$ 100		\$ 200	\$ -	\$ 200	\$ -	\$ 200
	Subtotal	\$ -	\$ 200	\$ -	\$ 100		\$ 200	\$ -	\$ 200	\$ -	\$ 200
<u>Services</u>											
6100	Professional Services	\$ 1,460	\$ 1,000	\$ 1,275	\$ 1,800		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
6500	Miscellaneous Services Chem Can Rental	\$ 1,436	\$ 1,500	\$ 1,248	\$ 1,500		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
	Subtotal	\$ 2,896	\$ 2,500	\$ 2,523	\$ 3,300		\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
<u>Fixed Assets</u>											
9801	Property Acquisition	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9809	Airport Improvements	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 20,840	\$ 24,401	\$ 10,683	\$ 14,846		\$ 18,769	\$ -	\$ 18,769	\$ -	\$ 18,769

LIBRARY



**DEPARTMENTAL BUDGET NARRATIVE
LIBRARY
2013-2014**

Personnel and Benefits	\$116,092
Operation and Maintenance	\$ 18,244
Supplies	\$ 6,275
Services	\$ 3,397
Fixed Assets	\$ 1,000
Total	\$ 145,008

Departmental Description:

The Lago Vista Public Library is a hub of the community where local residents or visitors gather to have their recreational and informational needs met through a collection of free materials for all ages, in print and electronic format. The collection includes books, audiobooks, e-books to download on electronic pads and readers, magazines, movies and educational materials on DVDs, music CDs, and electronic databases for research and homework help. A library website hosts the catalog of materials, notifies the community of upcoming events, and provides links to numerous resources.

The library promotes literacy and the love of reading by providing a strong children's program, GED tutoring, and English as a Second Language (ESL) classes. The library enriches the quality of life for all citizens of the community by offering lifelong learning opportunities and encouraging the community to become active participants in special library programs, classes and workshops.

The library is a valuable community resource offering public access to computers with high speed Internet, wireless Internet (Wi-Fi), copying, printing and faxing services, IRS tax forms and voter registration applications.

Personnel and Benefits:

The library operates on a 6-day work week (48 hours per week). Currently the hours are: Monday, Wednesday, & Friday 10:00 - 6:00; Tuesday & Thursday 10:00 – 8:00; Saturday 10:00 - 2:00.

The personnel budget provides for one full time certified librarian, one full time assistant librarian (2,080 hours per year), one part-time library staff/assistant (1,248 hours per year), and one or two substitutes who may fill if both librarians are absent.

The library has approximately 40 volunteers who perform a multitude of tasks.

An advisory board of seven members from the community meets quarterly to assist the librarian with decision making. The Friends of the Library (FOL) organization handles donations of books and materials for the library. FOL pays for book purchases and periodical subscriptions. In the past, the FOL has purchased children's tables, computers, software, printers, signs, and other items needed to enhance library services. The group was instrumental in helping the City fund the library's recent addition and renovation project.

Operation and Maintenance:

The travel budget includes mileage to continuing education classes within the central Texas region. It also provides for librarians to attend the Texas Library Association (TLA) Conference in San Antonio in April 2014. An education allowance covers registration fees for the conference. Also, it covers fees for continuing education classes throughout the year.

\$477 is provided to pay for three staff members' dues to the American Library Association and Texas Library Association.

The library leases a Xerox copier/printer with fax capabilities for staff and public use at a monthly amount of \$133.94.

A budget of \$2,000 is requested for unanticipated maintenance and repairs.

A miscellaneous budget of \$3,450 allows expenses for special programs for adults, children and teens. It also provides for a volunteer appreciation event and any unforeseen needs that may occur during the year.

Supplies:

\$6,275 provides for supplies or any items necessary for day to day operations of the library such as copy paper, printer cartridges, toners, book processing supplies, plastic holders for audiobooks on CD, etc.

The addition of interlibrary loan (ILL) postage is the result of changes in 2012-2013 by the State Library & Archives Commission in the ILL program. Interlibrary loans can be requests from other libraries to borrow our library materials, or requests may be made by Lago Vista Library patrons to borrow materials from other libraries. Postage costs are estimated to be \$475.

Services:

Funds for services pay for automated phone calls to patrons with overdue items, and annual use of Biblionix's library's automation system (online catalog, check-out system, and library member database).

The budget of \$600 is requested to upgrade the library's membership to the Central Texas Library System (CTLS) from last year's \$300 to \$600. In addition to receiving great services previously available, the higher level of membership would entitle the library to 10 hours of professional consulting by experts, several free workshop seats at onsite events, and other amenities.

\$150 would give the library access to a rotating collection of CTLS's large print books for patrons who are visually impaired or prefer to read books with larger than average print.

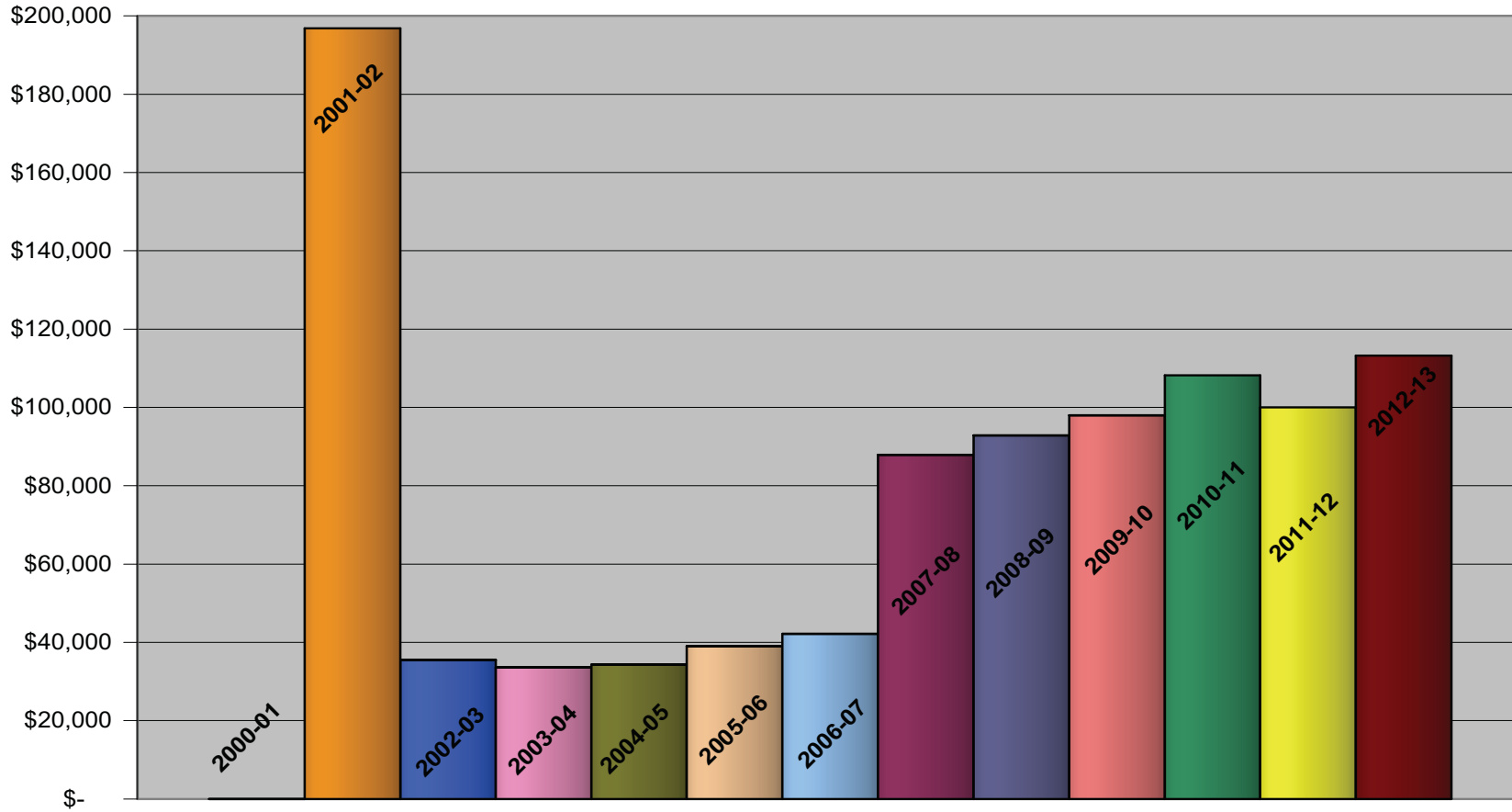
Maintenance Agreements:

An agreement with Xerox Corporation stipulates that the library is charged \$.0084 per black and white page and \$.099 per color page printed from the Xerox printer/fax machine. The library charges users \$0.25 per page for local faxes, \$0.50 per page for long distance faxes, \$0.10 per page for printing black and white copies and \$0.20 per page for color copies.

Fixed Assets:

\$1,000 is requested to be available to replace any broken or malfunctioning computers, printers, or other equipment.

Library Expenses



The increase in expenses incurred during the 2001/02 Fiscal Year were primarily due to the acquisition of the Library by the City and the booking of the facility as an asset. The expense was offset by an increase in City assets.

LIBRARY

Account 10-545

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 894	\$ 700	\$ 135	\$ 700		\$ 350	\$ -	\$ 350	\$ -	\$ 350
1020	Social Security / Medicare (7.65%)	\$ 5,480	\$ 5,576	\$ 4,211	\$ 5,576		\$ 6,779	\$ -	6,779	\$ -	\$ 6,779
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 3,632	\$ 3,903	\$ 3,005	\$ 3,903		\$ 5,776	\$ -	\$ 5,776	\$ -	\$ 5,776
1050	Health Insurance	\$ 6,086	\$ 6,999	\$ 5,803	\$ 6,999		\$ 14,321	\$ -	\$ 14,321	\$ -	\$ 14,321
1070	Workers Comp	\$ 375	\$ 320	\$ 127	\$ 320		\$ 253	\$ -	\$ 253	\$ -	\$ 253
1120	Librarian Jan Steele	\$ 42,840	\$ 42,436	\$ 33,047	\$ 42,800		\$ 42,436	\$ 930	\$ 43,366	\$ -	\$ 43,366
1130	Assistant Librarians Louise Morris - Part Time Asst Librarian Full Time Assistant Librarian	\$ 27,354	\$ 28,280	\$ 19,468	\$ 28,280	\$ 12,962 \$ 14,140	\$ 27,102	\$ 16,345 \$ - \$ 16,345	\$ 43,447	\$ -	\$ 43,447
1135	Substitutes/Weekend Substitute \$10 p/hr Sat. & when needed	\$ 770	\$ 1,000	\$ 1,750	\$ 3,500		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
1145	Longevity	\$ 673	\$ 774	\$ 774	\$ 774		\$ 500	\$ -	\$ 500	\$ -	\$ 500
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 300	\$ -	\$ 300	\$ -	\$ 300
	Subtotal	\$ 88,106	\$ 89,988	\$ 68,319	\$ 92,852		\$ 98,816	\$ 17,275	\$ 116,092	\$ -	\$ 116,092

Operation & Maintenance

LIBRARY

Account 10-545

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4200	Travel Mileage & Meals for Continuing Educ. Classes & TLA Conference	\$ 274	\$ 1,350	\$ 61	\$ 250		\$ 1,350	\$ -	\$ 1,350	\$ -	\$ 1,350
4300	Education TLA Conference & Registration (3) Continuing Ed. Classes @ \$15 Per Person	\$ -	\$ 1,345	\$ 105	\$ 300	\$ 500 \$ 300	\$ 800	\$ -	\$ 800	\$ -	\$ 800
4331	Library Grant (Tocker)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4333	TexShare Database Fees	\$ -	\$ 106	\$ 107	\$ 107		\$ 115	\$ -	\$ 115	\$ -	\$ 115
4400	Dues Am. Library Association (3) TX. L brary Association (3)	\$ 427	\$ 798	\$ 672	\$ 698	\$ 222 \$ 255	\$ 477	\$ -	\$ 477	\$ -	\$ 477
4570	Rental Lease Color Copier/Scanner/Fax Machine \$133.94/mon New phone system	\$ 1,607	\$ 2,519	\$ 2,372	\$ 2,519	\$ 1,608 \$ 912	\$ 2,520	\$ -	\$ 2,520	\$ -	\$ 2,520
4600	Telephone/Internet	\$ 1,942	\$ 4,140	\$ 2,489	\$ 4,140		\$ 1,380	\$ -	\$ 1,380	\$ -	\$ 1,380
4670	Water Service	\$ 555	\$ 550	\$ 272	\$ 340		\$ 340	\$ -	\$ 340	\$ -	\$ 340
4675	Sewer Service	\$ 692	\$ 700	\$ 433	\$ 580		\$ 580	\$ -	\$ 580	\$ -	\$ 580
4700	Maintenance and Repairs	\$ 78	\$ 2,500	\$ 588	\$ 1,800		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4750	Miscellaneous Expenses Children & Teen Program Volunteer Appreciation Event Miscellaneous Needs Public Programs & Workshop	\$ 690	\$ 1,900	\$ 229	\$ 1,900	\$ 500 \$ 1,200 \$ 1,000 \$ 750	\$ 3,450	\$ -	\$ 3,450	\$ -	\$ 3,450

LIBRARY

Account 10-545

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4825	Information Technology Upgrades/Software Internet Upgrade \$311/mo	\$ -	\$ -	\$ -	\$ -	\$ 1,500 \$ 3,732	\$ 5,232	\$ -	\$ 5,232	\$ -	\$ 5,232
	Subtotal	\$ 6,264	\$ 15,908	\$ 7,328	\$ 12,634		\$ 18,244	\$ -	\$ 18,244	\$ -	\$ 18,244

Supplies

5200	Postage Regular Postage Interlibrary Loans	\$ 71	\$ 560	\$ 33	\$ 150	\$ 75 \$ 400	\$ 475	\$ -	\$ 475	\$ -	\$ 475
5300	Supplies	\$ 4,551	\$ 5,400	\$ 3,346	\$ 5,400		\$ 5,800	\$ -	\$ 5,800	\$ -	\$ 5,800
	Subtotal	\$ 4,623	\$ 5,960	\$ 3,378	\$ 5,550		\$ 6,275	\$ -	\$ 6,275	\$ -	\$ 6,275

Services

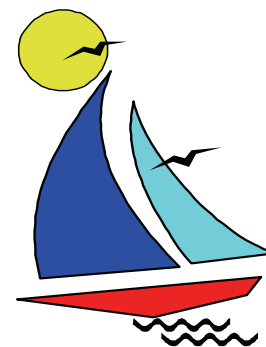
6500	Miscellaneous Services Overdue Auto-Calls @.10 per call Pest Control B blionix Automation System CTLS Library Membership CTLS Large Print Rotation Service	\$ 44	\$ 300	\$ -	\$ 300	\$ 60 \$ 350 \$ 1,167 \$ 300 \$ -	\$ 1,877	\$ 450	\$ 2,327	\$ -	\$ 2,327
6540	Maintenance Agreements Xerox B/W Copies @ \$.0084 per page Xerox Color Copies @ \$.099 per page	\$ 885	\$ 900	\$ 655	\$ 900	\$ 150 \$ 920	\$ 1,070	\$ -	\$ 1,070	\$ -	\$ 1,070
	Subtotal	\$ 930	\$ 1,200	\$ 655	\$ 1,200		\$ 2,947	\$ 450	\$ 3,397	\$ -	\$ 3,397

LIBRARY

Account 10-545

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
9730	Office Equipment/Furniture/Software Office Furniture and Printer	\$ 113	\$ 1,000	\$ -	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
9800	Capitol Outlay Donated Library	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 113	\$ 1,000	\$ -	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	TOTAL	\$ 100,034	\$ 114,056	\$ 79,681	\$ 113,236		\$ 127,282	\$ 17,725	\$ 145,008	\$ -	\$ 145,008

GOLF COURSE TRANSFER



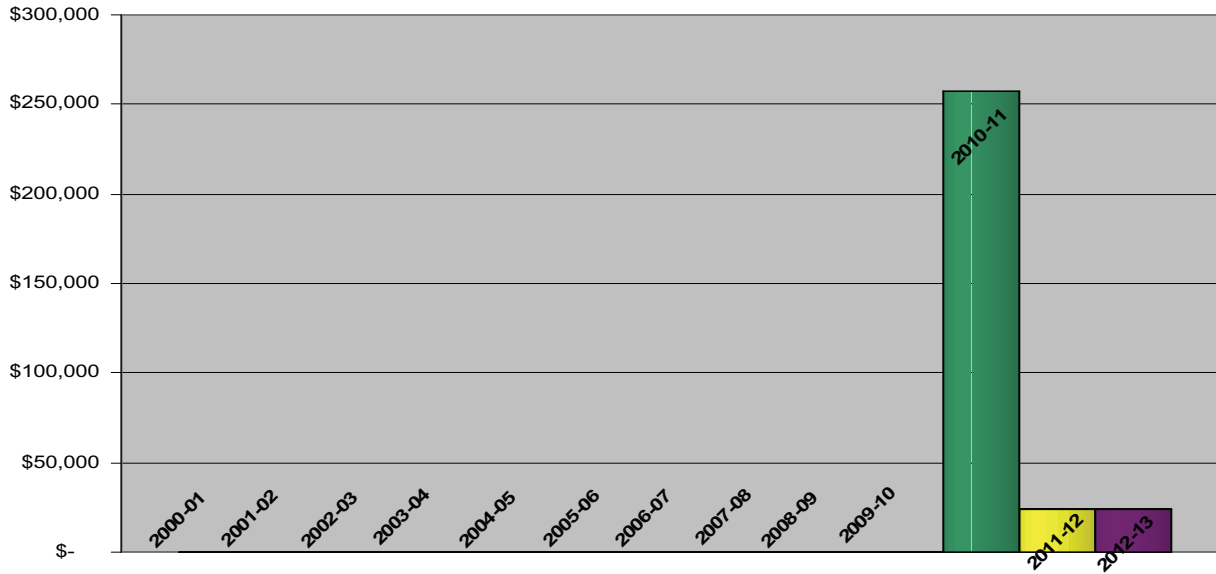
**DEPARTMENTAL BUDGET NARRATIVE
GOLF COURSE FUND TRANSFER
2013-2014**

Fixed Assets	\$0
TOTALS	\$0

Budget Summary:

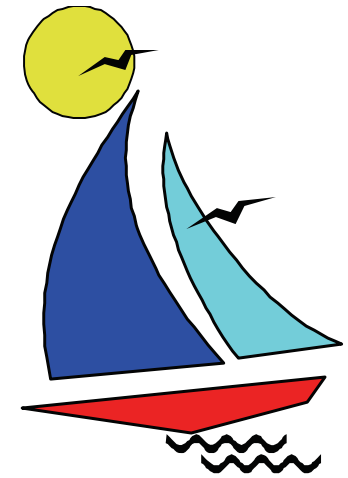
The 2013-14 Budget for the Golf Course Transfer totals \$0. This transfer is needed to cover the projected losses for the golf course expected for the 2013-14 Fiscal Year. This transfer will be treated as a temporary loan until such time as play at the courses has expanded to the point in which the golf course fund begins to generate a profit.

Golf Course Fund Transfer



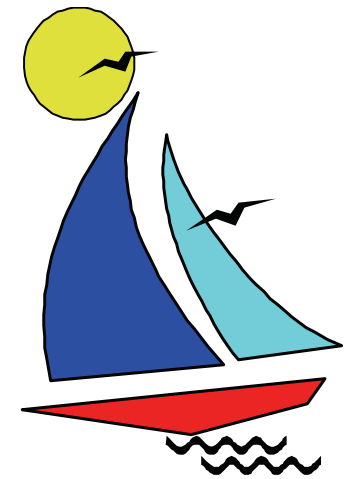
GOLF COURSE FUND

City of Lago Vista



GOLF COURSE COMBINED SUMMARY

City of Lago Vista

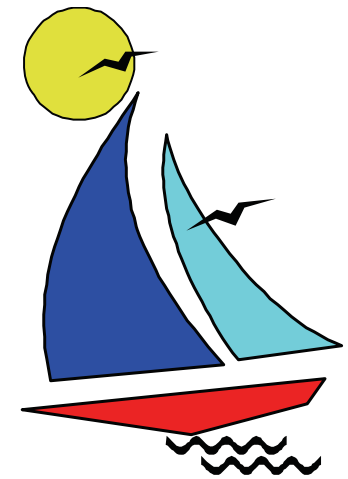


Golf Course Combined Summary

	Yr End Actual <u>9/30/12</u>	Current Budget <u>2012-13</u>	9 Months Actual YTD <u>6/30/13</u>	Year End Estimated <u>9/30/13</u>	<u>Calculation</u>	Base Budget <u>2013-14</u>	Supplemental Budget <u>Request</u>	Total Budget Request <u>2013-14</u>	Budget Cuts	Adopted Budget <u>2013-14</u>
<u>Revenues</u>	\$ 1,231,226	\$ 1,300,625	\$ 882,068	\$ 1,270,700		\$ 1,404,050	\$ -	\$ 1,404,050	\$ -	\$ 1,404,050
<u>Transfer from General Fund</u>	\$ 23,930	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Combined Expenses</u>										
Personnel & Benefits	\$ 660,110	\$ 673,795	\$ 496,038	\$ 659,950		\$ 665,873	\$ 27,567	\$ 693,440	\$ -	\$ 693,440
Operations & Maintenance	\$ 179,628	\$ 182,205	\$ 194,277	\$ 241,466		\$ 180,893	\$ 39,780	\$ 220,673	\$ -	\$ 220,673
Supplies	\$ 192,905	\$ 181,300	\$ 173,534	\$ 214,600		\$ 207,800	\$ -	\$ 207,800	\$ -	\$ 207,800
Services	\$ 184,811	\$ 141,700	\$ 90,096	\$ 132,000		\$ 130,500	\$ -	\$ 130,500	\$ -	\$ 130,500
Fixed Assets	\$ 236,485	\$ 134,602	\$ 104,087	\$ 134,930		\$ 138,652	\$ -	\$ 138,652	\$ -	\$ 138,652
Transfer to Debt Service	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Total Combined Expenses	\$ 1,453,939	\$ 1,313,602	\$ 1,058,032	\$ 1,382,946		\$ 1,323,718	\$ 67,347	\$ 1,391,065	\$ -	\$ 1,391,065
Surplus (deficit)	\$ (198,783)	\$ (12,977)	\$ (175,964)	\$ (112,246)		\$ 80,332	\$ (67,347)	\$ 12,985	\$ -	\$ 12,985

GOLF COURSE REVENUE

City of Lago Vista



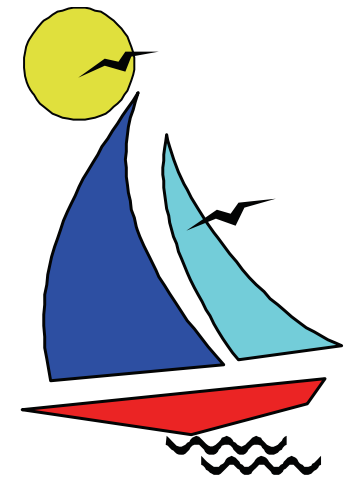
GOLF COURSE FUND REVENUES

Account 15-410 / 15-420

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
Pro Shop											
410-1100	Cart Rental	\$ 223,853	\$ 239,925	\$ 175,364	\$ 243,000		\$ 268,200	\$ -	\$ 268,200	\$ -	\$ 268,200
410-1201	Driving Range Revenue	\$ 18,074	\$ 19,200	\$ 12,464	\$ 18,000		\$ 21,700	\$ -	\$ 21,700	\$ -	\$ 21,700
410-1305	Greens Fees	\$ 449,803	\$ 462,040	\$ 324,907	\$ 450,000		\$ 510,750	\$ -	\$ 510,750	\$ -	\$ 510,750
410-1310	Handicap Fees	\$ 5,200	\$ 6,100	\$ 5,075	\$ 5,300		\$ 5,500	\$ -	\$ 5,500	\$ -	\$ 5,500
410-1320	Membership Fees	\$ 294,278	\$ 309,800	\$ 193,128	\$ 304,000		\$ 328,300	\$ -	\$ 328,300	\$ -	\$ 328,300
410-1325	Pro Shop Sales	\$ 43,105	\$ 50,000	\$ 32,399	\$ 46,000		\$ 47,000	\$ -	\$ 47,000	\$ -	\$ 47,000
410-1330	Club Rental	\$ 1,826	\$ 3,600	\$ 607	\$ 800		\$ 3,600	\$ -	\$ 3,600	\$ -	\$ 3,600
410-1336	Tournament Fees - Non Taxable	\$ 53,412	\$ 62,000	\$ 35,974	\$ 50,000		\$ 56,000	\$ -	\$ 56,000	\$ -	\$ 56,000
410-1340	Other Revenue	\$ 9,017	\$ 6,000	\$ 2,354	\$ 20,000		\$ 21,000	\$ -	\$ 21,000	\$ -	\$ 21,000
410-1810	Long and Short	\$ (303)	\$ -	\$ 143	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
410-9101	Transfer from General Fund	\$ 23,930	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 1,122,194	\$ 1,158,665	\$ 782,415	\$ 1,137,100		\$ 1,262,050	\$ -	\$ 1,262,050	\$ -	\$ 1,262,050
Snack Bar											
420-1100	Beer & Wine Sales	\$ 104,302	\$ 107,360	\$ 83,343	\$ 110,000		\$ 113,000	\$ -	\$ 113,000	\$ -	\$ 113,000
420-1200	Other Drinks - Non-Taxable	\$ 708	\$ 1,000	\$ 551	\$ 600		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
420-1201	Food Sales	\$ 13,929	\$ 16,000	\$ 6,775	\$ 8,000		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
420-1205	Other Drinks - Taxable	\$ 10,422	\$ 12,200	\$ 4,431	\$ 9,000		\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
420-1300	Facility Rental	\$ 3,600	\$ 5,400	\$ 4,550	\$ 6,000		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
	Subtotal	\$ 132,962	\$ 141,960	\$ 99,651	\$ 133,600		\$ 142,000	\$ -	\$ 142,000	\$ -	\$ 142,000
	Total Operating Revenues	\$ 1,255,156	\$ 1,300,625	\$ 882,066	\$ 1,270,700		\$ 1,404,050	\$ -	\$ 1,404,050	\$ -	\$ 1,404,050

PRO SHOP & SNACKBAR

City of Lago Vista



**DEPARTMENTAL BUDGET NARRATIVE
GOLF COURSE PRO SHOP & SNACK BAR
2013 - 2014**

Personnel & Benefits	\$ 304,183
Operation & Maintenance	\$ 105,358
Supplies	\$ 98,350
Services	\$ 31,700
Fixed Assets	\$ 60,392
TOTALS	\$ 599,983

Departmental Description:

The Golf Shop staff provides all visiting golfers (citizens, non-residents, members, etc.) with all the services one would expect at a municipal golf course. These services include booking tee times and accepting payment for greens fees, cart rental, driving range balls, golf club rental, and membership fees. The shop staff is involved in the solicitation and the overseeing of golf tournaments for both residents of Lago Vista and other golfing groups in the Austin area. The Lago Vista Golf Courses also host numerous fund-raising golf tournaments. Along with the daily routine of administrative and counter work, the staff is also involved in merchandize sales from the golf pro shops. These sales include golf balls, gloves, caps and hats, soft goods, shoes, golf bags, and clubs. A very important aspect of the staff is an overall promotion of the game of golf from teaching and rules interpretation to what is proper etiquette during a round of golf. As important as any function previously stated is the desire to promote the entire City of Lago Vista, not only the municipal golf courses, but all of the city amenities. Another area under the department of the golf shop is the rental and maintenance of 100 electric golf carts. These carts are housed under the pro shop at the Lago Course and the cart barn at the Highlands Course. They require daily care, which includes washing, recharging and any repairs that are necessary.

The grill at the Lago Vista Golf Course is currently being leased out but the Golf Course retains all alcohol sales. Due to the limited space available at the Highlands Course, only pre-made sandwiches, snacks, and drinks are available for sale.

Budget Summary:

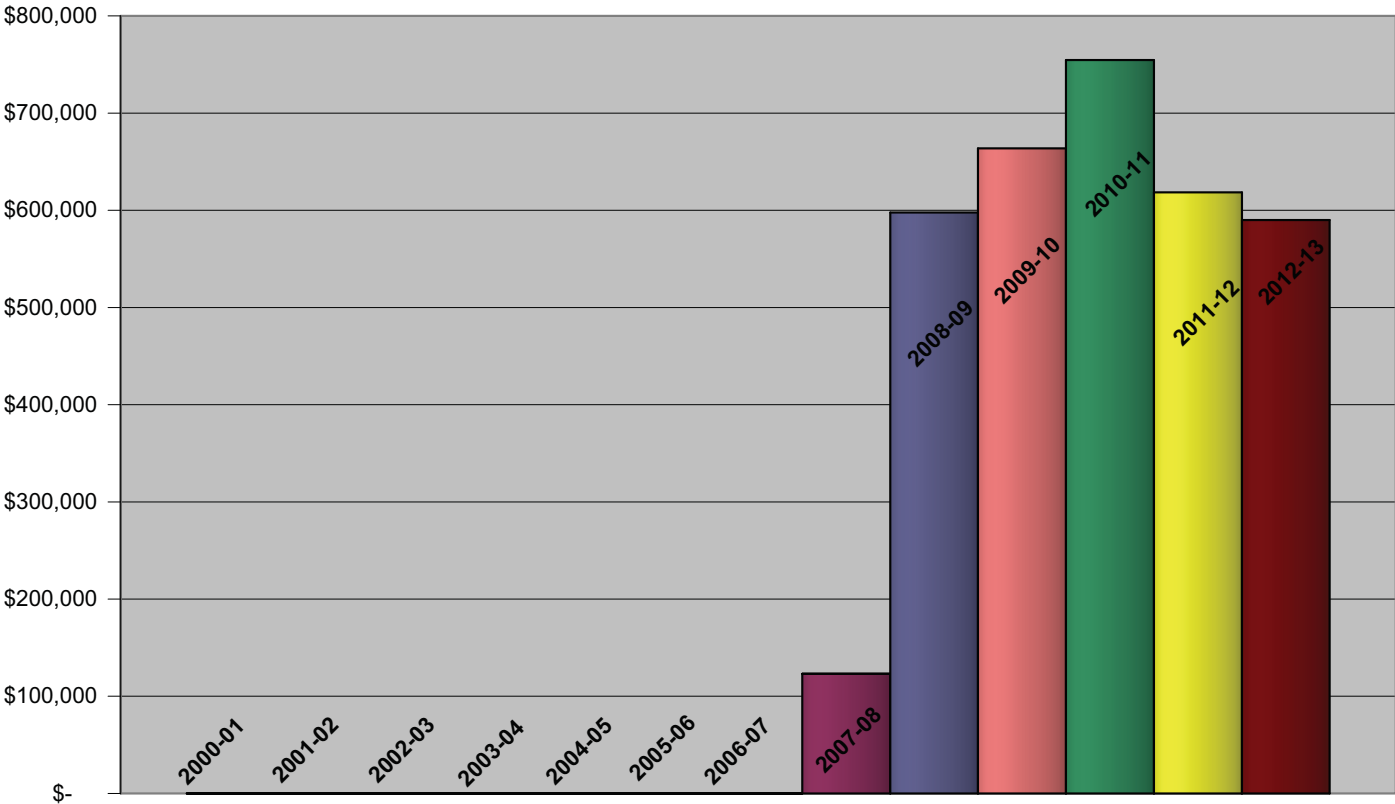
The 2013-14 Budget figure of \$599,983 is based upon many known costs and some that are anticipated through information gathered from equivalent surrounding golf courses. Expenses may fluctuate, depending on the number of golfers and their activity in the golf shop and restaurant.

Personnel:

Current staffing levels for the Golf Course Pro Shop and Snack Bar include 11 positions as follows:

- 1 Golf Course Manager
- 1 Golf Professional
- 4 Clerk/Assistant Golf Professionals
- 5 Golf Cart Attendants

Golf Course Pro Shop & Snack Bar Expenses



PRO SHOP AND SNACK BAR

Account 15-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 9/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. per emp x 1.25%)	\$ 2,919	\$ 2,220	\$ 446	\$ 818		\$ 1,076	\$ -	\$ 1,076	\$ -	\$ 1,076
1020	Social Security / Medicare (7.65%)	\$ 16,118	\$ 16,848	\$ 12,089	\$ 15,260		\$ 17,149		\$ 17,149	\$ -	\$ 17,149
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 13,474	\$ 12,920	\$ 9,248	\$ 11,824		\$ 12,564		\$ 12,564	\$ -	\$ 12,564
1050	Health Insurance	\$ 38,043	\$ 49,608	\$ 41,066	\$ 58,738		\$ 42,963	\$ -	\$ 42,963	\$ -	\$ 42,963
1070	Workers Compensation	\$ 10,140	\$ 7,142	\$ 3,130	\$ 6,260		\$ 6,260	\$ -	\$ 6,260	\$ -	\$ 6,260
1100	Golf Course Manager Eric Cupit	\$ 50,519	\$ 50,115	\$ 42,397	\$ 54,100		\$ 57,000	\$ 1,250	\$ 58,250	\$ -	\$ 58,250
1102	Golf Professional Roger Reinhardt	\$ 28,110	\$ 29,120	\$ 21,061	\$ 29,120		\$ 29,120	\$ 638	\$ 29,758	\$ -	\$ 29,758
1105	Front Desk Clerks Richard Dildine Chambra Brown Sam Bradshaw	\$ 61,162	\$ 74,880	\$ 41,769	\$ 56,160	\$ 19,760 \$ 17,680 \$ 18,720	\$ 56,160	\$ 4,560 \$ 760 \$ 2,280 \$ 1,520	\$ 60,720	\$ -	\$ 60,720
1106	Front Desk Clerk (PT) Tom Schmitz	\$ -	\$ -	\$ 2,831	\$ 4,420	\$ 8,840	\$ 8,840	\$ -	\$ 8,840	\$ -	\$ 8,840
1120	Outside Services/Cart Keepers Eric Donnellan Wayne Johnson Peter Crane	\$ 52,564	\$ 51,178	\$ 37,264	\$ 50,000	\$ 16,078 \$ 7,800 \$ 7,800	\$ 47,278	\$ 3,450 \$ 3,450	\$ 50,728	\$ -	\$ 50,728

PRO SHOP AND SNACK BAR

Account 15-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 9/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Colin McClish					\$ 7,800					
	Jim Jirovec					\$ 7,800					
1144	Car Allowance Golf Course Manager \$425/mo	\$ 5,100	\$ 5,100	\$ 3,923	\$ 5,100		\$ 5,100	\$ -	\$ 5,100	\$ -	\$ 5,100
1274	Overtime	\$ 7,627	\$ 8,000	\$ 7,842	\$ 8,000		\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000
1145	Longevity	\$ 943	\$ 1,111	\$ 943	\$ 1,886		\$ 975	\$ -	\$ 975	\$ -	\$ 975
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 1,800	\$ -	\$ 1,800	\$ -	\$ 1,800
	Subtotal	\$ 286,720	\$ 308,242	\$ 224,009	\$ 301,686		\$ 294,284	\$ 9,898	\$ 304,183	\$ -	\$ 304,183

Operation & Maintenance

4000	Liability/Property Insurance Liability/Property/Errors & Omissions Vehicle Liability/Auto Physical Damage	\$ 3,859	\$ 3,411	\$ 2,083	\$ 4,166		\$ 4,165	\$ -	\$ 4,165	\$ -	\$ 4,165
4200	Travel Misc. Travel	\$ 37	\$ 500	\$ 55	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4300	Education PGA	\$ -	\$ 500	\$ 315	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4400	Dues (PGA)	\$ 651	\$ 500	\$ 272	\$ 272		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4570	Rental/Lease Dishwasher Golf Cart Lease- 30 Carts-\$1,877.10/Mo*9	\$ 8,000	\$ -	\$ 9,500	\$ 10,000	\$ 8,000 \$ - \$ -	\$ 8,000	\$ 16,893 \$ - \$ 16,893	\$ 24,893	\$ -	\$ 24,893

PRO SHOP AND SNACK BAR
Account 15-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 9/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4575	Bank Charges Credit Card Charges	\$ 21,112	\$ 20,000	\$ 15,264	\$ 20,000		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
4600	Telephone	\$ 7,531	\$ 8,300	\$ 5,658	\$ 7,600		\$ 7,600	\$ -	\$ 7,600	\$ -	\$ 7,600
4650	Electric	\$ 23,342	\$ 24,000	\$ 17,540	\$ 24,000		\$ 24,000	\$ -	\$ 24,000	\$ -	\$ 24,000
4670	Water Service	\$ 4,428	\$ 4,200	\$ 4,301	\$ 5,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
4675	Sewer Service	\$ 1,261	\$ 1,300	\$ 1,798	\$ 2,600		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4680	Cable TV Service Time Warner Cable	\$ 737	\$ 1,000	\$ 828	\$ 1,300		\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200
4700	Maintenance/Repairs	\$ 5,368	\$ 9,000	\$ 4,389	\$ 5,000		\$ 7,000	\$ -	\$ 7,000	\$ -	\$ 7,000
4715	Maint/Repair Unanticipated	\$ 8,985	\$ 8,000	\$ 9,025	\$ 12,000		\$ 7,000	\$ -	\$ 7,000	\$ -	\$ 7,000
4750	Miscellaneous Expenses	\$ 10,226	\$ 1,000	\$ 651	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4775	Tournament Expenses	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
4825	Information Technology Computers/Printers/Software/Surveillance Cameras	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 95,538	\$ 81,711	\$ 71,676	\$ 93,938		\$ 88,465	\$ 16,893	\$ 105,358	\$ -	\$ 105,358
<u>Supplies</u>											
5200	Postage	\$ -	\$ 50	\$ -	\$ 50		\$ 50	\$ -	\$ 50	\$ -	\$ 50
5300	Supplies	\$ 7,051	\$ 7,000	\$ 3,418	\$ 5,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000

PRO SHOP AND SNACK BAR

Account 15-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 9/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
5301	Pro Shop Inventory	\$ 28,840	\$ 25,000	\$ 29,627	\$ 32,000		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
5302	Snack Bar Supplies	\$ 6,650	\$ 5,000	\$ 4,256	\$ 5,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
5303	Snack Bar Food	\$ 11,714	\$ 15,000	\$ 5,656	\$ 7,800		\$ 7,000	\$ -	\$ 7,000	\$ -	\$ 7,000
5304	Snack Bar Drinks	\$ 8,292	\$ 12,000	\$ 3,085	\$ 5,000		\$ 4,800	\$ -	\$ 4,800	\$ -	\$ 4,800
5305	Snack Bar Beer & Wine	\$ 48,702	\$ 45,000	\$ 39,556	\$ 48,000		\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000
5306	Pro Shop Supplies	\$ 1,431	\$ 1,500	\$ 1,254	\$ 1,500		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
	Subtotal	\$ 112,680	\$ 110,550	\$ 86,852	\$ 104,350		\$ 98,350	\$ -	\$ 98,350	\$ -	\$ 98,350

Services

6100	Professional Services	\$ 549	\$ 1,000	\$ 340	\$ 800		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
6135	Contract Services TGA - GHIN Handicap	\$ 3,905	\$ 5,000	\$ 3,421	\$ 4,000		\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 4,000
6500	Miscellaneous Services Abel Lopez	\$ 1,541	\$ 1,000	\$ 349	\$ 400		\$ -	\$ -	\$ -	\$ -	\$ -
6540	Maintenance Agreements ADT/Club Prophet System/Eco Lab/Janitor	\$ 15,920	\$ 17,000	\$ 11,027	\$ 15,000		\$ 17,000	\$ -	\$ 17,000	\$ -	\$ 17,000
6550	Advertising Yellow Pages/Golfers Guide Magazine	\$ 7,190	\$ 8,000	\$ 5,790	\$ 7,500		\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000
6560	Promotional	\$ 451	\$ 400	\$ -	\$ 400		\$ 400	\$ -	\$ 400	\$ -	\$ 400

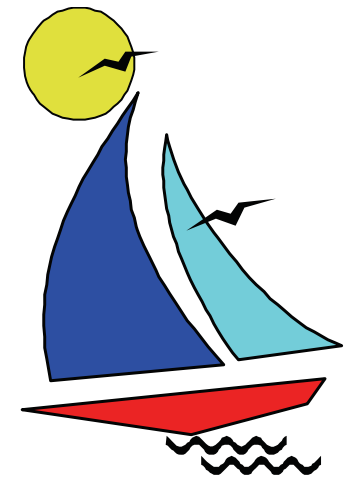
PRO SHOP AND SNACK BAR

Account 15-510

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 9/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
6600	Trash Service IESI - Austin	\$ 6,334	\$ 1,300	\$ 721	\$ 1,400		\$ 1,300	\$ -	\$ 1,300	\$ -	\$ 1,300
	Subtotal	\$ 35,889	\$ 33,700	\$ 21,648	\$ 29,500		\$ 31,700	\$ -	\$ 31,700	\$ -	\$ 31,700
Fixed Assets											
9000	Fixed Assets	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9101	Golf Carts - Principal (\$170,440)	\$ 56,688	\$ 58,981	\$ 43,978	\$ 58,981		\$ 58,981	\$ -	\$ 58,981	\$ -	\$ 58,981
9106	Golf Carts - Interest	\$ 3,703	\$ 1,411	\$ 1,315	\$ 1,411		\$ 1,411	\$ -	\$ 1,411	\$ -	\$ 1,411
	Subtotal	\$ 60,391	\$ 60,392	\$ 45,293	\$ 60,392		\$ 60,392	\$ -	\$ 60,392	\$ -	\$ 60,392
	Total	\$ 591,217	\$ 594,595	\$ 449,479	\$ 589,866		\$ 573,191	\$ 26,791	\$ 599,983	\$ -	\$ 599,983

GROUNDS MAINTENANCE

City of Lago Vista



**DEPARTMENTAL BUDGET NARRATIVE
GOLF COURSE MAINTENANCE
2013 - 2014**

Personnel & Benefits	\$ 389,258
Operation & Maintenance	\$ 115,315
Supplies	\$ 109,450
Services	\$ 98,800
Fixed Assets	\$ 78,260
TOTALS	\$ 791,083

Departmental Description:

The golf course maintenance crew is charged with the responsibility of overseeing 156 acres at the Lago Vista Golf Course of one of the most scenic golf courses in Texas, and now, additionally, 119 acres at the Highland Lakes Golf Course. The ability of this crew to grow and mow Bermuda grass directly affects the appearance and beauty that we strive for at both Lago Vista Golf Courses. More precisely, these are areas that the maintenance crew must address:

1. Irrigation System - they have to make sure that it is 100% operational at all times. This includes fixing leaks in the lines and working on irrigational heads that are mal-functioning. They are also responsible for the electrical and hydraulic systems that make this whole system work. The maintenance crew is also involved with expanding our present irrigation system.
2. Growing Grass - Both of the Golf Courses have Bermuda grass tees, fairways and greens. The formal name for the grass on the putting surfaces is Dwarf Tiff Bermuda, which is a hybrid of common Bermuda. The key to success for grass growing on a golf course is abundant water, fertilization and the application of the proper chemicals at the right time. It also calls for verti-cutting and aerification periodically.

3. Mowing grass - A considerable percentage of time is spent on mowing. Greens are usually mowed at 5/32", fairways at 1/2", and roughs at 1 1/2". In order to accomplish this, special mowers are required.
4. Equipment Maintenance - Each employee is responsible for treating his particular piece of machinery as if it were his own. Washing, greasing, oiling, etc., all machinery is done on a schedule that keeps mowers, utility vehicles, spreaders, etc., in the best condition possible.
5. General Golf Course Maintenance - Besides the obvious areas previously stated, our crew maintains sand bunkers, weed eats continuously, maintains the maintenance area and the golf shop grounds, and trims trees when necessary. They also work 7 days a week (split shifts), because mowing greens and changing the hole position on the greens is required daily.
6. New equipment for the Highland Lakes Golf Course and the Lago Vista Golf Course – 2 new trim mowers, 1 new utility vehicle (gator), and 1 new greens roller. The trim mowers and utility vehicle that were purchased with the two courses are no longer operational and need to be replaced. The greens roller will improve the putting surfaces dramatically making them smoother and more appealing to all golfers. These additions will give the Lago and Highlands Courses the necessary equipment to maintain the golf course.

Budget Summary:

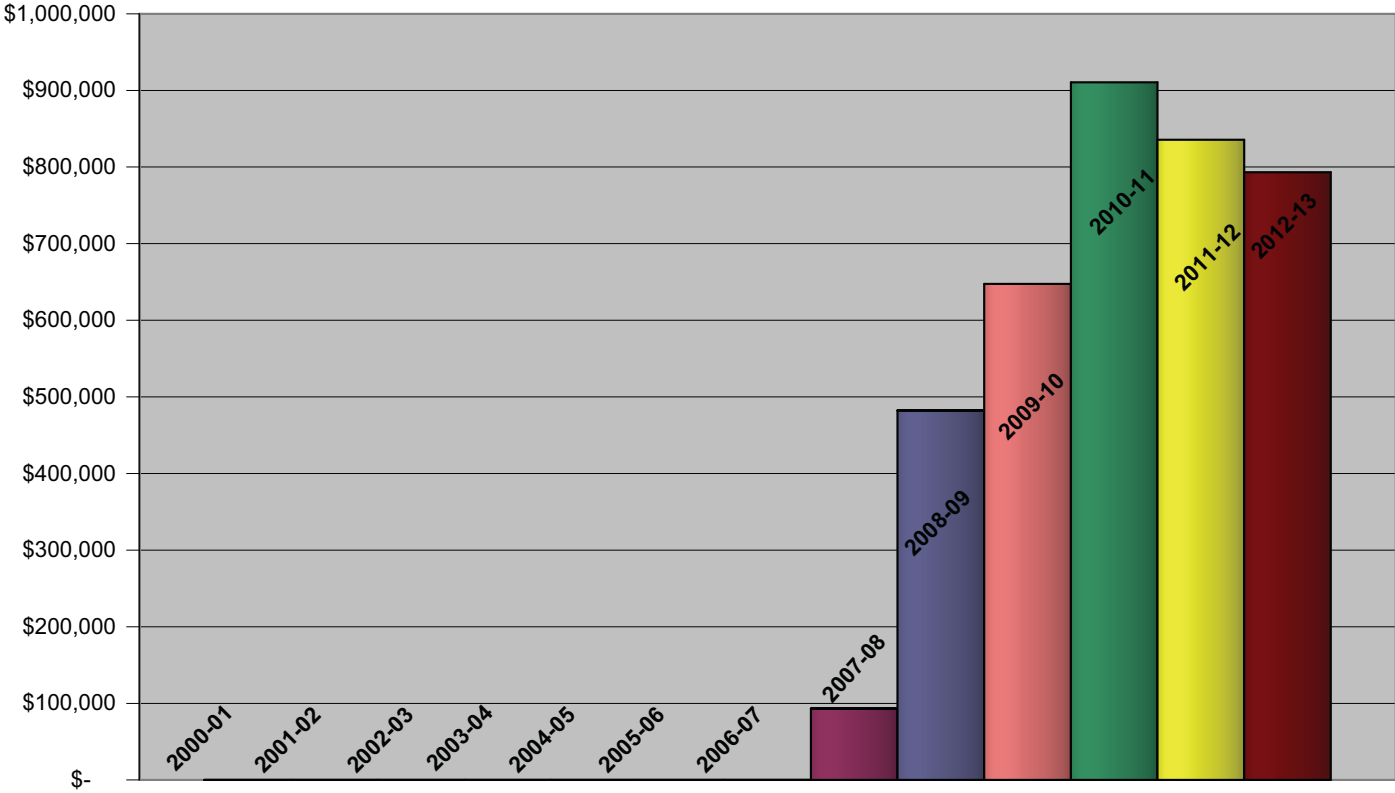
The budget for the golf courses is a composite of information acquired from our first two years of operation. This should be a more predictable budget than the golf shop because of the stability of pricing on tools, machinery, chemicals, sand, fertilizers, etc. Information and experience gathered over the past 5 years has influenced the 13-14 Budget. Once again the plan is to over-seed the Lago Course with "winter grass" sometime in October to provide our patrons with the full beauty that Lago Vista Golf Courses have to offer. Present plans are to over-seed tee boxes and greens at Highlands.

Personnel:

Current staffing levels for the Maintenance Department include 13 positions as follows:

- 1 Greens Superintendent
- 1 Crew Leader/ Irrigation Technician
- 11 Maintenance Employees

Golf Course Maintenance Expenses



GROUNDS MAINTENANCE BUDGET

Account 15-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 9/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. per employee x 1.25%)	\$ 3,562	\$ 2,700	\$ 490	\$ 890		\$ 1,350	\$ -	\$ 1,350	\$ -	\$ 1,350
1020	Social Security / Medicare (7.65%)	\$ 19,099	\$ 19,899	\$ 14,379	\$ 18,700		\$ 20,740		\$ 20,740	\$ -	\$ 20,740
1030	TMRS (6.78%-3 mos / 6.55% - 9 mos)	\$ 18,937	17,351	\$ 12,850	16,882		\$ 17,001		\$ 17,001	\$ -	\$ 17,001
1050	Health Insurance	\$ 62,196	\$ 60,895	\$ 52,709	\$ 72,532		\$ 71,763	\$ -	\$ 71,763	\$ -	\$ 71,763
1070	Workers Compensation	\$ 12,345	\$ 7,828	\$ 3,645	\$ 7,290		\$ 7,290	\$ -	\$ 7,290	\$ -	\$ 7,290
1100	Crew Leader / Irrigation Diego Navarro	\$ 27,229	\$ 29,182	\$ 22,901	\$ 29,182	\$ 29,182	\$ 29,182	\$ 640	\$ 29,822	\$ -	\$ 29,822
1105	Maintenance Personnel Part-Time-Vacant	\$ 211,533	\$ 214,823	\$ 155,742	\$ 201,946	\$ 9,110	\$ 208,187	\$ 17,029	\$ 225,217	\$ -	\$ 225,217
	James Lindquist					\$ 17,680	\$ 17,680	\$ 2,280			
	Nolan Pabst					\$ 32,136	\$ 32,136	\$ 705			
	Charles Ezzell					\$ 19,261	\$ 19,261	\$ 1,125			
	Jose Martinez					\$ 18,720	\$ 18,720	\$ 1,520			
	Tito Rangel					\$ 17,680	\$ 17,680	\$ 2,280			
	Michael Hatchett					\$ 20,800	\$ 20,800	\$ 1,520			
	Dale Beck					\$ 18,720	\$ 18,720	\$ 1,520			
	Jaime Martinez					\$ 18,720	\$ 18,720	\$ 1,520			
	Jose Caballero					\$ 17,680	\$ 17,680	\$ 2,280			
	Juan Valencia					\$ 17,680	\$ 17,680	\$ 2,280			
1274	Overtime	\$ 12,990	\$ 12,000	\$ 8,470	\$ 10,000		\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
1145	Longevity	\$ 808	\$ 875	\$ 842	\$ 842		\$ 775	\$ -	\$ 775	\$ -	\$ 775

GROUNDS MAINTENANCE BUDGET

Account 15-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 9/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 3,300	\$ -	\$ 3,300	\$ -	\$ 3,300
	Subtotal	\$ 368,699	\$ 365,553	\$ 272,029	\$ 358,264		\$ 371,589	\$ 17,669	\$ 389,258	\$ -	\$ 389,258
<u>Operation & Maintenance</u>											
4000	Liability/Property Insurance Liability/Property/Errors & Omissions	\$ 3,296	\$ 2,948	\$ 1,789	\$ 3,578		\$ 3,578	\$ -	\$ 3,578	\$ -	\$ 3,578
4110	Uniform	\$ 5,878	\$ 6,096	\$ 5,347	\$ 6,000		\$ 6,100	\$ -	\$ 6,100	\$ -	\$ 6,100
4200	Travel	\$ 372	\$ 400	\$ 422	\$ 650		\$ 700	\$ -	\$ 700	\$ -	\$ 700
4300	Education	\$ 701	\$ 1,000	\$ 480	\$ 750		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4400	Dues & Subscriptions	\$ -	\$ 250	\$ -	\$ 250		\$ 250	\$ -	\$ 250	\$ -	\$ 250
4570	Rental/Lease Golf Course Equipment Lease - \$2543/mo*9	\$ 2,747	\$ -	\$ 4,208	\$ 5,000	\$ -	\$ -	\$ 22,887	\$ 22,887	\$ -	\$ 22,887
						\$ -		\$ 22,887			
4600	Telephone / Cell Phones / Pagers (Ted McClure & Diego Navarro)	\$ 1,530	\$ 1,600	\$ 984	\$ 1,400		\$ 1,600	\$ -	\$ 1,600	\$ -	\$ 1,600
4650	Electric To include Rest Rooms	\$ 31,342	\$ 35,000	\$ 21,543	\$ 29,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
4670	Water Service - Rest Rooms	\$ 1,240	\$ 1,300	\$ 1,117	\$ 1,500		\$ 1,400	\$ -	\$ 1,400	\$ -	\$ 1,400
4675	Sewer Service - Rest Rooms	\$ 1,199	\$ 1,400	\$ 998	\$ 1,400		\$ 1,300	\$ -	\$ 1,300	\$ -	\$ 1,300
4700	Equipment Repairs & Maintenance	\$ 21,343	\$ 25,000	\$ 30,478	\$ 35,000		\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
4705	Irrigation Maintenance & Repairs	\$ 7,875	\$ 16,000	\$ 14,635	\$ 20,000		\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000

GROUNDS MAINTENANCE BUDGET

Account 15-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 9/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4710	Golf Cart Maint & Repairs	\$ 5,162	\$ 7,000	\$ 39,920	\$ 42,000		\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000
4725	Vehicle Maintenance & Repairs	\$ 544	\$ 500	\$ 58	\$ 200		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
4750	Miscellaneous Expenses	\$ 749	\$ 2,000	\$ 622	\$ 800		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
4825	Information Technology	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 83,977	\$ 100,494	\$ 122,601	\$ 147,528		\$ 92,428	\$ 22,887	\$ 115,315	\$ -	\$ 115,315

Supplies

5300	Supplies	\$ 5,843	\$ 5,000	\$ 8,490	\$ 11,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
5305	Small Tools Weed Eater/Chain Saw, Push Mower, Etc	\$ 1,109	\$ 2,000	\$ 962	\$ 1,150		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
5400	Fuel/Lubricants	\$ 40,217	\$ 29,500	\$ 44,848	\$ 57,000		\$ 60,000	\$ -	\$ 60,000	\$ -	\$ 60,000
5430	Chemicals	\$ 10,176	\$ 10,000	\$ 9,194	\$ 9,500		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
5435	Fertilizer	\$ 6,344	\$ 10,000	\$ 11,464	\$ 16,000		\$ 16,000	\$ -	\$ 16,000	\$ -	\$ 16,000
5440	Sand & Soil	\$ 12,110	\$ 11,000	\$ 7,459	\$ 11,000		\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
5445	Seed	\$ 3,835	\$ 3,000	\$ 3,936	\$ 4,200		\$ 4,700	\$ -	\$ 4,700	\$ -	\$ 4,700
5450	Other Materials & Supplies	\$ 592	\$ 250	\$ 329	\$ 400		\$ 250	\$ -	\$ 250	\$ -	\$ 250
	Subtotal	\$ 80,225	\$ 70,750	\$ 86,682	\$ 110,250		\$ 109,450	\$ -	\$ 109,450	\$ -	\$ 109,450

Services

6135	Contract Services	\$ -	\$ 2,000	\$ -	\$ 2,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
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GROUNDS MAINTENANCE BUDGET

Account 15-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 9/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Electrician										
6150	Greens Keeper	\$ 74,453	\$ 65,000	\$ 51,390	\$ 70,000		\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000
6430	Bulk Water Services	\$ 70,515	\$ 36,000	\$ 15,468	\$ 28,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
6500	Miscellaneous Services Frank Oaralas	\$ 3,956	\$ 5,000	\$ 1,590	\$ 2,500		\$ 2,800	\$ -	\$ 2,800	\$ -	\$ 2,800
	Subtotal	\$ 148,923	\$ 108,000	\$ 68,448	\$ 102,500		\$ 98,800	\$ -	\$ 98,800	\$ -	\$ 98,800

Fixed Assets

9715	Construction Costs	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9734	10 HLGC Maint Equip Princ (\$96,475.40)	\$ 32,330	\$ 25,141	\$ 25,201	\$ 25,141		\$ 25,141	\$ -	\$ 25,141	\$ -	\$ 25,141
9735	10 HLGC Maint Equip Interest	\$ 1,823	\$ 473	\$ 483	\$ 800		\$ 1,823	\$ -	\$ 1,823	\$ -	\$ 1,823
9738	11 Rotary Mower - Principal (\$17,898.90)	\$ 5,855	\$ 6,077	\$ 4,528	\$ 6,077		\$ 3,126	\$ -	\$ 3,126	\$ -	\$ 3,126
9739	11 Rotary Mower - Interest	\$ 486	\$ 264	\$ 228	\$ 264		\$ 45	\$ -	\$ 45	\$ -	\$ 45
9740	11 4WD Tractor - Principal (\$42,083.58)	\$ 13,730	\$ 14,289	\$ 10,646	\$ 14,289		\$ 7,350	\$ -	\$ 7,350	\$ -	\$ 7,350
9741	11 4WD Tractor - Interest	\$ 1,179	\$ 620	\$ 536	\$ 620		\$ 105	\$ -	\$ 105	\$ -	\$ 105
9742	Front Loader Tractor - Principal	\$ 1,069	\$ 1,463	\$ 1,089	\$ 1,463		\$ 1,507	\$ -	\$ 1,507	\$ -	\$ 1,507
9743	Front Loader Tractor - Interest	\$ 92	\$ 84	\$ 72	\$ 84		\$ 40	\$ -	\$ 40	\$ -	\$ 40
9744	Bunker Rake - Principal	\$ 2,680	\$ 3,667	\$ 2,730	\$ 3,667		\$ 3,779	\$ -	\$ 3,779	\$ -	\$ 3,779
9745	Bunker Rake - Interest	\$ 230	\$ 211	\$ 180	\$ 211		\$ 100	\$ -	\$ 100	\$ -	\$ 100

GROUNDS MAINTENANCE BUDGET

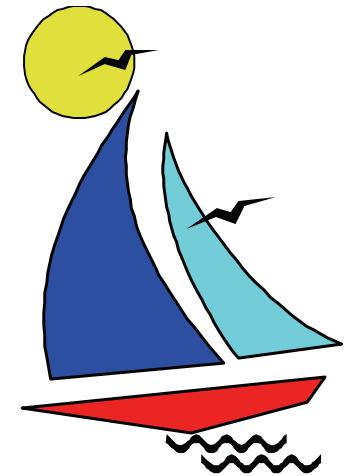
Account 15-530

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 9/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 9/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
9746	Greens Mower - Principal	\$ 5,919	\$ 8,101	\$ 6,030	\$ 8,101		\$ 8,347	\$ -	\$ 8,347	\$ -	\$ 8,347
9747	Greens Mower - Interest	\$ 507	\$ 466	\$ 397	\$ 466		\$ 221	\$ -	\$ 221	\$ -	\$ 221
9748	Greens Roller - Prinipal	\$ -	\$ 2,224	\$ 1,116	\$ 2,224		\$ 4,563	\$ -	\$ 4,563	\$ -	\$ 4,563
9749	Greens Roller - Interest	\$ -	\$ 235	\$ 114	\$ 235		\$ 326	\$ -	\$ 326	\$ -	\$ 326
9750	Gator - Principal	\$ -	\$ 1,331	\$ 668	\$ 1,331		\$ 2,730	\$ -	\$ 2,730	\$ -	\$ 2,730
9751	Gator - Interest	\$ -	\$ 141	\$ 68	\$ 141		\$ 213	\$ -	\$ 213	\$ -	\$ 213
9752	Trim Mower - Principal	\$ -	\$ 4,261	\$ 2,138	\$ 4,261		\$ 8,742	\$ -	\$ 8,742	\$ -	\$ 8,742
9753	Trim Mower - Interest	\$ -	\$ 451	\$ 218	\$ 451		\$ 681	\$ -	\$ 681	\$ -	\$ 681
9754	Trim Mower #2 - Principal	\$ -	\$ 4,261	\$ 2,138	\$ 4,261		\$ 8,742	\$ -	\$ 8,742	\$ -	\$ 8,742
9755	Trim Mower #2 - Interest	\$ -	\$ 451	\$ 218	\$ 451		\$ 681	\$ -	\$ 681	\$ -	\$ 681
	Subtotal	\$ 65,898	\$ 74,210	\$ 58,794	\$ 74,538		\$ 78,260	\$ -	\$ 78,260	\$ -	\$ 78,260
	Total	\$ 747,722	\$ 719,007	\$ 608,553	\$ 793,080		\$ 750,527	\$ 40,556	\$ 791,083	\$ -	\$ 791,083

UTILITY FUND

UTILITY FUND REVENUE

City of Lago Vista



**UTILITY FUND REVENUES
FUND 30**

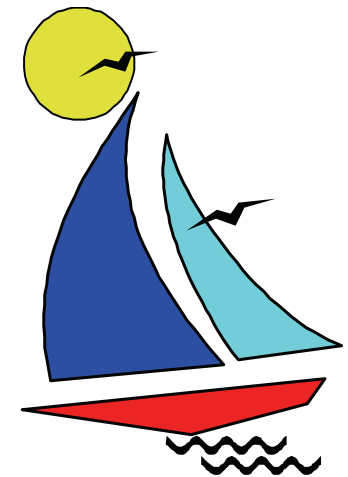
<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
General Operations											
450-1410	Investment Interest	\$ 456	\$ 500	\$ 310	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
450-1415	Special Account Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
450-1420	Utility Extension Request Fee	\$ 2,205	\$ 1,250	\$ 1,785	\$ 2,400		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
450-1425	Trans from Bond for Labor/Equip	\$ 10,000	\$ 400,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
450-1430	Credit Card Service Fee	\$ 10,621	\$ 9,000	\$ 10,130	\$ 13,000		\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
450-1601	PID Administration	\$ -	\$ 15,000	\$ 25,000	\$ 25,000		\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 35,000
450-1602	PID Inspections	\$ -	\$ 35,000	\$ 50,000	\$ 50,000		\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 65,000
450-1810	Cash Long and Short	\$ (28)	\$ -	\$ 17	\$ 20		\$ -	\$ -	\$ -	\$ -	\$ -
450-9900	Transfer from reserves	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
450-9800	Other Resources	\$ 29,499	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 52,753	\$ 460,750	\$ 87,241	\$ 90,920		\$ 114,500	\$ -	\$ 114,500	\$ -	\$ 114,500
Water Services											
460-4100	Service Fees	\$ 1,915,491	\$ 1,731,977	\$ 1,309,881	\$ 1,750,000		\$ 1,605,220	\$ -	\$ 1,605,220	\$ -	\$ 1,605,220
460-4150	Drought Emergency Fees	\$ -	\$ -	\$ -	\$ -		\$ 411,780	\$ -	\$ 411,780	\$ -	\$ 411,780
460-4200	Facility Charges	\$ 333	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
460-4300	Water Tap Fees	\$ 33,500	\$ 30,000	\$ 18,000	\$ 30,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
460-4350	Water Impact Fees	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
460-4360	Water Extensions	\$ 351	\$ 3,000	\$ 22,230	\$ 25,000		\$ 32,000	\$ -	\$ 32,000	\$ -	\$ 32,000
460-4400	Other Revenue	\$ 41,269	\$ 10,000	\$ 28,232	\$ 33,000		\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 35,000
460-4425	Fire Hydrant Deposit	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
460-4450	Reconnect Fee Revenue	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
460-4500	Penalties - Service Accounts	\$ 67,605	\$ 15,000	\$ 57,906	\$ 62,000		\$ 75,000	\$ -	\$ 75,000	\$ -	\$ 75,000
460-4510	Water Facility - P & I	\$ 25	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
460-4740	Rebate Utility Service Line	\$ 516	\$ -	\$ 464	\$ 464		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	Subtotal	\$ 2,059,090	\$ 1,789,977	\$ 1,436,712	\$ 1,900,464		\$ 2,189,500	\$ -	\$ 2,189,500	\$ -	\$ 2,189,500
Sewer Services											
470-4100	Service Fees	\$ 1,499,661	\$ 1,584,906	\$ 1,178,475	\$ 1,584,906		\$ 1,596,025	\$ -	\$ 1,596,025	\$ -	\$ 1,596,025
470-4200	Facility Charges	\$ 298	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
470-4310	Sewer Tap Fees	\$ 40,500	\$ 30,000	\$ 27,000	\$ 32,000		\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 36,000
470-4350	Wastewater Impact Fees	\$ -	\$ -	\$ -	\$ 50,000		\$ -	\$ -	\$ -	\$ -	\$ -
470-4360	Sewer Extensions	\$ 8,725	\$ 10,000	\$ 22,061	\$ 25,000		\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
470-4400	Other Revenue	\$ (4,407)	\$ -	\$ 2,000	\$ 2,500		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
470-4510	Facility Charges - P & I	\$ 40	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 1,544,817	\$ 1,624,906	\$ 1,229,535	\$ 1,694,406		\$ 1,665,025	\$ -	\$ 1,665,025	\$ -	\$ 1,665,025
Capital Improvements											
480-1100	Transfer From Bond Fund	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

UTILITY FUND REVENUES
FUND 30

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
480-1410	Investment Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Total Operating Revenues	\$ 3,656,659	\$ 3,875,633	\$ 2,753,489	\$ 3,685,790		\$ 3,969,025	\$ -	\$ 3,969,025	\$ -	\$ 3,969,025

UTILITY ADMINISTRATION

City of Lago Vista



**DEPARTMENTAL BUDGET NARRATIVE
UTILITY ADMINISTRATION
2013 - 2014**

Personnel & Benefits	\$ 318,331
Operation & Maintenance	\$ 52,029
Supplies	\$ 18,700
Services	\$ 36,962
Fixed Assets	\$ 2,680
TOTALS	\$ 428,702

Departmental Description:

The Utility Administration Division provides for expenditures related to the administration of the Utility Department. This Division provides for all utility and solid waste service billing activities and work orders for water and sewer taps and extensions. The Division also provides for customer service activities related to most City services including Utilities, Streets and citizen complaints and inquiries. In addition, the Division provides for the overall management and supervision of the Utility and Public Works Department. The Assistant Public Works Director also oversees the CIP Program and the Recreation Department.

Budget Summary:

The 2013-14 Budget for the Utility Administration totals \$428,702. The 2013-2014 Fiscal Year is one of reorganization for Utility Administration. Utility Billing will continue to be funded out of Utility Admin but will begin reporting to Finance on October 1, 2013. Funding for an additional Customer Service Clerk has been added to work with both Utility Admin and Finance to help distribute the workload. A Utility Administrative Assistant has been added to work closely with the Assistant Public Works Director to aid in all aspects of monitoring the City's numerous Capital Improvement Projects. Supplemental budget items are a result of IT costs, which includes new, and replacement equipment as well as hardware and software upgrades, outsourcing the City website.

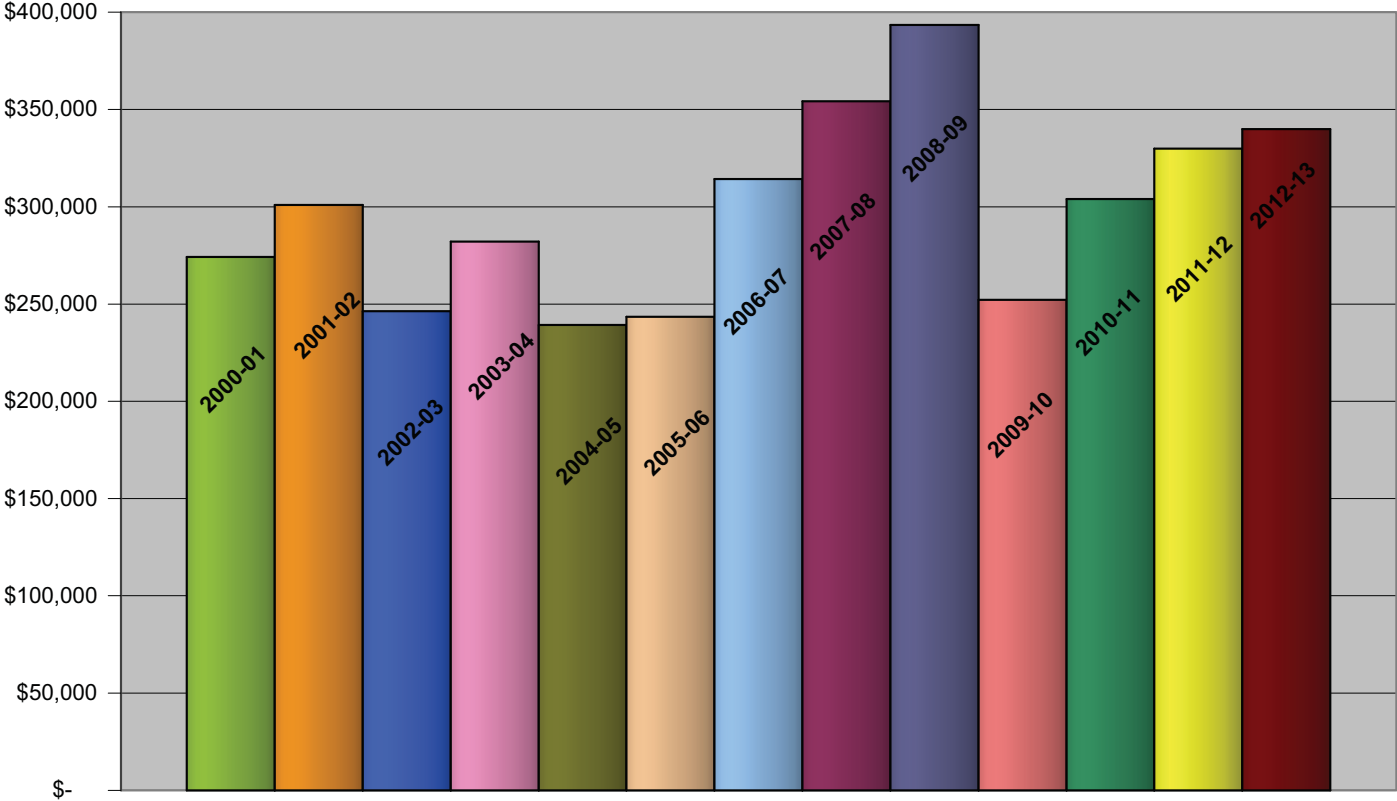
Personnel:

Staffing levels for the Division include 6 positions as follows:

- 1 Engineer (vacant)
- 1 Assistant Public Works Director
- 1 IT Manager
- 1 Utility Billing Clerk
- 3 Customer Service Clerks
- 1 Utility Administrative Assistant

Note: The decrease in expenditures during the 2009/10 Fiscal Year is due to the relocation of 2 positions and some associated expenses to the newly created Finance Department. The increase in expenditures during the 2010/11 Fiscal Year is due to the addition of a City Engineer and the promotion and relocation of the CIP Manager from Water Services to Assistant Public Works Director. The increase in expenditures for the 2011-2012 Fiscal Year is due to the addition of an IT Manager. The increase in expenditures for the 2012-2013 Fiscal Year is due to the additional of a City Engineer and IT upgrades. Increasing expenditures for the 2013-2014 Fiscal Year are due mainly to an increase in personnel, pay raises, and increased IT costs

Utility Administration Expenses



UTILITY ADMINISTRATION

Account 30-555

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 1,330	\$ 1,350	\$ 199	\$ 500		\$ 788	\$ -	\$ 788	\$ -	\$ 788
1020	Social Security / Medicare (7.65%)	\$ 12,535	\$ 19,242	\$ 10,076	\$ 13,500		\$ 18,023	\$ -	\$ 18,023	\$ -	\$ 18,023
1030	TMRS (6.78%-3 mos 6.55%-9mos)	\$ 12,768	\$ 17,308	\$ 9,418	\$ 12,600		\$ 15,420	\$ -	\$ 15,420	\$ -	\$ 15,420
1050	Health Insurance	\$ 29,285	\$ 35,630	\$ 27,150	\$ 37,000		\$ 46,672	\$ -	\$ 46,672	\$ -	\$ 46,672
1070	Workers Compensation	\$ 2,719	\$ 2,318	\$ 916	\$ 2,000		\$ 1,833	\$ -	\$ 1,833	\$ -	\$ 1,833
1300	City Engineer Vacant	\$ -	\$ 70,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1301	Assistant Director of Public Works Dave Stewart	\$ 58,006	\$ 57,602	\$ 44,713	\$ 57,602		\$ 57,602	\$ 5,408	\$ 63,009	\$ -	\$ 63,009
1302	Car Allowance (City Engineer)	\$ -	\$ 5,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1303	Utility Administrative Assistant Laura Fowler	\$ -	\$ -	\$ -	\$ -		\$ 26,021	\$ 570	\$ 26,591	\$ -	\$ 26,591
1305	IT Manager Dave Street	\$ 49,039	\$ 50,000	\$ 38,866	\$ 50,000		\$ 50,000	\$ 1,096	\$ 51,096	\$ -	\$ 51,096
1520	Utility Clerks Denise Bortolussi	\$ 51,268	\$ 51,022	\$ 35,580	\$ 38,150		\$ 25,002	\$ 548	\$ 25,550	\$ -	\$ 25,550
1120	Customer Service Clerks	\$ 18,285	\$ 20,010	\$ 15,159	\$ 27,277		\$ 65,812	\$ 987	\$ 66,799	\$ -	\$ 66,799

UTILITY ADMINISTRATION

Account 30-555

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Belinda Kneblick					\$ 25,002		\$ 548			
	Robin Smith					\$ 20,010		\$ 439			
	Patricia Burchette					\$ 20,800		\$ -			
1274	Overtime	\$ 2,256	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1145	Longevity	\$ 909	\$ 875	\$ 808	\$ 808		\$ 750	\$ -	\$ 750	\$ -	\$ 750
1146	Rewards Program	\$ -	\$ -	\$ -	\$ 1,616		\$ 1,800	\$ -	\$ 1,800	\$ -	\$ 1,800
	Subtotal	\$ 238,401	\$ 330,357	\$ 182,886	\$ 241,053		\$ 309,722	\$ 8,609	\$ 318,331	\$ -	\$ 318,331

Operation & Maintenance

4000	Liability/Property Insurance General Liability/Property/Errors & Omissions	\$ 13,167	\$ 11,659	\$ 6,000	\$ 11,800		\$ 11,999	\$ -	\$ 11,999	\$ -	\$ 11,999
4100	Bad Debt Write -Offs	\$ (386)	\$ 10,000	\$ (141)	\$ (141)		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
4110	Uniforms	\$ 130	\$ -	\$ 130	\$ 130		\$ 130	\$ -	\$ 130	\$ -	\$ 130
4200	Travel Misc. Mileage Reimbursement Incode Training (SA)	\$ 1,472	\$ 2,600	\$ 593	\$ 900	\$ 900 \$ 1,700	\$ 2,600	\$ -	\$ 2,600	\$ -	\$ 2,600
4300	Education Incode	\$ 875	\$ 1,375	\$ -	\$ -		\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200
4420	Bonds (Notary Bond)	\$ -	\$ -	\$ 102	\$ 202		\$ -	\$ -	\$ -	\$ -	\$ -
4550	Legal Notices Consumer Conf. Report Misc/Employment	\$ 975	\$ 700	\$ 47	\$ 50	\$ 75 \$ 100	\$ 175	\$ -	\$ 175	\$ -	\$ 175

UTILITY ADMINISTRATION

Account 30-555

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4570	Rental/Lease	\$ 2,293	\$ 2,913	\$ 1,719	\$ 2,500		\$ 1,713	\$ -	\$ 1,713	\$ -	\$ 1,713
	Pitney Bowes \$4,104/yr* 20%					\$ 821					
	Xerox CopierLease \$232.33/mo*25%					\$ 697					
	Phone System Lease (3 mo)					\$ 195					
4575	Bank Charges	\$ 14,769	\$ 14,500	\$ 10,630	\$ 14,200		\$ 14,500	\$ -	\$ 14,500	\$ -	\$ 14,500
	Bank Statement Charges					\$ 3,000					
	Credit Card Charges					\$ 11,500					
4600	Telephone/Internet	\$ 5,040	\$ 3,512	\$ 3,838	\$ 5,000		\$ 2,662	\$ -	\$ 2,662	\$ -	\$ 2,662
	Time Warner Internet					\$ 766					
	AT&T Long Distance \$18/mo					\$ 216					
	AT&T Mobility \$65/mo D. Stewart					\$ 780					
	AT&T Telephone					\$ 900					
4750	Miscellaneous Expenses	\$ 77	\$ 200	\$ -	\$ -		\$ 200	\$ -	\$ 200	\$ -	\$ 200
4825	Information Technology	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 6,850	\$ 6,850	\$ -	\$ 6,850
	Miscellaneous Maintenance & Supplies					\$ -		\$ 1,500			
	New Server \$4,000*50%					\$ -		\$ 1,500			
	NAS \$1200*50%					\$ -		\$ 600			
	200 GB Offsite Backup - \$250/mo*50%					\$ -		\$ 1,500			
	25 Antivirus-Spam Licenses \$40/computer*50%					\$ -		\$ 500			
	New Computer					\$ -		\$ 1,000			
	New Printer					\$ -		\$ 250			
	Subtotal	\$ 38,412	\$ 47,459	\$ 22,917	\$ 34,641		\$ 45,179	\$ 6,850	\$ 52,029	\$ -	\$ 52,029
Supplies											
5100	Books/Publications/Films	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

UTILITY ADMINISTRATION

Account 30-555

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
5200	Postage	\$ 12,965	\$ 14,170	\$ 11,759	\$ 15,500		\$ 15,200	\$ -	\$ 15,200	\$ -	\$ 15,200
	Postage Misc.					\$ 200					
	Purchase Power/Postage for Machine					\$ 1,000					
	CSG (Includes CCRs & Inserts)					\$ 14,000					
5300	Supplies	\$ 3,635	\$ 6,595	\$ 2,600	\$ 6,000		\$ 3,500	\$ -	\$ 3,500	\$ -	\$ 3,500
	Subtotal	\$ 16,600	\$ 20,765	\$ 14,359	\$ 21,500		\$ 18,700	\$ -	\$ 18,700	\$ -	\$ 18,700
<u>Services</u>											
6100	Professional Services	\$ -	\$ 5,750	\$ -	\$ -		\$ 600	\$ -	\$ 600	\$ -	\$ 600
	Document Shredding \$100/mo*50%					\$ 600					
6110	Auditing Services	\$ 9,750	\$ 10,000	\$ 9,750	\$ 9,750		\$ 9,750	\$ -	\$ 9,750	\$ -	\$ 9,750
	Annual Audit 50%					\$ 9,750					
6120	Legal Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6135	Contractual Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6400	Printing and Binding Services	\$ 12,527	\$ 10,600	\$ 9,618	\$ 13,600		\$ 13,500	\$ -	\$ 13,500	\$ -	\$ 13,500
	Misc. Printing/Stationary					\$ 500					
	CSG (Includes CCRs & inserts)					\$ 13,000					
6500	Misc. Services	\$ 554	\$ 4,394	\$ 2,270	\$ 4,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Misc. / Unanticipated					\$ 1,000					
6540	Maintenance Agreements	\$ 11,417	\$ 13,642	\$ 10,267	\$ 12,500		\$ 11,612	\$ -	\$ 11,612	\$ -	\$ 11,612
	Incode CIS					\$ 2,882					
	Incode AP 50%					\$ 780					
	Incode GL/Check Reconciliation 50%					\$ 1,111					
	Incode Payroll/Personnel 50%					\$ 906					

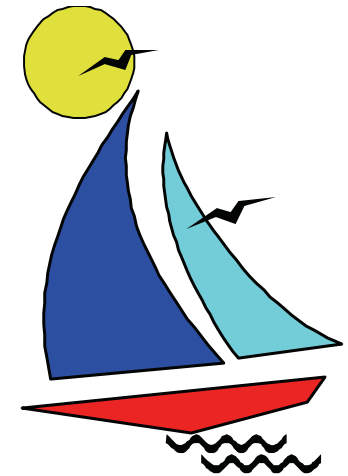
UTILITY ADMINISTRATION

Account 30-555

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Incode Central Cash Collections 50%					\$ 727					
	Incode Central Purchasing 50%					\$ 798					
	Incode Network Support 25%					\$ 825					
	Incode Hardware Maint. (Receipt Printer) 50%					\$ 105					
	Xerox Copier \$3,480/yr *25%					\$ 875					
	Incode Online Payment Processing					\$ 1,411					
	Incode Online Payment Website Hosting 50%					\$ 315					
	Customer Related Suite AMR					\$ 637					
	LCRA (1) 900mzh Radio Maintenance					\$ 240					
6545	Customer Refunds	\$ -	\$ 500	\$ -	\$ -		\$ 500	\$ -	\$ 500	\$ -	\$ 500
6700	Damage Claims Against the City	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 34,248	\$ 44,886	\$ 31,905	\$ 39,850		\$ 36,962	\$ -	\$ 36,962	\$ -	\$ 36,962
Fixed Assets											
9730	Office Equipment/Software	\$ 2,147	\$ 2,800	\$ 825	\$ 2,825		\$ -	\$ 2,680	\$ 2,680	\$ -	\$ 2,680
	New Phone System					\$ -		\$ 2,680			
	Subtotal	\$ 2,147	\$ 2,800	\$ 825	\$ 2,825		\$ -	\$ 2,680	\$ 2,680	\$ -	\$ 2,680
	TOTAL	\$ 329,809	\$ 446,267	\$ 252,893	\$ 339,869		\$ 410,563	\$ 18,139	\$ 428,702	\$ -	\$ 428,702

UTILITY TO GENERAL FUND TRANSFER

City of Lago Vista



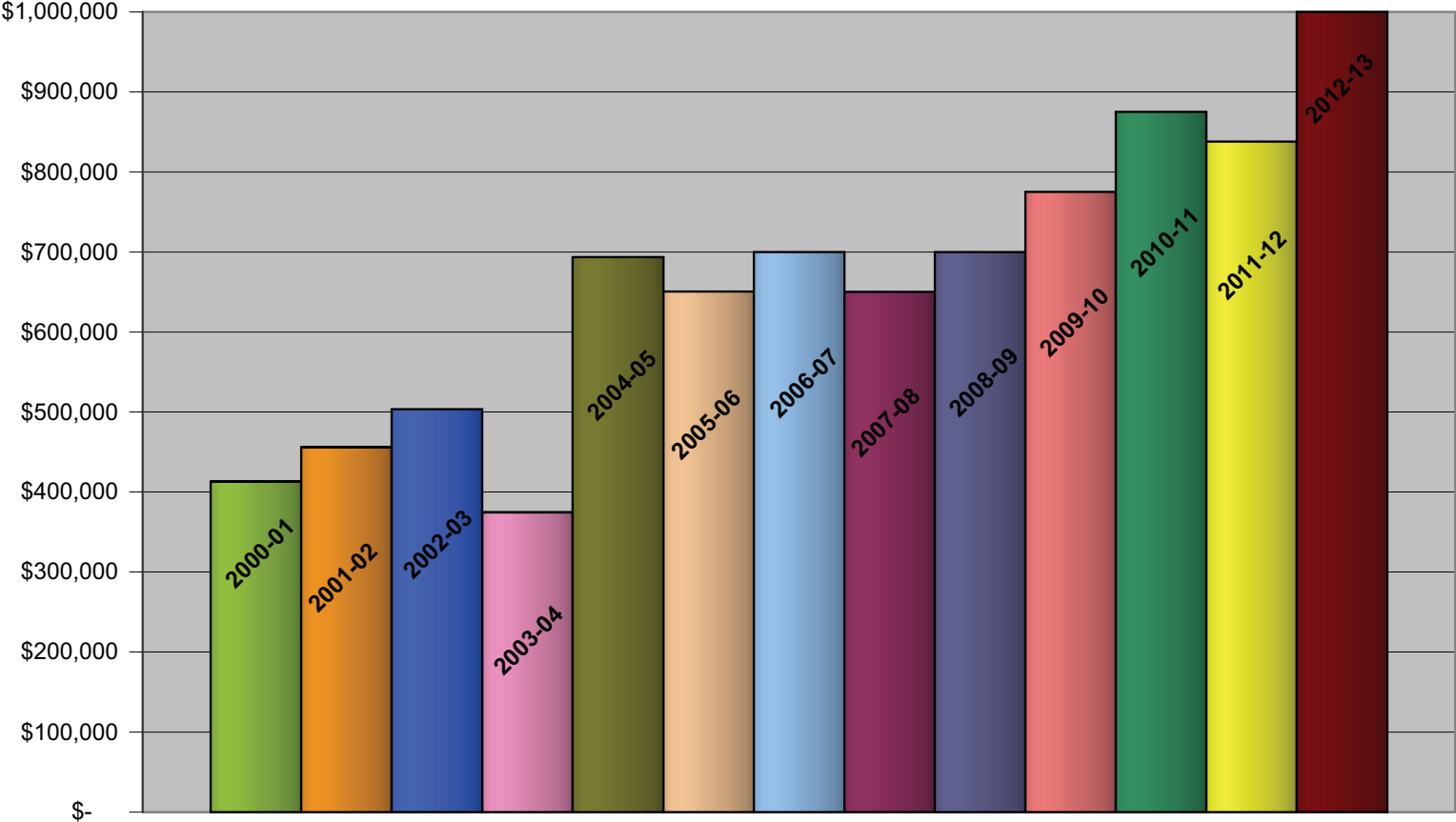
**DEPARTMENTAL BUDGET NARRATIVE
GENERAL FUND TRANSFER
2013 - 2014**

Fixed Assets	\$1,000,000
TOTALS	\$1,000,000

Budget Summary:

The 2013-14 Budget for the General Fund Transfer totals \$1,000,000. This figure provides no increase over the previous fiscal year.

General Fund Transfer Expenses



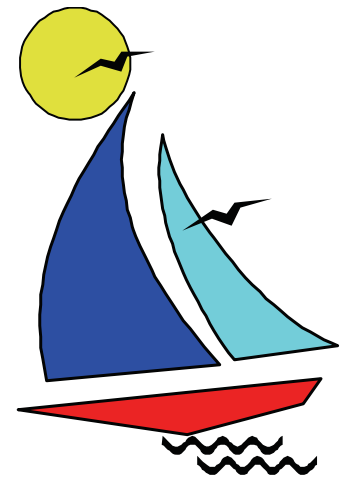
GENERAL FUND TRANSFER

Account 30-556

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-2013</u>	<u>6 Months Actual YTD 3/31/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-2014</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-2014</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-2014</u>
9765	Transfer to General Fund	\$ 837,908	\$ 1,000,000	\$ 500,000	\$ 1,000,000		\$1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
TOTAL		\$ 837,908	\$ 1,000,000	\$ 500,000	\$ 1,000,000		\$1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000

WATER SERVICES

City of Lago Vista



**DEPARTMENTAL BUDGET NARRATIVE
WATER SERVICES
2013 - 2014**

Personnel & Benefits	\$ 366,099
Operation & Maintenance	\$ 114,375
Supplies	\$ 47,207
Services	\$ 24,761
Fixed Assets	\$ 53,231
TOTALS	\$ 605,673

Departmental Description:

The Water Services Division provides for the basic operation, maintenance and expansion of the water distribution system throughout the community. The Division provides for the maintenance and repair of waterlines in excess of 557,390 linear feet (105.5 miles), 711 fire hydrants and 4,342 valves. The Division also provides for meter reading in excess of 3,100 meters on a monthly basis (recently converted to radio enabled automatic direct read meters thru three CIP projects, re-reads and consumption reports, meter replacements, and monthly connection and disconnection of services. In addition, the Division provides for all water taps (approx. 30 per year), waterline extensions and replacements (approx. 7,400 L.F. last Budget Year), fire hydrant installations and replacements (approximately 23 last Budget year) and service line replacements and repairs. The Division provides for the repair of all waterline breaks (45 per year) and for the installation of new waterlines, fire hydrants and other facilities under the City's Utility Capital Improvement Program. The Division has been trained to install and maintain High Density Poly Ethylene pipe which the City is now using for all line extensions and CIP projects.

Budget Summary:

The 2013-14 Budget for the Water Services Division totals \$605,073 which represents a 12.605206061% increase over the 2012-13 Approved Budget. Increases in Operations and Maintenance account for the majority of this increase as well as an increase in the cost of fuel and lubricants. Several of the costs, as listed, are based on estimated growth and the demand created by new home construction. Water taps and extension expenses are assumed to be less because of the lesser demand from housing construction. The Budget also includes costs for Contractual Services for rental of big rock sawing equipment that opens deep trenches to enable the utility forces to install larger water main extensions, as required.

Personnel:

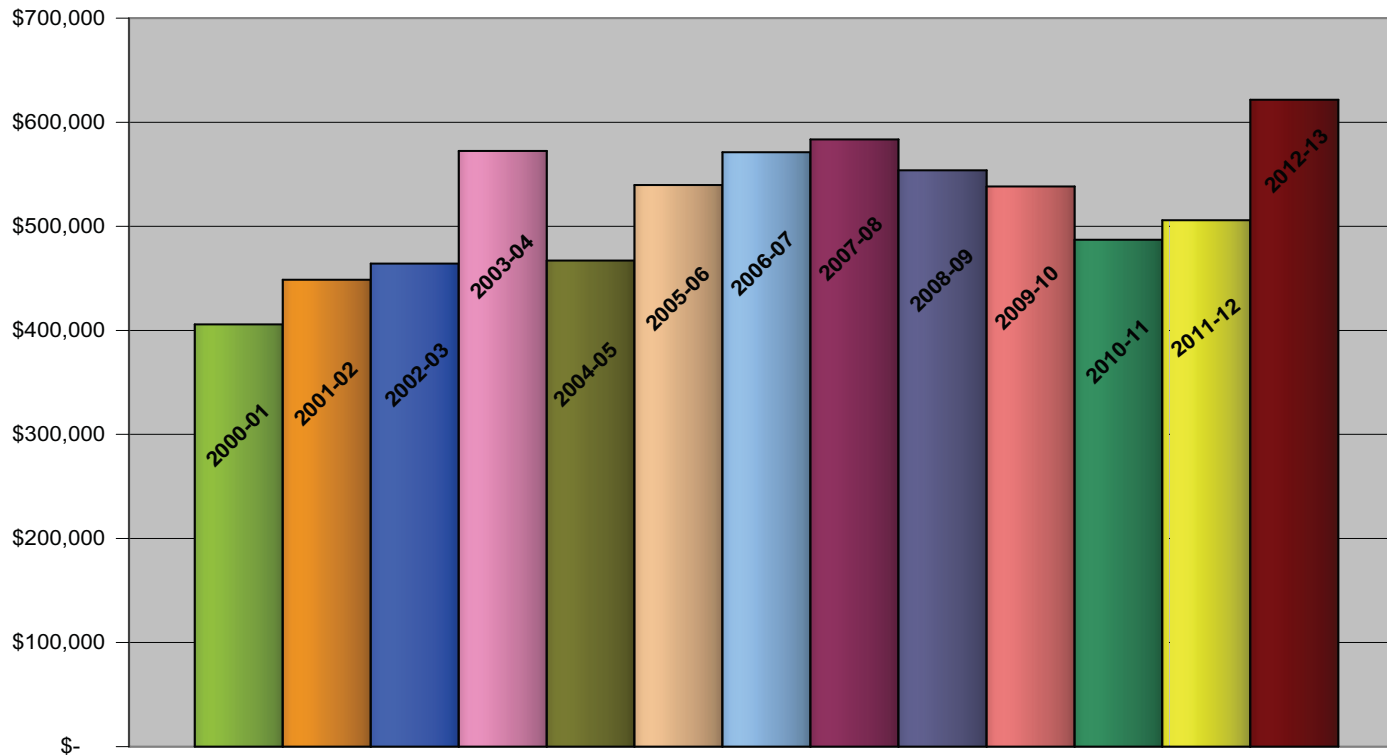
Staffing levels for the Division include 9 positions (1 vacant) as follows:

- 1 Utility Superintendent
- 1 Water Services Crew Leader
- 1 AMR/Valves/Fire Hydrants Crew Leader
- 1 Equipment Operator
- 1 AMR, Valves, & Fire Hydrant Technician
- 4 Utility Laborers (1 New)

Fixed Assets:

The Budget includes funds for the construction of a Storage Building for Hazardous Materials where bagged dry chemicals and concrete products, and wet chemicals can be stored in a safe environment.

Water Services Expenses



Note: The spike in expenditures of the 2003/04 Fiscal Year was primarily the result of the cost of replacing old vehicles and equipment. The decrease in the year end projections of 2004/05 is a result the modified hiring freeze and efforts to reduce expenses by Staff. Increased spending starting in the 2005-06 Fiscal Year has been driven by a steady demand in water tap and water extension activity, along with increases in the cost of equipment and supplies. Reductions in O & M expenses have allowed for a reduced overall Budget amount for FY 2010/11.

WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000.ea emp @ 1.25%)	\$ 2,629	\$ 2,025	\$ 450	\$ 2,025		\$ 1,013	\$ -	\$ 1,013	\$ -	\$ 1,013
1020	Social Security / Medicare (7.65%)	\$ 17,227	\$ 19,300	\$ 15,499	\$ 19,300		\$ 20,525	\$ -	\$ 20,525	\$ -	\$ 20,525
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 17,639	\$ 17,465	\$ 14,206	\$ 17,465		\$ 17,653	\$ -	\$ 17,653	\$ -	\$ 17,653
1050	Health Insurance	\$ 47,466	\$ 64,222	\$ 41,983	\$ 64,222		\$ 50,760	\$ -	\$ 50,760	\$ -	\$ 50,760
1070	Workers Compensation	\$ 7,178	\$ 6,133	\$ 2,422	\$ 6,133		\$ 4,843	\$ -	\$ 4,843	\$ -	\$ 4,843
1540	Utility Superintendent David Walden	\$ 41,212	\$ 41,288	\$ 32,164	\$ 41,288		\$ 41,288	\$ 905	\$ 42,193	\$ -	\$ 42,193
1561	Crew Leaders Water Services (D. Rios) AMR/Valves (L. Wallace)	\$ 29,940	\$ 58,036	\$ 44,355	\$ 58,036	\$ 29,536 \$ 28,500	\$ 58,036	\$ 1,272 \$ 648 \$ 625	\$ 59,308	\$ -	\$ 59,308
1570	Maintenance Personnel Equipment Operator / L. Mendoza AMR/Valves Technician/K. Whitener Laborer & Mechanic /S. Castro Laborer / T. Foster Laborer / Q. Jones Laborer/W. Hughes	\$ 130,392	\$ 132,289	\$ 106,272	\$ 132,289	\$ 26,000 \$ 24,960 \$ 24,960 \$ 22,090 \$ 21,050 \$ 24,960	\$ 144,020	\$ 2,609 \$ 570 \$ - \$ 547 \$ 484 \$ 461 \$ 547	\$ 146,629	\$ -	\$ 146,629
1575	CIP Inspector / Manager Vacant	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
1591	Standby Time	\$ 3,375	\$ 3,900	\$ 2,400	\$ 3,900		\$ 3,900	\$ -	\$ 3,900	\$ -	\$ 3,900

WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1274	Overtime	\$ 21,190	\$ 13,000	\$ 18,200	\$ 24,000		\$ 13,000	\$ 3,000	\$ 16,000	\$ -	\$ 16,000
1145	Longevity	\$ 1,178	\$ 943	\$ 943	\$ 943		\$ 875	\$ -	\$ 875	\$ -	\$ 875
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 2,400	\$ -	\$ 2,400	\$ -	\$ 2,400
	Subtotal	\$ 319,427	\$ 358,601	\$ 278,894	\$ 369,601		\$ 358,312	\$ 7,786	\$ 366,099	\$ -	\$ 366,099
<u>Operation & Maintenance</u>											
4000	Liability/Property Insurance Vehicle Liability & Auto Physical Damage	\$ 9,925	\$ 8,629	\$ 4,032	\$ 8,629		\$ 8,065	\$ -	\$ 8,065	\$ -	\$ 8,065
4110	Uniforms	\$ 6,402	\$ 6,376	\$ 7,697	\$ 10,263		\$ 8,135	\$ -	\$ 8,135	\$ -	\$ 8,135
	Uniforms 11 @ \$10/wk					\$ 5,720					
	Steel Toed Boot Allowance 11 @ \$130/ea					\$ 1,430					
	Safety Shirts L/SS Sleeve 55 @ \$17					\$ 935					
	Winter Coat 1 @ \$50.00 ea					\$ 50					
4200	Travel	\$ 189	\$ 495	\$ 229	\$ 350		\$ 990	\$ -	\$ 990	\$ -	\$ 990
	Co-op Meetings \$15/mo					\$ 180					
	Meals for school 18 @ \$45/ea					\$ 810					
4300	Education	\$ 596	\$ 1,908	\$ 1,344	\$ 2,169		\$ 5,505	\$ -	\$ 5,505	\$ -	\$ 5,505
	D. Walden - 2 Classes \$275/ea					\$ 550					
	L. Wallace - 2 Classes \$275/ea					\$ 550					
	T. Foster- 2 Classes \$275/ea					\$ 550					
	L. Fowler - 2 Classes \$275/ea					\$ 550					
	L. Mendoza - 2 classes @ \$275/ea					\$ 550					
	L. Foster - 2 Classes @ \$275/ea					\$ 550					
	D. Rios - 2 Classes @ \$275/ea					\$ 550					
	Q. Jones - 2 Classes @ \$275/ea					\$ 550					

WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	S. Castro - 2 Classes @ \$275/ea					\$ 550					
	5 Tests @ \$111/ea					\$ 555					
4400	Dues Sam's Club	\$ 35	\$ 35	\$ 45	\$ 45		\$ 45	\$ -	\$ 45	\$ -	\$ 45
4570	Rental/Lease	\$ 26	\$ -	\$ -	\$ 350		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4600	Telephone	\$ 3,125	\$ 3,709	\$ 2,120	\$ 3,337		\$ 3,337	\$ -	\$ 3,337	\$ -	\$ 3,337
	AT&T \$14.82/mo					\$ 178					
	AT&T Long Dist \$1.65/mo					\$ 20					
	Cell Phones 3 @ \$20.91/mo (D. Rios, L. Fowler, On call)					\$ 753					
	Cell Phones 1 @ \$128.95/mo - D. Walden					\$ 1,547					
	Time Warner \$69.95/mo					\$ 839					
4650	Electric	\$ 2,561	\$ 3,190	\$ 3,716	\$ 5,262		\$ 5,262	\$ -	\$ 5,262	\$ -	\$ 5,262
4700	Maintenance/Repairs	\$ 19,995	\$ 16,000	\$ 21,311	\$ 28,415		\$ 19,000	\$ -	\$ 19,000	\$ -	\$ 19,000
4715	Maint/ Repairs Unanticipated	\$ 11,202	\$ 15,000	\$ 21,883	\$ 29,200		\$ 19,000	\$ -	\$ 19,000	\$ -	\$ 19,000
4725	Vehicle Maintenance & Repair	\$ 13,932	\$ 14,000	\$ 21,983	\$ 29,300		\$ 19,000	\$ -	\$ 19,000	\$ -	\$ 19,000
	Tires					\$ 5,000					
	Vehicle Maintenance					\$ 14,000					
4730	Vehicle Safety Equipment	\$ 1,260	\$ -	\$ -	\$ -		\$ 750	\$ -	\$ 750	\$ -	\$ 750
4750	Miscellaneous Expense	\$ 1,836	\$ 400	\$ 261	\$ 400		\$ 400	\$ -	\$ 400	\$ -	\$ 400
4757	Water Tap & Extension Expense	\$ 26,501	\$ 18,416	\$ 8,923	\$ 18,416		\$ 18,500	\$ -	\$ 18,500	\$ -	\$ 18,500

WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Pipe for Extensions					\$ 9,000					
	Valves & Fittings					\$ 2,500					
	Fire Hydrants 3 @ \$2,000					\$ 6,000					
	Miscellaneous Items					\$ 1,000					
4758	Rebate on Line Extension	\$ 3,023	\$ 3,000	\$ 936	\$ 1,500		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
4825	Information Technology	\$ -	\$ -	\$ -	\$ -		\$ 2,886	\$ -	\$ 2,886	\$ -	\$ 2,886
	Antivirus Licenses 2 @ \$23					\$ 46					
	Antispam Licenses 2 @ \$45.39					\$ 91					
	Upgrade Memory (2 x 2 GB)					\$ -					
	Office 2010 Pro - 4 @ \$375					\$ 1,500					
	Window 7 License - 1 @ \$149					\$ 149					
	Replace AMR Laptop (Laura)					\$ 1,100					
	Subtotal	\$ 100,609	\$ 91,158	\$ 94,479	\$ 137,636		\$ 114,375	\$ -	\$ 114,375	\$ -	\$ 114,375
<u>Supplies</u>											
5300	Supplies	\$ 5,508	\$ 4,327	\$ 3,996	\$ 5,330		\$ 4,251	\$ -	\$ 4,251	\$ -	\$ 4,251
	Misc Supplies (locks, keys, fittings, hardware, etc) \$250/mo					\$ 3,000					
	Cintas:										
	Scraper Mat 2 @ \$2.14/wk					\$ 223					
	3x5 Black Mats \$2.52/wk					\$ 131					
	Shop Rags \$12.30/wk					\$ 640					
	Air Freshener \$4.95/wk					\$ 257					
5305	Small Tools	\$ 1,120	\$ 1,000	\$ 849	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Wrenches, screwdrivers, chain, saw blades										
5350	Meters	\$ 4,312	\$ 6,755	\$ 6,446	\$ 7,500		\$ 6,756	\$ -	\$ 6,756	\$ -	\$ 6,756
	30 @ \$208.25 each					\$ 6,248					
	2 @ \$253.90 each					\$ 508					

WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
5400	Fuel/Lubricants	\$ 35,077	\$ 21,000	\$ 32,487	\$ 43,315		\$ 21,000	\$ 14,000	\$ 35,000	\$ -	\$ 35,000
5430	Chemicals Chlorine Tabs	\$ -	\$ 200	\$ -	\$ 200		\$ 200	\$ -	\$ 200	\$ -	\$ 200
	Subtotal	\$ 46,017	\$ 33,282	\$ 43,778	\$ 57,345		\$ 33,207	\$ 14,000	\$ 47,207	\$ -	\$ 47,207
<u>Services</u>											
6130	Engineering & Planning Service	\$ -	\$ 2,000	\$ -	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
6135	Contractual Services Rock Sawing 1,500 LF @ \$8/lf Exp. For Moving Saw - 1 @ \$2,400 MCS	\$ 14,384	\$ 21,667	\$ 2,626	\$ 21,667	\$ 12,000 \$ 2,400 \$ 7,267	\$ 21,667	\$ -	\$ 21,667	\$ -	\$ 21,667
6500	Miscellaneous Services	\$ 167	\$ 137	\$ 110	\$ 137		\$ 137	\$ -	\$ 137	\$ -	\$ 137
6540	Maintenance Agreements (LCRA) 900 MZH Annual Maintenance	\$ -	\$ 718	\$ 837	\$ 837	\$ -	\$ 957	\$ -	\$ 957	\$ -	\$ 957
6545	Refund Water Tap Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 14,551	\$ 24,522	\$ 3,574	\$ 24,641		\$ 24,761	\$ -	\$ 24,761	\$ -	\$ 24,761
<u>Fixed Assets</u>											
9730	Office Equipment & Software	\$ 479	\$ 2,549	\$ 3,435	\$ 4,580		\$ -	\$ -	\$ -	\$ -	\$ -
9740	Building Improvements Vehicle Maintenance Building Addition	\$ 11,519	\$ 7,750	\$ 117	\$ 7,750	\$ 21,000	\$ 21,000	\$ -	\$ 21,000	\$ -	\$ 21,000

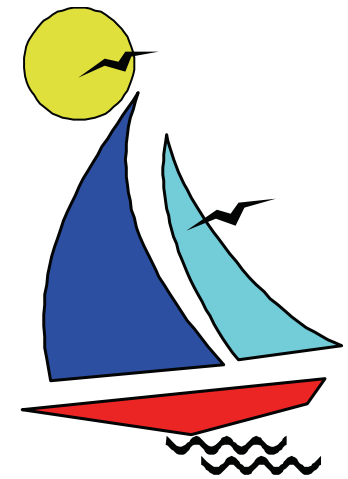
WATER SERVICES

Account 30-560

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
9828	2011 Ford F250 Reg Cab - Principal	\$ 6,233	\$ 6,482	\$ 4,827	\$ 6,482		\$ 3,334	\$ -	\$ 3,334	\$ -	\$ 3,334
				\$ -							
9829	2011 Ford F250 Reg Cab - Interest	\$ 531	\$ 281	\$ 245	\$ 281		\$ 48	\$ -	\$ 48	\$ -	\$ 48
9830	2011 Ford Super Duty Cab - Principal Replace 23 year old Mechanic's Truck	\$ 6,051	\$ 12,434	\$ 9,277	\$ 12,434		\$ 12,811	\$ -	\$ 12,811	\$ -	\$ 12,811
9831	2011 Ford Super Duty Cab - Interest	\$ 573	\$ 814	\$ 660	\$ 814		\$ 437	\$ -	\$ 437	\$ -	\$ 437
	Tire Spin Balance Machine - Principal \$8,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,922	\$ 1,922	\$ -	\$ 1,922
	Tire Spin Balance Machine - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 193	\$ 193	\$ -	\$ 193
	Forklift - Principal \$15,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,604	\$ 3,604	\$ -	\$ 3,604
	Forklife - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 362	\$ 362	\$ -	\$ 362
	Dodge 1 Ton Haul Truck - Principal \$36,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 8,650	\$ 8,650	\$ -	\$ 8,650
	Dodge 1 Ton Haul Truck - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 870	\$ 870	\$ -	\$ 870
	Subtotal	\$ 25,386	\$ 30,310	\$ 18,561	\$ 32,341		\$ 37,630	\$ 15,601	\$ 53,231	\$ -	\$ 53,231
	TOTAL	\$ 505,990	\$ 537,873	\$ 439,286	\$ 621,564		\$ 568,285	\$ 37,387	\$ 605,673	\$ -	\$ 605,673

WATER PLANT NUMBER ONE

City of Lago Vista



**DEPARTMENTAL BUDGET NARRATIVE
WATER TREATMENT PLANT ONE
2013 - 2014**

Personnel & Benefits	\$ 70,102
Operation & Maintenance	\$ 176,946
Supplies	\$ 90,144
Services	\$ 193,980
Fixed Assets	\$ 15,072
TOTALS	\$ 546,243

Departmental Description:

Water Treatment Plant Number 1 (WTP 1) provides for the intake, treatment and distribution of water from Lake Travis to the southern half of Lago Vista. The Plant is capable of treating and distributing up to 2 million gallons of water per day (MGD) and averages approximately 0.949 MGD of actual production during the course of a year. In addition to the Plant itself, the Budget for WTP 1 includes various operation and maintenance expenses for the Allegiance Booster Pump Station, the Allegiance Storage Tanks and the Golf Ball Elevated Storage Tank.

Budget Summary:

The 2013-14 Budget for the Water Treatment Plant One totals \$546,243 which represents a 9.385453388% increase (\$46,884) over the 2012-13 Approved Budget. This Division experiences significant overtime and standby pay expenses as weekend and holiday coverage is rotated among water plant and sewer plant employees. All other expenditures for electricity, chemicals, supplies, and testing services are being projected at a similar level as last year.

The Budget does include the continuation of contractual services for electrical work, which includes repairs, enhancement, upgrades and expansion of the SCADA system.

Personnel:

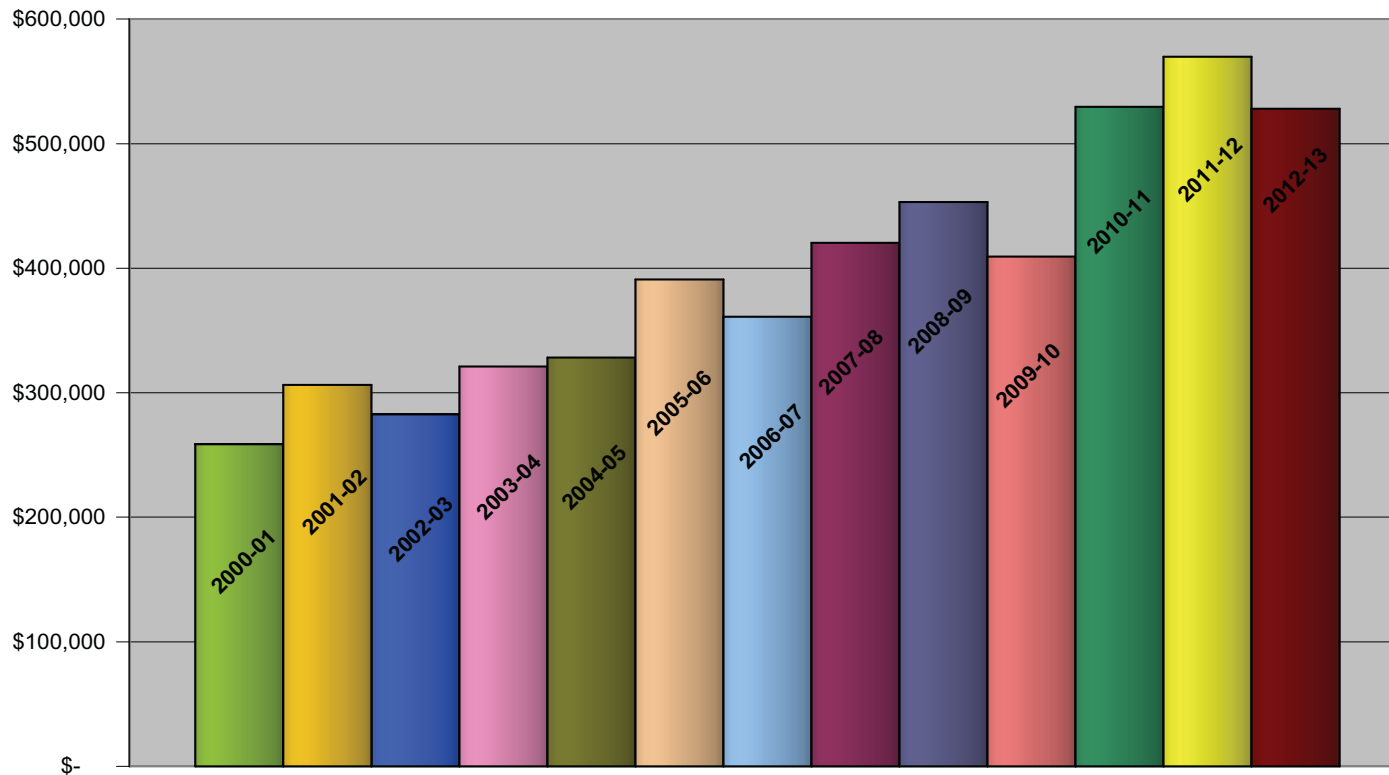
Staffing levels for the Division include 1 position as follows:

1 Plant Operator

Fixed Assets

The 2013-14 Budget allows for the purchase of an Intake Radio Control, a Booster Station Radio Control, and an Allegiance Radio Control.

Water Plant One Expenses



Note: Expenses for 2001/02 included the initial cost of implementing the SCADA system. Conversion from treatment by free chlorine to treatment by chloramines resulted in cost increases in 2003/04. A reduction in expenses for 2004/05 reflects the efforts by Staff to generate savings by delaying some repairs and reflecting major repairs and improvements in the capital budget. A steady increase in demand for water from growth and inflationary costs of operation have driven the costs higher for the last 3 years. An increase in costs is projected for FY 2010/11 due to the addition of a Plant Trainee and higher bulk water purchase rates.

WATER PLANT ONE

Account 30-565

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Personnel & Benefits</u>											
1010	State Unemployment Tax (TWC) (First \$9,000.ea emp @ 1.25%)	\$ 261	\$ 225	\$ 9	\$ 225		\$ 113	\$ -	\$ 113	\$ -	\$ 113
1020	Social Security / Medicare (7.65%)	\$ 3,544	\$ 4,002	\$ 3,104	\$ 4,002		\$ 4,062	\$ -	\$ 4,062	\$ -	\$ 4,062
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 4,208	\$ 3,622	\$ 2,847	\$ 3,622		\$ 3,493	\$ -	\$ 3,493	\$ -	\$ 3,493
1050	Health Insurance	\$ 9,261	\$ 10,651	\$ 6,276	\$ 10,651		\$ 7,728	\$ -	\$ 7,728	\$ -	\$ 7,728
1070	Workers Compensation	\$ 2,658	\$ 1,784	\$ 804	\$ 1,784		\$ 1,607	\$ -	\$ 1,607	\$ -	\$ 1,607
1560	Plant Operators Jesse Cortinas	\$ 44,926	\$ 44,523	\$ 34,652	\$ 44,523		\$ 44,523	\$ 976	\$ 45,499	\$ -	\$ 45,499
1591	Standby Time	\$ 2,400	\$ 1,950	\$ 1,725	\$ 1,950		\$ 1,950	\$ -	\$ 1,950	\$ -	\$ 1,950
1274	Overtime	\$ 5,410	\$ 5,000	\$ 4,094	\$ 5,000		\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
1145	Longevity	\$ 404	\$ 438	\$ 438	\$ 438		\$ 350	\$ -	\$ 350	\$ -	\$ 350
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 300	\$ -	\$ 300	\$ -	\$ 300
	Subtotal	\$ 73,072	\$ 72,195	\$ 53,948	\$ 72,195		\$ 69,125	\$ 976	\$ 70,102	\$ -	\$ 70,102

Operation & Maintenance

4110	Uniforms	\$ 783	\$ 899	\$ 925	\$ 1,233		\$ 949	\$ -	\$ 949	\$ -	\$ 949
	Uniforms 1 @ \$9/wk					\$ 468					
	Delivery Fee \$2.83/wk					\$ 147					
	Uniform Insurance 1 @ \$1.32/wk					\$ 69					
	Steel Toed Boot Allowance 1 @ \$130					\$ 130					
	Safety Shirts L/SS Sleeve 5 @ \$17					\$ 85					

WATER PLANT ONE

Account 30-565

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Winter Coat					\$ 50					
4200	Travel	\$ 55	\$ 270	\$ 39	\$ 90		\$ 270	\$ -	\$ 270	\$ -	\$ 270
	Co-op Meetings \$15/mo					\$ 180					
	Meals for school (2 @ \$45/ea) J. Cortinas					\$ 90					
4300	Education	\$ 850	\$ 661	\$ -	\$ 111		\$ 761	\$ 200	\$ 961	\$ -	\$ 961
	License Renewal (1 @ \$111 ea)					\$ 111		\$ -			
	Classes 2 @ \$325					\$ 650		\$ -			
	Math Tutoring					\$ -		\$ 200			
4400	Dues	\$ 4,011	\$ 3,980	\$ 3,886	\$ 3,980		\$ 3,980	\$ -	\$ 3,980	\$ -	\$ 3,980
	Sam's Club					\$ 35					
	Tier-2					\$ 100					
	Water System Fee TCEQ					\$ 3,845					
4570	Rental / Lease	\$ 24,022	\$ -	\$ -	\$ 20,300		\$ 42,000	\$ -	\$ 42,000	\$ -	\$ 42,000
4600	Telephone	\$ 2,339	\$ 2,929	\$ 1,531	\$ 2,041		\$ 2,701	\$ -	\$ 2,701	\$ -	\$ 2,701
	Cell Phone Plant Access \$79/mo					\$ 948					
	Plant Phone \$105/mo					\$ 1,260					
	Office & Fax \$28.74/mo					\$ 345					
	Internet \$12.35/mo					\$ 148					
4650	Electric	\$ 101,276	\$ 92,604	\$ 76,275	\$ 101,700		\$ 101,700	\$ -	\$ 101,700	\$ -	\$ 101,700
4700	Maintenance/Repairs	\$ 9,325	\$ 8,385	\$ 3,427	\$ 7,457		\$ 8,385	\$ -	\$ 8,385	\$ -	\$ 8,385
	Annual Lab Equipment Maint.					\$ 604					
	Annual Chlorinator Maint. Cont.					\$ 3,426					
	Annual Pump Maint Cont.					\$ 1,250					
	Annual Cathodic Maint. Cont.					\$ 1,155					
	Annual Meter Calibration Cont.					\$ 150					
	Annual ACT-PAK Cal b. Cont.					\$ 150					
	Annual RPZ Cal bration Cont.					\$ 150					

WATER PLANT ONE

Account 30-565

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Fittings and Valves					\$ 1,500					
4715	Maint/Repair Unanticipated	\$ 45,434	\$ 10,000	\$ 15,185	\$ 15,185		\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000
4725	Vehicle Maintenance & Repair	\$ 283	\$ 1,000	\$ 958	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
	Subtotal	\$ 188,379	\$ 120,728	\$ 102,226	\$ 153,097		\$ 176,746	\$ 200	\$ 176,946	\$ -	\$ 176,946

Supplies

5300	Supplies	\$ 976	\$ 928	\$ 284	\$ 378		\$ 398	\$ -	\$ 398	\$ -	\$ 398
	SYN 3.4 Mat \$1.13/wk					\$ 59					
	Roll Hand Towels \$1.64/wk					\$ 85					
	Shop Towels \$2.96/wk					\$ 154					
	Misc Supplies					\$ 100					
5400	Fuel/Lubricants	\$ 4,067	\$ 4,100	\$ 2,713	\$ 3,617		\$ 3,762	\$ -	\$ 3,762	\$ -	\$ 3,762
5430	Chemicals	\$ 68,967	\$ 85,404	\$ 43,002	\$ 85,404		\$ 85,984	\$ -	\$ 85,984	\$ -	\$ 85,984
	Alum (5 - Loads @ \$4,080 ea)					\$ 20,400					
	Polymer (30 - Drums @ \$418 ea)					\$ 12,540					
	Chlorine (100 - Cyls @ \$98 ea)					\$ 9,800					
	HTH (5 - 100# Drums @ \$152 ea)					\$ 760					
	LAS (1 - Load @ \$5,310 ea)					\$ 5,310					
	Copper S. (2/3 - Load @ \$17,770 ea)					\$ 19,520					
	Sodium P. (17 Drums @ \$740 ea)					\$ 12,580					
	Bentonite (120 Bags @ \$10.59 ea)					\$ 1,271					
	Laboratory Chemicals					\$ 3,803					
	Subtotal	\$ 74,010	\$ 90,432	\$ 45,999	\$ 89,399		\$ 90,144	\$ -	\$ 90,144	\$ -	\$ 90,144

Services

6125	Testing Services	\$ 4,324	\$ 9,263	\$ 3,412	\$ 6,474		\$ 9,263	\$ -	\$ 9,263	\$ -	\$ 9,263
	Monthly Testing					\$ 7,338					
	TCEQ Annual Testing					\$ 1,925					

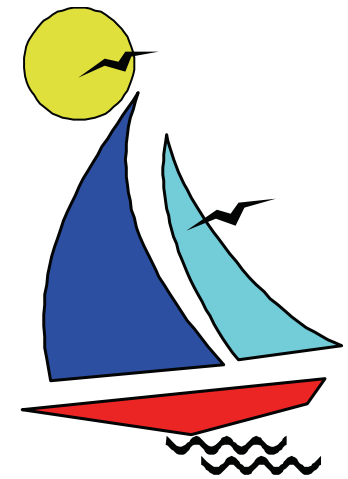
WATER PLANT ONE

Account 30-565

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
6135	Contractual Services MCS / Electrical	\$ 24,570	\$ 21,043	\$ 20,416	\$ 21,043		\$ 21,043	\$ -	\$ 21,043	\$ -	\$ 21,043
6430	Bulk Water Services	\$ 172,095	\$ 154,494	\$ 116,072	\$ 154,494		\$ 154,494	\$ -	\$ 154,494	\$ -	\$ 154,494
6540	Maintenance Agreement (LCRA) 900 MZH Annual Maintenance	\$ -	\$ 239	\$ 239	\$ 239		\$ 239	\$ -	\$ 239	\$ -	\$ 239
6600	Disposal Services	\$ 9,105	\$ 8,941	\$ 4,245	\$ 8,941		\$ 8,941	\$ -	\$ 8,941	\$ -	\$ 8,941
	Subtotal	\$ 210,095	\$ 193,980	\$ 144,384	\$ 191,191		\$ 193,980	\$ -	\$ 193,980	\$ -	\$ 193,980
Fixed Assets											
9715	Construction Costs / WTP1 Barge	\$ 900	\$ -	\$ 3,873	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
9720	Machinery & Equipment Splash Pump WTP #1 Intake Radio Control WTP #1 Booster Station Radio Control WPT #! Allegiance Radio Control	\$ 15,974	\$ 10,300	\$ 11,180	\$ 11,180	\$ 2,700 \$ 2,745 \$ 2,745 \$ 2,745	\$ 10,935	\$ -	\$ 10,935	\$ -	\$ 10,935
9730	Office Equipment (SCADA Upgrade Protection Renewal)	\$ -	\$ 4,950	\$ 4,200	\$ 4,200		\$ 750	\$ -	\$ 750	\$ -	\$ 750
9830	2010 Chevrolet Reg Cab - Principle (\$19,119)	\$ 6,251	\$ 6,492	\$ 6,478	\$ 6,492		\$ 3,339	\$ -	\$ 3,339	\$ -	\$ 3,339
9831	2010 Chevrolet Reg Cab - Interest	\$ 522	\$ 282	\$ 296	\$ 282		\$ 48	\$ -	\$ 48	\$ -	\$ 48
	Subtotal	\$ 23,647	\$ 22,024	\$ 26,026	\$ 22,154		\$ 15,072	\$ -	\$ 15,072	\$ -	\$ 15,072
	TOTAL	\$ 569,203	\$ 499,359	\$ 372,584	\$ 528,036		\$ 545,067	\$ 1,176	\$ 546,243	\$ -	\$ 546,243

WATER PLANT NUMBER TWO

City of Lago Vista



**DEPARTMENTAL BUDGET NARRATIVE
WATER TREATMENT PLANT TWO
2013 - 2014**

Personnel & Benefits	\$ 53,406
Operation & Maintenance	\$ 88,890
Supplies	\$ 44,223
Services	\$ 93,574
Fixed Assets	\$ 18,215
TOTALS	\$ 298,308

Departmental Description:

Water Treatment Plant Number 2 (WTP 2) provides for the intake, treatment and distribution of water from Lake Travis to the northern section of Lago Vista. The Plant is capable of treating up to 1 million gallons of treated water per day (MGD) but its distribution capacity is limited to approximately 0.920 MGD. The Plant averages an estimated 0.389 MGD of actual production over the course of a year. In addition to the expenses for the Plant, the WTP 2 Budget includes various operating and maintenance expenses for the Lohman's Ford Road/Paseo De Vaca Booster Pump Stations and Storage Tanks, the Bronco (Lower Bar K) Storage Tank, the Talon Circle (Upper Bar K) Storage Tank and the Hollows Tanks.

Budget Summary:

The 2013-14 Budget for the Water Treatment Plant Two totals \$298,308 which represents a 0.225779139% increase (\$672) over the 2012-13 Approved Budget. This Division experiences significant overtime and standby pay expenses as weekend and holiday coverage is rotated among water plant and sewer plant employees.

Personnel:

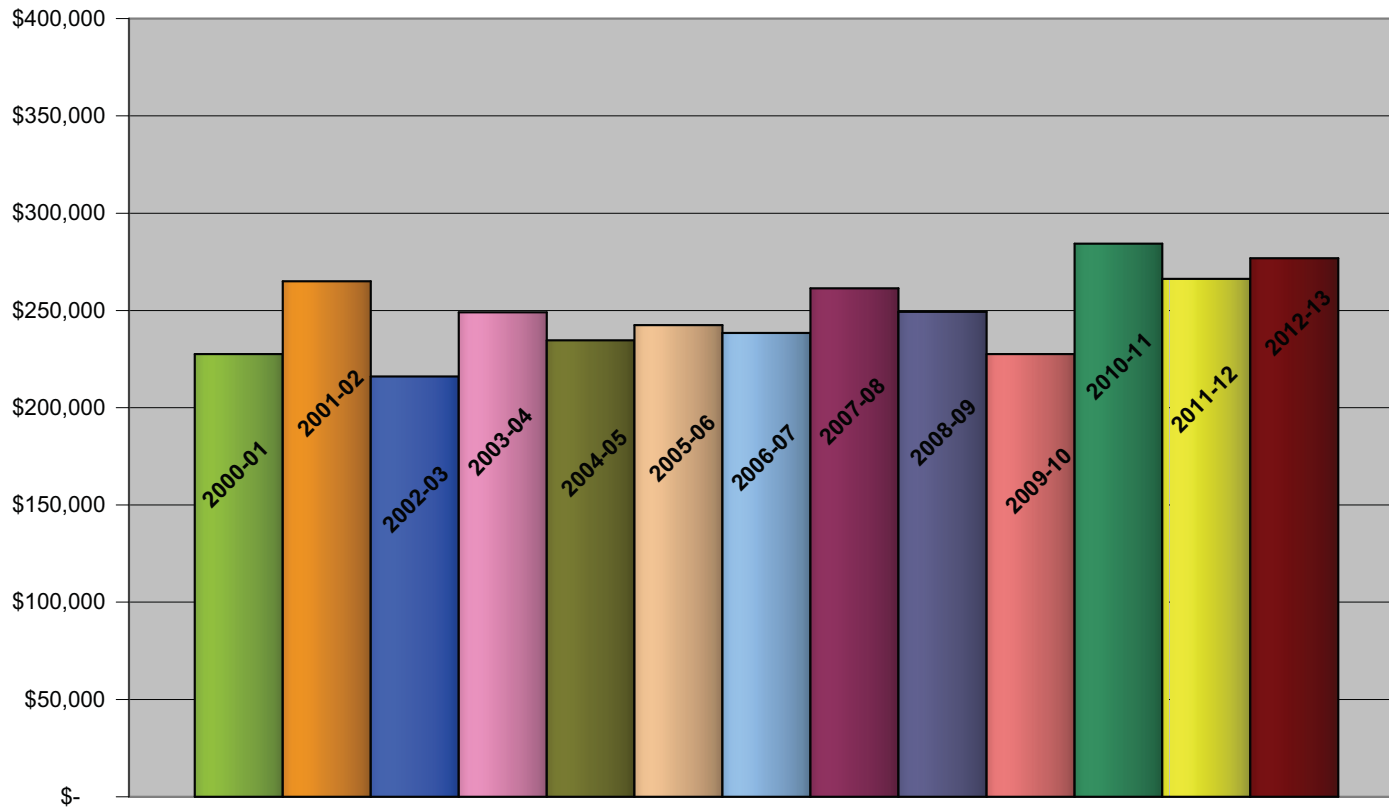
Staffing Levels for the Division include 1 position as follows:

1 Plant Operator

Fixed Assets

No new Equipment purchases are anticipated in the 2013-2014 Fiscal Year.

Water Plant Two Expenses



Note: Increases in expenses from 2002/03 to 2003/04 were primarily related to conversion from treatment by free chlorine to treatment by chloramines. The reduction in expenditures for 2004/05 is due to efforts by Staff to cut back on expenses and the funding of plant improvements through capital funds. An increase in costs is projected for FY 2010/11 due to higher bulk water purchase rates

WATER PLANT TWO
Account 30-567

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 261	\$ 225	\$ 9	\$ 225		\$ 113	\$ -	\$ 113	\$ -	\$ 113
1020	Social Security / Medicare (7.65%)	\$ 2,831	\$ 2,978	\$ 2,154	\$ 2,978		\$ 3,022	\$ -	\$ 3,022	\$ -	\$ 3,022
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 2,878	\$ 2,695	\$ 1,961	\$ 2,695		\$ 2,599	\$ -	\$ 2,599	\$ -	\$ 2,599
1050	Health Insurance	\$ 6,086	\$ 6,999	\$ 5,803	\$ 6,999		\$ 7,161	\$ -	\$ 7,161	\$ -	\$ 7,161
1070	Workers Compensation	\$ 1,447	\$ 1,327	\$ 505	\$ 1,327		\$ 1,011	\$ -	\$ 1,011	\$ -	\$ 1,011
1560	Plant Operator Kelly Shaffer	\$ 33,378	\$ 33,101	\$ 25,941	\$ 33,101		\$ 33,101	\$ 726	\$ 33,827	\$ -	\$ 33,827
1591	Standby Time	\$ 1,500	\$ 1,950	\$ 1,200	\$ 1,950		\$ 1,950	\$ -	\$ 1,950	\$ -	\$ 1,950
1274	Overtime	\$ 1,892	\$ 3,200	\$ 740	\$ 3,200		\$ 3,200	\$ -	\$ 3,200	\$ -	\$ 3,200
1145	Longevity	\$ 236	\$ 269	\$ 269	\$ 269		\$ 225	\$ -	\$ 225	\$ -	\$ 225
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 300	\$ -	\$ 300	\$ -	\$ 300
	Subtotal	\$ 50,508	\$ 52,744	\$ 38,583	\$ 52,744		\$ 52,681	\$ 726	\$ 53,406	\$ -	\$ 53,406

Operation & Maintenance

4110	Uniforms	\$ 941	\$ 899	\$ 872	\$ 899		\$ 899	\$ -	\$ 899	\$ -	\$ 899
	Uniforms 1 @ \$9/wk					\$ 468					
	Delivery Fee \$2.83/wk					\$ 147					

WATER PLANT TWO

Account 30-567

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Uniform Insurance \$1.32/wk					\$ 69					
	Steel Toed Boot Allowance 1 @ \$130					\$ 130					
	Safety Shirts L/SS Sleeve 5 @ \$17					\$ 85					
4200	Travel	\$ -	\$ 90	\$ 31	\$ 90		\$ 90	\$ -	\$ 90	\$ -	\$ 90
	Meals for School 2 @ \$45 each										
4300	Education	\$ 501	\$ 550	\$ -	\$ 325		\$ 650	\$ 200	\$ 850	\$ -	\$ 850
	Classes 2 @ \$325.00 each					\$ 650		\$ -			
	Math Tutoring					\$ -		\$ 200			
4400	Dues	\$ 3,841	\$ 3,945	\$ 3,841	\$ 5,121		\$ 3,945	\$ -	\$ 3,945	\$ -	\$ 3,945
	Tier-2					\$ 100					
	Water System Fee TCEQ					\$ 3,845					
4600	Telephone	\$ 1,703	\$ 1,776	\$ 1,010	\$ 1,364		\$ 1,548	\$ -	\$ 1,548	\$ -	\$ 1,548
	Plant Phone \$50/mo					\$ 600					
	Cell Phone Plant Access \$79/mo					\$ 948					
	(Telephone Internet Access for SCADA)										
4650	Electric	\$ 60,743	\$ 60,149	\$ 42,150	\$ 56,199		\$ 60,149	\$ -	\$ 60,149	\$ -	\$ 60,149
4700	Maintenance/Repairs	\$ 5,508	\$ 10,409	\$ 6,577	\$ 9,997		\$ 10,409	\$ -	\$ 10,409	\$ -	\$ 10,409
	Annual Lab Equipment Maint.					\$ 650					
	Annual Chlorinator Maint. Cont.					\$ 1,920					
	Annual Pump Maint Cont.					\$ 1,250					
	Pressure Tank Inspections					\$ 3,585					
	Annual Meter Calibration Cont.					\$ 560					
	Annual RPZ Calibration Cont.					\$ 165					
	Annual ACT-PAK Calibration Cont.					\$ 779					
	Fittings and Valves					\$ 1,500					

WATER PLANT TWO

Account 30-567

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4715	Maint/Repair Unanticipated	\$ 5,215	\$ 5,000	\$ 7,230	\$ 7,230		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
4725	Vehicle Maintenance & Repair	\$ 1,072	\$ 1,000	\$ -	\$ -		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
4825	Information Technology IT - Northshore Computers	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 79,524	\$ 83,818	\$ 61,711	\$ 81,225		\$ 88,690	\$ 200	\$ 88,890	\$ -	\$ 88,890

Supplies

5300	Supplies	\$ 348	\$ 1,225	\$ 878	\$ 1,170		\$ 1,225	\$ -	\$ 1,225	\$ -	\$ 1,225
	SYN 3.4 Mat \$1.13/wk					\$ 59					
	Roll Hand Towels \$1.64/wk					\$ 85					
	Shop Towels \$2.96/wk					\$ 154					
	Misc Supplies					\$ 927					
5400	Fuel/Lubricants	\$ 6,031	\$ 6,182	\$ 1,781	\$ 2,374		\$ 2,469	\$ -	\$ 2,469	\$ -	\$ 2,469
5430	Chemicals	\$ 35,264	\$ 40,739	\$ 16,321	\$ 40,739		\$ 40,529	\$ -	\$ 40,529	\$ -	\$ 40,529
	Alum -3 Loads @ \$4,080/ea					\$ 12,240					
	Polymer 6 Drums @ \$418/ea					\$ 2,508					
	Chlorine 35 Cyls @ \$92/ea					\$ 3,220					
	CCH - 2 100# @ \$152/ea					\$ 304					
	LAS 1 load @ \$5,310/ea					\$ 5,310					
	Copper S. 1/3 load @ \$9760/ea					\$ 9,760					
	Sodium P. 6 Drums @ \$706/ea					\$ 4,236					
	Laboratory Chemicals					\$ 2,951					
	Subtotal	\$ 41,643	\$ 48,146	\$ 18,980	\$ 44,283		\$ 44,223	\$ -	\$ 44,223	\$ -	\$ 44,223

WATER PLANT TWO

Account 30-567

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Services</u>											
6125	Testing Services	\$ 4,397	\$ 9,263	\$ 3,396	\$ 6,452		\$ 9,263	\$ -	\$ 9,263	\$ -	\$ 9,263
	Monthly Testing					\$ 7,338					
	TCEQ Annual Testing					\$ 1,925					
6135	Contractual Services	\$ 21,510	\$ 21,043	\$ 17,296	\$ 21,043		\$ 21,043	\$ -	\$ 21,043	\$ -	\$ 21,043
	MCS / Electrical										
6430	Bu k Water Services	\$ 61,642	\$ 62,248	\$ 37,236	\$ 49,647		\$ 62,248	\$ -	\$ 62,248	\$ -	\$ 62,248
6500	Misc. Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6540	Maintenance Agreement	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6600	Disposal Service	\$ -	\$ -	\$ 765	\$ 1,020		\$ 1,020	\$ -	\$ 1,020	\$ -	\$ 1,020
	Subtotal	\$ 87,549	\$ 92,554	\$ 58,693	\$ 78,162		\$ 93,574	\$ -	\$ 93,574	\$ -	\$ 93,574
<u>Fixed Assets</u>											
9720	Machinery & Equipment	\$ -	\$ 13,600	\$ 11,302	\$ 13,600		\$ 14,078	\$ -	\$ 14,078	\$ -	\$ 14,078
	Bronco to Tallon Flow Meter					\$ -					
	Talon Hydro Flow Meter					\$ -					
	Splash Pump					\$ 2,700					
	WPT #2 Lohmans/Paseo Radio Control					\$ 2,454					
	WPT #2 Hollows Radio Control					\$ 3,069					
	WTP #2 Bronco Radio Control					\$ 3,110					
	WPT #2 Talon Radio Control					\$ 2,745					
9730	Office Equipment	\$ -	\$ -	\$ -	\$ -		\$ 750	\$ -	\$ 750	\$ -	\$ 750
	SCADA Upgrade Protection Renewal										

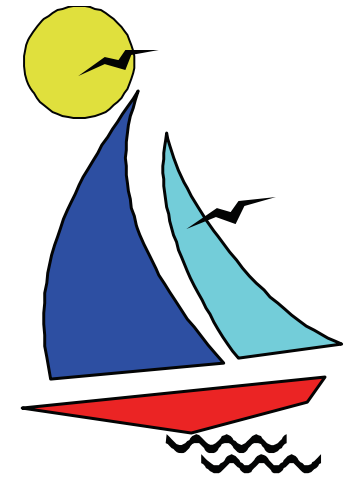
WATER PLANT TWO

Account 30-567

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
9832	2010 Chevrolet Reg Cab - Principal (\$19,11	\$ 6,251	\$ 6,492	\$ 6,478	\$ 6,492		\$ 3,339	\$ -	\$ 3,339	\$ -	\$ 3,339
9833	2010 Chevrolet Reg Cab - Interest	\$ 522	\$ 282	\$ 296	\$ 282		\$ 48	\$ -	\$ 48	\$ -	\$ 48
	Subtotal	\$ 6,773	\$ 20,374	\$ 18,076	\$ 20,374		\$ 18,215	\$ -	\$ 18,215	\$ -	\$ 18,215
	TOTAL	\$ 265,997	\$ 297,636	\$ 196,043	\$ 276,788		\$ 297,382	\$ 926	\$ 298,308	\$ -	\$ 298,308

SEWER SERVICES

City of Lago Vista



**DEPARTMENTAL BUDGET NARRATIVE
SEWER SERVICES
2013 - 2014**

Personnel & Benefits	\$ 165,572
Operation & Maintenance	\$ 109,252
Supplies	\$ 46,377
Services	\$ 20,619
Fixed Assets	\$ 41,034
TOTALS	\$ 382,854

Departmental Description:

The Sewer Services Division provides for the operation and maintenance of the wastewater collection system throughout the community. The wastewater collection system consists of a combination of gravity and pressure sewer lines totaling 452,550 linear feet and 328 sewer manholes, and 14 lift stations. The Division provides for all sewer taps (30 per year), sewer line extensions (550 linear feet per year), repair of sewer line breaks (6 per year), removal of sewer line blockages (15 per year) and routine sewer line cleaning (17,000 linear feet per year). The division also provides for the repair and maintenance of all manholes and lift stations, and provides for installation of sewer lines and other facilities under the City's Capital Improvement Program. In addition, the Division provides for odor control at various locations in the collection system.

Budget Summary:

The 2013-14 Budget for the Sewer Services Division totals \$382,854 which represents a 3.957072759% decrease from the 2012-13 Approved Budget, which is due to the decreases in operation and maintenance costs. There has been a significant increase in vehicle maintenance and repair costs as well as supply costs.

Personnel:

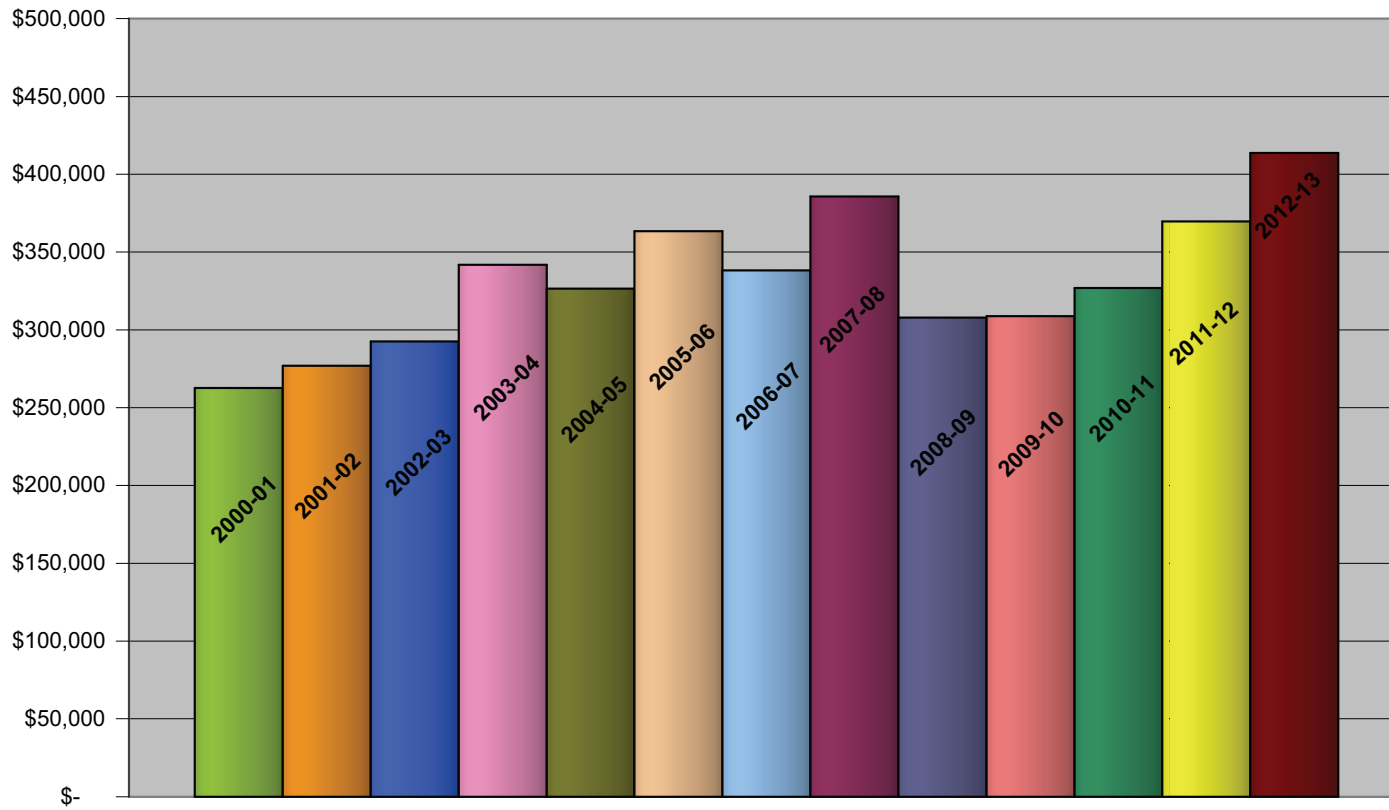
Staffing levels for the Division include 4 positions as follows:

- 1 Crew Leader
- 1 Public Works Mechanic
- 1 Equipment Operator
- 1 Utility Laborer

Fixed Assets:

New assets to be purchased are a Krieg Light Trailer and an Equipment Haul Trailer.

Sewer Services Expenses



Note: Increases across the various fiscal years were due to inflationary factors and demand for services. Increases experienced from 2002-03 to 2003-04 are due to sewer odor control program. Reduction in expenses for 2004-05 are due to Staff efforts to reduce expenses including the reduction in worker hours due to vacancy and a reduction in the demand for sewer taps and sewer extensions. Demand for service and inflationary factors, as well as replacing major pieces of maintenance equipment continues to drive the expenditures upward in past years. The expected demand for new services and extensions was less for FY2008-09, FY 2009-10, FY 2010-11, allowing for reduced expenses, but this demand is expected to return in 2011-12.

SEWER SERVICES

Account 30-570

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 783	\$ 900	\$ 123	\$ 900		\$ 450	\$ -	\$ 450	\$ -	\$ 450
1020	Social Security / Medicare (7.65%)	\$ 7,262	\$ 8,743	\$ 6,120	\$ 8,743		\$ 8,934	\$ -	\$ 8,934	\$ -	\$ 8,934
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 7,400	\$ 7,915	\$ 5,621	\$ 7,915		\$ 7,680	\$ -	\$ 7,680	\$ -	\$ 7,680
1050	Health Insurance	\$ 18,258	\$ 28,612	\$ 21,802	\$ 28,612		\$ 29,210	\$ -	\$ 29,210	\$ -	\$ 29,210
1070	Workers Compensation	\$ 3,715	\$ 3,193	\$ 1,257	\$ 3,193		\$ 2,514	\$ -	\$ 2,514	\$ -	\$ 2,514
1561	Crew Leader Salvador Guillen	\$ 29,089	\$ 28,500	\$ 22,327	\$ 28,500		\$ 28,500	\$ 625	\$ 29,125	\$ -	\$ 29,125
1570	Maintenance Personnel Equipment Operator- Jesus Valero Mechanic - Carl Sanders Laborer - Robert Hahn	\$ 56,560	\$ 76,801	\$ 52,195	\$ 76,801	\$ 27,637 \$ 28,115 \$ 21,050	\$ 76,801	\$ 1,684 \$ 606 \$ 616 \$ 461	\$ 78,485	\$ -	\$ 78,485
1591	Standby Time	\$ 1,125	\$ 900	\$ 750	\$ 900		\$ 900	\$ -	\$ 900	\$ -	\$ 900
1274	Overtime	\$ 7,481	\$ 6,000	\$ 4,098	\$ 6,000		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
1145	Longevity	\$ 875	\$ 1,279	\$ 1,313	\$ 1,313		\$ 1,075	\$ -	\$ 1,075	\$ -	\$ 1,075
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200
Subtotal		\$ 132,549	\$ 162,843	\$ 115,606	\$ 162,877		\$ 163,264	\$ 2,309	\$ 165,572	\$ -	\$ 165,572

SEWER SERVICES

Account 30-570

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Operation & Maintenance</u>											
4000	Liability/Property Insurance Vehicle Liability & Auto Physical Damage	\$ 1,923	\$ 1,673	\$ 782	\$ 1,673		\$ 1,564	\$ -	\$ 1,564	\$ -	\$ 1,564
4110	Uniforms 4 @ \$10/wk*52wks Steel Toed Boot Allowance 4 @ \$130 ea Safety Shirts L/SS Sleeve 20 @ \$17 ea Winter Coat (1 @ \$50.00)	\$ 2,234	\$ 2,402	\$ 3,974	\$ 5,300	\$ 2,080 \$ 520 \$ 340 \$ 50	\$ 2,990	\$ -	\$ 2,990	\$ -	\$ 2,990
4200	Travel Meals for school 7 @ \$45 ea	\$ -	\$ 315	\$ 8	\$ 315		\$ 270	\$ -	\$ 270	\$ -	\$ 270
4300	Education J. Valero 2 classes @ \$275 R. Hahn 2 classes @ \$275 S. Guillien 2 classes @ 275 3 Tests @ \$111	\$ -	\$ 1,908	\$ 413	\$ 1,908	\$ 550 \$ 550 \$ 550 \$ 333	\$ 1,983	\$ -	\$ 1,983	\$ -	\$ 1,983
4570	Rental/Lease	\$ 348	\$ 500	\$ 148	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
4600	Telephone Lift Stations \$399.44/mo Cell Phones (2 @ \$43.41/mo (R. Hahn, C. Sanders)	\$ 7,672	\$ 5,767	\$ 4,650	\$ 5,767	\$ 4,793 \$ 1,042	\$ 5,835	\$ -	\$ 5,835	\$ -	\$ 5,835
4650	Electric	\$ 26,226	\$ 36,050	\$ 21,219	\$ 31,000		\$ 31,000	\$ -	\$ 31,000	\$ -	\$ 31,000
4700	Maintenance/Repairs	\$ 10,073	\$ 13,000	\$ 17,550	\$ 23,400		\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000

SEWER SERVICES

Account 30-570

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4715	Maint/ Repairs Unanticipated	\$ 35,170	\$ 13,000	\$ 17,508	\$ 19,000		\$ 19,000	\$ -	\$ 19,000	\$ -	\$ 19,000
4725	Vehicle Maintenance & Repair	\$ 15,960	\$ 16,000	\$ 21,967	\$ 29,300		\$ 19,000	\$ -	\$ 19,000	\$ -	\$ 19,000
	Regular Maintenance & Repairs					\$ 16,000					
	Tires					\$ 3,000					
4730	Vehicle Safety Equipment	\$ 781	\$ 885	\$ 985	\$ 985		\$ 610	\$ -	\$ 610	\$ -	\$ 610
	Truck Light Bars (1 @ \$310 each)					\$ 310					
	Grill Guard,Headache Rack					\$ 300					
4758	Sewer Extension Expense	\$ 23,529	\$ 23,250	\$ 2,769	\$ 3,250		\$ 11,500	\$ -	\$ 11,500	\$ -	\$ 11,500
	Pipe for Extensions					\$ 7,000					
	Valves & Fittings					\$ 3,500					
	Miscellaneous Items					\$ 1,000					
4825	Information Technology	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Antivirus License										
	Antispam License										
	Subtotal	\$ 123,915	\$ 114,750	\$ 91,971	\$ 122,398		\$ 109,252	\$ -	\$ 109,252	\$ -	\$ 109,252

Supplies

5300	Supplies	\$ 4,869	\$ 5,273	\$ 3,446	\$ 5,273		\$ 5,217	\$ -	\$ 5,217	\$ -	\$ 5,217
	Misc. Supplies (locks, keys, hardware, etc.) \$250/mo					\$ 3,000					
	Cintas:										
	2x3 Spring Step \$1.52/wk					\$ 79					
	Shop Rags \$12.30/wk					\$ 640					
	Microtell Batterys 14 @ \$107/ea					\$ 1,498					
5305	Supplies- Small tools	\$ 1,186	\$ 1,400	\$ 843	\$ 1,400		\$ 1,400	\$ -	\$ 1,400	\$ -	\$ 1,400

SEWER SERVICES

Account 30-570

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Wrenches,pliers,screwdrivers, chain saw blades										
5400	Fuel/Lubricants	\$ 27,075	\$ 24,000	\$ 21,755	\$ 29,000		\$ 24,000	\$ -	\$ 24,000	\$ -	\$ 24,000
5430	Chemicals	\$ 18,976	\$ 15,760	\$ 8,201	\$ 15,760		\$ 6,760	\$ 9,000	\$ 15,760	\$ -	\$ 15,760
	Grease Enzymes \$130/wk					\$ 6,760		\$ -			
	Replace Biocube medias \$4,500 *2					\$ -		\$ 9,000			
	Subtotal	\$ 52,106	\$ 46,433	\$ 34,246	\$ 51,433		\$ 37,377	\$ 9,000	\$ 46,377	\$ -	\$ 46,377

Services

6130	Engineering & Planning Service	\$ 4,523	\$ 3,000	\$ 6,288	\$ 5,232		\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
6135	Contractual Services	\$ 3,119	\$ 13,236	\$ 466	\$ 13,236		\$ 16,800	\$ -	\$ 16,800	\$ -	\$ 16,800
	MCS - & Microtel Repairs					\$ 3,000					
	Clean High Drive Lift Station 2 @ \$2,400					\$ 4,800					
	SCADA Radio 3 @ \$3,000					\$ 9,000					
	(High Drive LS, Upper & Lower Boone LS)										
6500	Miscellaneous Services	\$ 167	\$ 100	\$ 117	\$ 117		\$ 100	\$ -	\$ 100	\$ -	\$ 100
6540	Maintenance Agreements	\$ -	\$ 479	\$ 598	\$ 598		\$ 719	\$ -	\$ 719	\$ -	\$ 719
	(LCRA) 900 MZH Annual Maintenance										
6545	Refund Sewer Tap Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 7,809	\$ 16,815	\$ 7,470	\$ 19,183		\$ 20,619	\$ -	\$ 20,619	\$ -	\$ 20,619

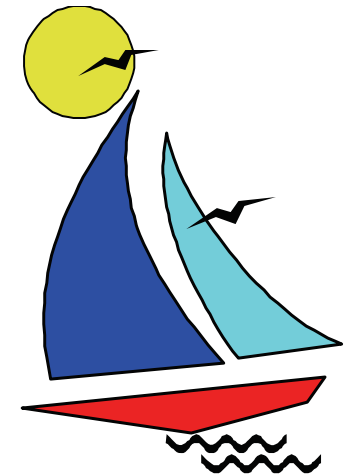
SEWER SERVICES

Account 30-570

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Fixed Assets</u>											
9820	09 Mack Vacuum Truck - Principle (Total Cost \$129,775)	\$ 26,428	\$ 27,701	\$ 20,603	\$ 27,701		\$ 14,323	\$ -	\$ 14,323	\$ -	\$ 14,323
9821	09 Mack Vacuum Truck - Interest	\$ 2,697	\$ 1,428	\$ 1,241	\$ 1,428		\$ 242	\$ -	\$ 242	\$ -	\$ 242
9826	Backhoe Loader - Principle (\$71,626.85)	\$ 22,275	\$ 23,173	\$ 17,282	\$ 23,173		\$ 11,919	\$ -	\$ 11,919	\$ -	\$ 11,919
9827	Backhoe Loader - Interest	\$ 1,905	\$ 1,006	\$ 852	\$ 1,006		\$ 170	\$ -	\$ 170	\$ -	\$ 170
9828	2012 Chev 2500 Silverado (Principle)	\$ -	\$ 4,050	\$ 2,022	\$ 4,050		\$ 8,310	\$ -	\$ 8,310	\$ -	\$ 8,310
9829	2012 Chev 2500 Silverado (Interest)	\$ -	\$ 429	\$ 217	\$ 429		\$ 648	\$ -	\$ 648	\$ -	\$ 648
	Krieg Light Trailer - Principal \$10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 2,403	\$ 2,403	\$ -	\$ 2,403
	Krieg Light Trailer - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 242	\$ 242	\$ -	\$ 242
	Equipment Haul Trailer - Principal \$10,500	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 2,523	\$ 2,523	\$ -	\$ 2,523
	Equipment Haul Trailer - Interest	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 254	\$ 254	\$ -	\$ 254
	Subtotal	\$ 53,305	\$ 57,787	\$ 42,218	\$ 57,787		\$ 35,612	\$ 5,422	\$ 41,034	\$ -	\$ 41,034
	TOTAL	\$ 369,684	\$ 398,628	\$ 291,511	\$ 413,678		\$ 366,124	\$ 16,731	\$ 382,854	\$ -	\$ 382,854

WASTEWATER TREATMENT PLANT

City of Lago Vista



**DEPARTMENTAL BUDGET NARRATIVE
WASTE WATER TREATMENT PLANT
2013 - 2014**

Personnel & Benefits	\$ 117,173
Operation & Maintenance	\$ 110,020
Supplies	\$ 23,832
Services	\$ 57,360
Fixed Assets	\$ 1,550
TOTALS	\$ 309,935

Departmental Description:

The Wastewater Treatment Plant (WTP) provides for the treatment of all sewage generated by the wastewater collection system and the disposal of sludge created through the treatment process. Current flow through the plant averages approximately 0.418 MGD.

Budget Summary:

The 2013-14 Budget for the Waste Water Treatment Plant totals \$309,935 which represents a 10.904959564% increase (\$30,475) over the 2012-13 Approved Budget. This Division experiences significant overtime and standby pay expenses as weekend and holiday coverage is rotated among water plant and sewer plant employees. The Budget is predicated on a similar flow through the plant as FY 2012-2013 and similar costs for electricity, chemicals and sludge disposal.

Personnel:

Staffing levels for the Division include 2 positions as follows:

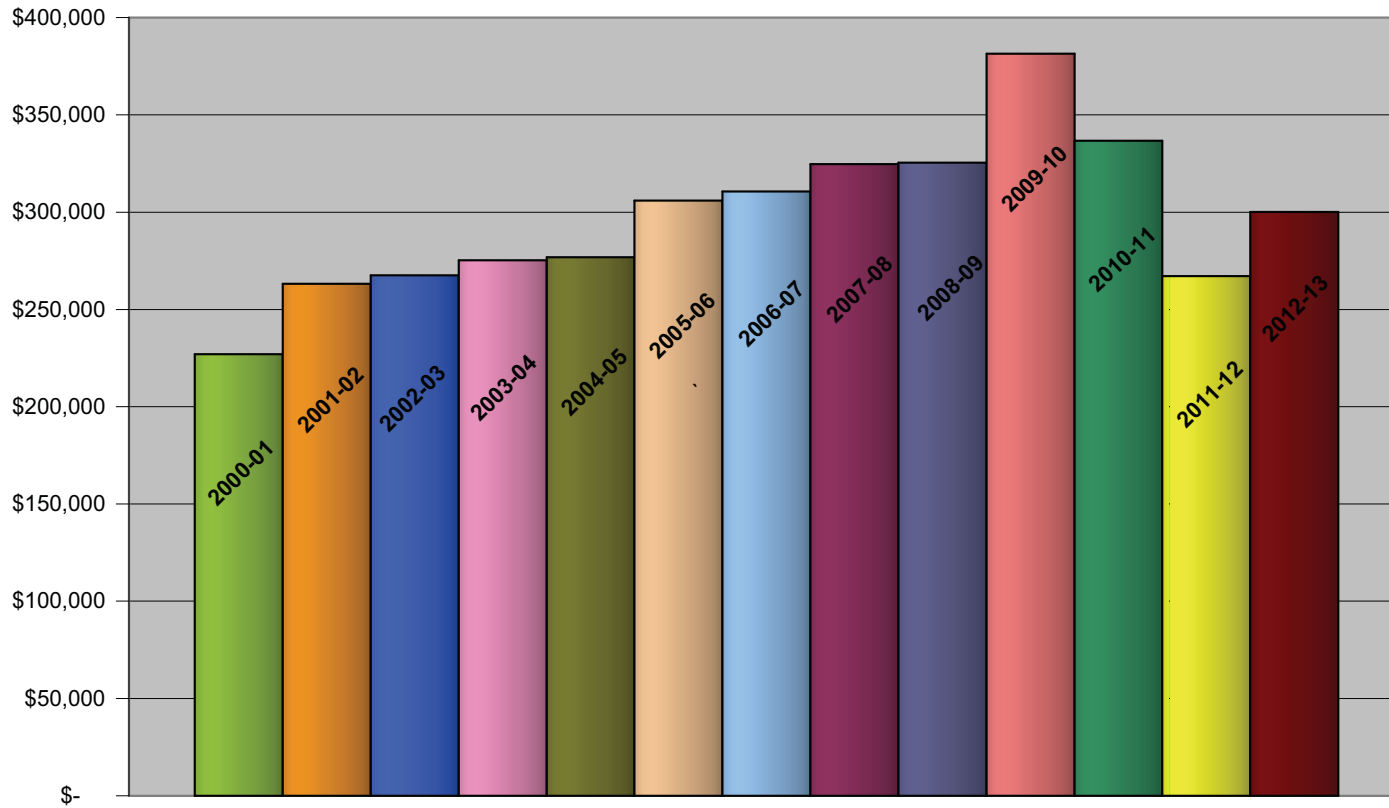
1 Plant Supervisor

1 Plant Operator

Fixed Assets

Fixed asset purchases budgeted for in the 2013-14 Budget include new tires for the bobcat and SCADA Upgrade Protection Renewal.

Waste Water Treatment Plant Expenses



Note: Increases experienced across the various Fiscal Years has been based on increased demand for treatment services. The cost of fuel, electricity and chemicals appear to have leveled off and should hold steady for fiscal year 2010/11.

WASTEWATER TREATMENT PLANT

Account 30-575

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 522	\$ 450	\$ 18	\$ 450		\$ 225	\$ -	\$ 225	\$ -	\$ 225
1020	Social Security / Medicare (7.65%)	\$ 5,787	\$ 6,617	\$ 5,108	\$ 6,617		\$ 6,790	\$ -	\$ 6,790	\$ -	\$ 6,790
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 6,000	\$ 6,045	\$ 4,703	\$ 6,045		\$ 5,835	\$ -	\$ 5,835	\$ -	\$ 5,835
1050	Health Insurance	\$ 12,708	\$ 14,614	\$ 12,079	\$ 14,614		\$ 14,889	\$ -	\$ 14,889	\$ -	\$ 14,889
1070	Workers Compensation	\$ 981	\$ 866	\$ 336	\$ 866		\$ 673	\$ -	\$ 673	\$ -	\$ 673
1555	Plant Superintendent Michael Duke	\$ 47,029	\$ 56,823	\$ 44,114	\$ 56,823		\$ 56,823	\$ 1,246	\$ 58,069	\$ -	\$ 58,069
1560	Plant Operator Chris Maxwell	\$ 27,493	\$ 27,000	\$ 21,172	\$ 27,000		\$ 27,000	\$ 592	\$ 27,592	\$ -	\$ 27,592
1591	Standby Time	\$ -	\$ 900	\$ -	\$ 900		\$ 900	\$ -	\$ 900	\$ -	\$ 900
1274	Overtime	\$ 1,397	\$ 1,000	\$ 1,468	\$ 1,092		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
1145	Longevity	\$ 741	\$ 774	\$ 774	\$ 774		\$ 600	\$ -	\$ 600	\$ -	\$ 600
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 600	\$ -	\$ 600	\$ -	\$ 600
	Subtotal	\$ 102,658	\$ 115,089	\$ 89,773	\$ 115,181		\$ 115,335	\$ 1,838	\$ 117,173	\$ -	\$ 117,173

Operation & Maintenance

WASTEWATER TREATMENT PLANT

Account 30-575

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4110	Uniforms	\$ 1,461	\$ 1,582	\$ 1,575	\$ 2,109		\$ 1,582	\$ -	\$ 1,582	\$ -	\$ 1,582
	Uniforms 2 @ \$9/wk					\$ 936					
	Delivery Fee \$2.83/wk					\$ 147					
	Uniform Insurance \$1.32/wk					\$ 69					
	Steel Toed Boot Allowance 2 @ \$130					\$ 260					
	Safety Shirts L/SS Sleeve 10 @ \$17					\$ 170					
4200	Travel	\$ 365	\$ 360	\$ 74	\$ 119		\$ 360	\$ -	\$ 360	\$ -	\$ 360
	Meals for School 8 @ \$45/ea					\$ 360					
4300	Education	\$ 2,356	\$ 2,755	\$ 1,034	\$ 2,755		\$ 2,905	\$ -	\$ 2,905	\$ -	\$ 2,905
	License Renewal 5 @ \$111/ea					\$ 555					
	Classes:2-Plant Operator \$325/ea					\$ 650					
	2-Plant Superintendent \$325/ea					\$ 650					
	2-Dave Stewart \$325/ea					\$ 650					
	Math Tutoring					\$ 400					
4400	Misc Dues and Fees	\$ 1,350	\$ 4,440	\$ 1,361	\$ 4,440		\$ 4,440	\$ -	\$ 4,440	\$ -	\$ 4,440
	Annual TCEQ permit					\$ 2,521					
	Water Quality Assessment Fee					\$ 1,919					
4600	Telephone	\$ 1,740	\$ 1,800	\$ 1,542	\$ 2,055		\$ 1,896	\$ -	\$ 1,896	\$ -	\$ 1,896
	Cell Phone Plant Access 2 @ \$79/mo					\$ 1,896					
	(Telephone Internet Access for SCADA)										
4650	Electric	\$ 70,639	\$ 60,662	\$ 50,975	\$ 67,966		\$ 70,004	\$ -	\$ 70,004	\$ -	\$ 70,004
4700	Maintenance/Repairs	\$ 6,454	\$ 12,333	\$ 4,488	\$ 11,911		\$ 12,333	\$ -	\$ 12,333	\$ -	\$ 12,333
	Annual Lab Equipment Maint.					\$ 720					
	Annual Chlorinator Maint. Cont.					\$ 3,523					
	Annual Pump Maint Cont.					\$ 1,100					
	Annual Meter Calibration Cont.					\$ 140					

WASTEWATER TREATMENT PLANT

Account 30-575

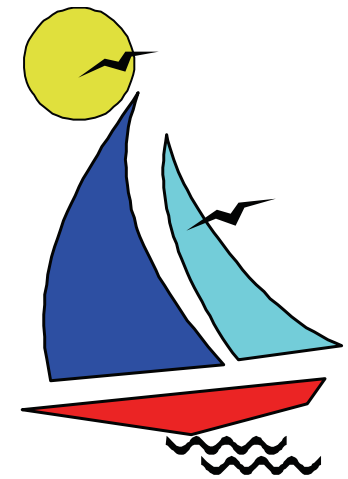
<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	Annual RPZ Calibration Cont.					\$ 200					
	Annual ACT-PAK Calib. Cont.					\$ 350					
	Fittings & Valves					\$ 1,500					
	Semi-Annual Lift Station Cleaning 2 \$ \$2,400					\$ 4,800					
4715	Maint/Repair Unanticipated	\$ 4,625	\$ 10,000	\$ 5,492	\$ 10,000		\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000
4725	Vehicle Maintenance & Repair	\$ 1,558	\$ 500	\$ 1,499	\$ 1,499		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
4825	Information Technology Antivirus License Antispam License	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 90,547	\$ 94,432	\$ 68,041	\$ 102,854		\$ 110,020	\$ -	\$ 110,020	\$ -	\$ 110,020
<u>Supplies</u>											
5300	Supplies	\$ 780	\$ 1,783	\$ 417	\$ 556		\$ 1,783	\$ -	\$ 1,783	\$ -	\$ 1,783
	SYN 3.4 Mat (\$1.13/wk					\$ 59					
	Roll Hand Towels \$1.64/wk					\$ 85					
	Shop Towels \$2.96/wk					\$ 154					
	Misc supplies					\$ 1,485					
5400	Fuel/Lubricants	\$ 2,718	\$ 3,303	\$ 4,198	\$ 5,597		\$ 5,820	\$ -	\$ 5,820	\$ -	\$ 5,820
5430	Chemicals	\$ 17,087	\$ 16,229	\$ 8,723	\$ 16,229		\$ 16,229	\$ -	\$ 16,229	\$ -	\$ 16,229
	Polymer 10 Drums @ \$846/ea					\$ 8,460					
	Chlorine 55 Cyls @ \$92/ea					\$ 5,060					
	Chlorine 3 100 lb Dr. @ \$157/ea					\$ 471					
	Laboratory Chemicals					\$ 2,238					
	Subtotal	\$ 20,585	\$ 21,315	\$ 13,337	\$ 22,382		\$ 23,832	\$ -	\$ 23,832	\$ -	\$ 23,832

WASTEWATER TREATMENT PLANT
Account 30-575

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Services</u>											
6125	Testing Services	\$ 9,505	\$ 8,814	\$ 8,954	\$ 11,154		\$ 8,814	\$ -	\$ 8,814	\$ -	\$ 8,814
	Annual Sour Test					\$ 649					
	TCLP Test					\$ 1,145					
	Monthly Testing					\$ 7,020					
6135	Contractual Services	\$ 11,835	\$ 21,043	\$ 13,279	\$ 21,043		\$ 21,043	\$ -	\$ 21,043	\$ -	\$ 21,043
	MCS / Electrical					\$ 21,043					
6500	Miscellaneous Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6540	Maintenance Agreements	\$ -	\$ 239	\$ 239	\$ 239		\$ 239	\$ -	\$ 239	\$ -	\$ 239
	(LCRA) 900 MZH Annual Maintenance					\$ 239					
6600	Disposal Service	\$ 19,003	\$ 18,528	\$ 20,448	\$ 27,264		\$ 27,264	\$ -	\$ 27,264	\$ -	\$ 27,264
	Subtotal	\$ 40,343	\$ 48,624	\$ 42,920	\$ 59,700		\$ 57,360	\$ -	\$ 57,360	\$ -	\$ 57,360
<u>Fixed Assets</u>											
9720	Machinery & Equipment	\$ 12,695	\$ -	\$ -	\$ -		\$ 800	\$ -	\$ 800	\$ -	\$ 800
	New tires for Bobcat					\$ 800					
9730	Office Equipment	\$ -	\$ -	\$ -	\$ -		\$ 750	\$ -	\$ 750	\$ -	\$ 750
	SCADA Upgrade Protection Renewal										
	Subtotal	\$ 12,695	\$ -	\$ -	\$ -		\$ 1,550	\$ -	\$ 1,550	\$ -	\$ 1,550
	TOTAL	\$ 266,828	\$ 279,460	\$ 214,071	\$ 300,117		\$ 308,097	\$ 1,838	\$ 309,935	\$ -	\$ 309,935

EFFLUENT DISPOSAL

City of Lago Vista



**DEPARTMENTAL BUDGET NARRATIVE
EFFLUENT DISPOSAL
2013 - 2014**

Personnel & Benefits	\$ 151,315
Operation & Maintenance	\$ 91,481
Supplies	\$ 40,938
Services	\$ 18,284
Fixed Assets	\$ 76,921
TOTALS	\$ 378,939

Departmental Description:

The Effluent Disposal Division is the division responsible for the operation and maintenance of the City facilities used to store and dispose of effluent from the Wastewater Treatment Plant. The Effluent Disposal Division is responsible for the operations and maintenance of the Pond 17 pump house which irrigates the LVGC golf course and transfers effluent to the Cedar Breaks Pond, the Pond 17 storage pond, the Cedar Breaks pump house which irrigates the Cedar Breaks trees and the Bar-K Golf Course irrigation system, the Cedar Breaks irrigation system, and the Bar-K Golf Course irrigation system.

Budget Summary:

The 2013-14 Budget for the Effluent Disposal Department totals \$378,939 which represents a 12.444807121% increase (\$41,939) more than the 2012-13 Approved Budget. There were small increases in the Effluent Disposal budget for 2013-14 in Personnel and Benefits, Education, Electricity, Maintenance/Repairs Unanticipated, Supplies, Fuel, and Fixed Assets.

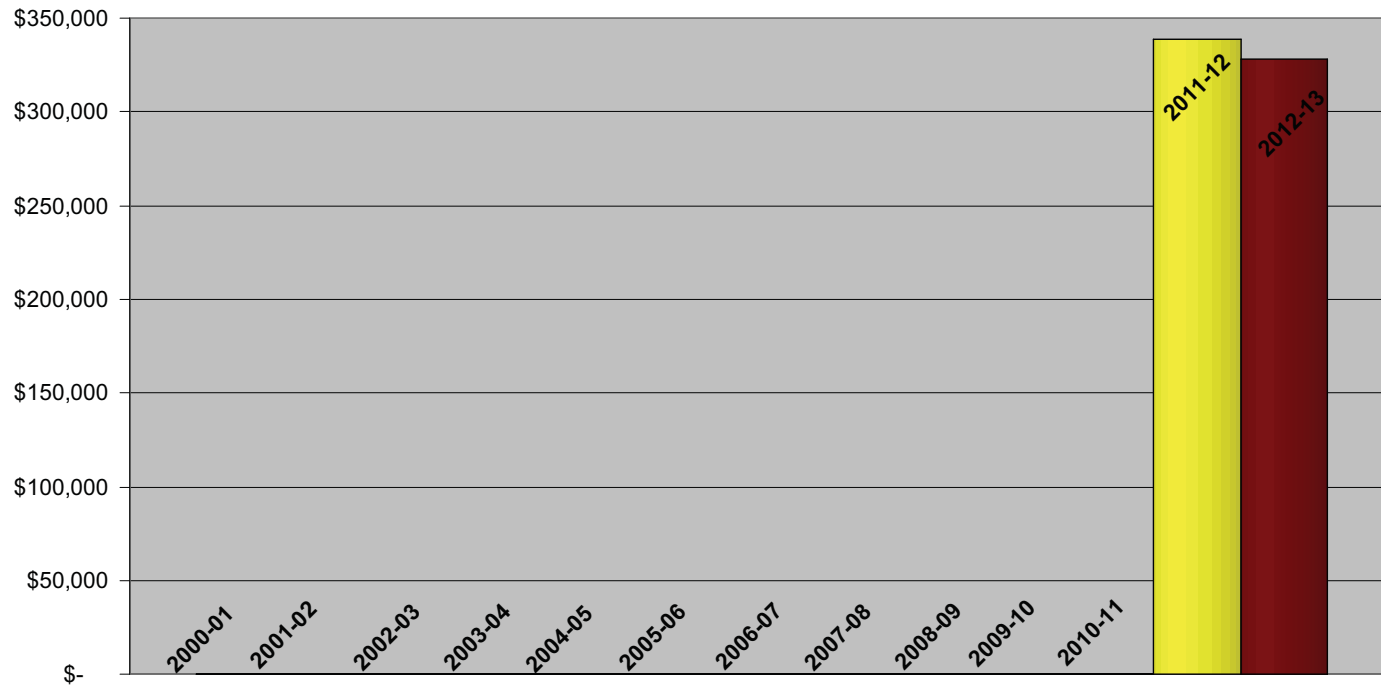
Personnel:

The Effluent Disposal will be staffed by one Effluent Disposal Operator, one Effluent Disposal Crew Leader, and two Effluent Disposal Crew laborers.

Fixed Assets

The 2013-14 Budget allows for the replacement of SCADA radios at Pond 17 and the Cedar Breaks.

Effluent Disposal



EFFLUENT DISPOSAL

Account 30-577

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1010	State Unemployment Tax (TWC) (First \$9,000. ea emp @ 1.25%)	\$ 1,090	\$ 900	\$ 184	\$ 900		\$ 450	\$ -	\$ 450	\$ -	\$ 450
1020	Social Security / Medicare (7.65%)	\$ 8,100	\$ 7,702	\$ 5,904	\$ 7,702		\$ 8,003		\$ 8,003	\$ -	\$ 8,003
1030	TMRS (6.78%-3 mos / 6.55%-9 mos)	\$ 8,218	\$ 6,972	\$ 5,373	\$ 6,472		\$ 6,825		\$ 6,825	\$ -	\$ 6,825
1050	Health Insurance	\$ 23,358	\$ 28,612	\$ 20,783	\$ 28,612		\$ 29,174	\$ -	\$ 29,174	\$ -	\$ 29,174
1070	Workers Compensation	\$ -	\$ 3,599	\$ 687	\$ 3,599		\$ 1,374	\$ -	\$ 1,374	\$ -	\$ 1,374
1560	Effluent Disposal Operator Mauricio Montez	\$ 26,127	\$ 26,000	\$ 21,251	\$ 26,127		\$ 27,000	\$ 592	\$ 27,592	\$ -	\$ 27,592
1561	Effluent Disposal Crew Leader Bucky Brumfield	\$ 37,017	\$ 29,182	\$ 23,126	\$ 29,182		\$ 29,182	\$ 640	\$ 29,822	\$ -	\$ 29,822
1570	Effluent Disposal Laborers Hollis Smith Juan Chavez Lopez	\$ 37,402	\$ 37,981	\$ 27,794	\$ 36,400	\$ 17,680 \$ 18,720	\$ 36,400	\$ 3,800 \$ 2,280 \$ 1,520	\$ 40,200	\$ -	\$ 40,200
1591	Standby Time 5 On Calls @ \$75 per Call	\$ -	\$ 375	\$ -	\$ -		\$ 375	\$ -	\$ 375	\$ -	\$ 375
1274	Overtime CB Effluent Disposal System LV Effluent Disposal System	\$ 5,027	\$ 6,000	\$ 4,673	\$ 6,000	\$ 500 \$ 5,500	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
1145	Longevity	\$ 303	\$ 404	\$ 337	\$ 404		\$ 300	\$ -	\$ 300	\$ -	\$ 300

EFFLUENT DISPOSAL

Account 30-577

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
1146	Rewards Program	\$ -	\$ -	\$ -	\$ -		\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200
	Subtotal	\$ 146,641	\$ 147,727	\$ 110,111	\$ 145,398		\$ 146,283	\$ 5,032	\$ 151,315	\$ -	\$ 151,315

Operation & Maintenance

4110	Uniforms	\$ 2,400	\$ 3,340	\$ 2,780	\$ 3,706		\$ 3,341	\$ -	\$ 3,341	\$ -	\$ 3,341
	Uniforms (4 @ \$9/wk* 52 wks)					\$ 1,872					
	Delivery Fee (4 @ \$2.83/wk*52 wks)					\$ 589					
	Uniform Insurance (4 @ \$1.32/wk*52 wks)					\$ 275					
	Steel Toed Boot Allowance (4 @ \$130)					\$ 520					
	Safety Shirts L/SS Sleeve (5 pair @ \$17)					\$ 85					
4200	Travel	\$ -	\$ 180	\$ 2	\$ 135		\$ 180	\$ -	\$ 180	\$ -	\$ 180
	Meals for School 4 @ \$45.00					\$ 180					
4300	Education	\$ 1,605	\$ 1,322	\$ 555	\$ 1,530		\$ 1,522	\$ 400	\$ 1,922	\$ -	\$ 1,922
	License Renewal (2 @ \$111.00)					\$ 222		\$ -			
	Classes (4 @ \$325.00)					\$ 1,300		\$ -			
	Math Tutoring					\$ -		\$ 400			
4600	Telephone	\$ 1,122	\$ 1,632	\$ 977	\$ 1,329		\$ 1,440	\$ 49	\$ 1,489	\$ -	\$ 1,489
	Cell Phone Plant Access \$79/mo					\$ 948					
	Bucky Brumfield Cell \$41/mo					\$ 492					
4650	Electric	\$ 36,031	\$ 45,977	\$ 29,415	\$ 39,219		\$ 45,977	\$ 1,839	\$ 47,816	\$ -	\$ 47,816
	Pond 17 Pump Station					\$ 30,932					
	Cedar Breaks Pump Station					\$ 15,045					

EFFLUENT DISPOSAL

Account 30-577

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
4700	Maintenance/Repairs C/B & Pond 17	\$ 18,332	\$ 18,243	\$ 2,930	\$ 7,953		\$ 18,233	\$ -	\$ 18,233	\$ -	\$ 18,233
	Routine Maintenance					\$ 11,500					
	Bi-Annual Chlorinator Maintenance					\$ 3,523					
	Misc Leak & Electrical Repairs					\$ 1,500					
	Annual Pump Maint C/B & Pond 17					\$ 1,200					
	Annual Meter Calibration C/B & P-17 (\$102.50*4)					\$ 410					
	Annual RPZ Calibration					\$ 100					
4705	Irrigation Maintenance & Repairs	\$ 2,316	\$ 6,000	\$ 3,844	\$ 6,000		\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000
	CB Effluent Disposal System					\$ 2,000					
	LV Effluent Disposal System					\$ 4,000					
4715	Maint/ Repairs Unanticipated	\$ 22,417	\$ 4,000	\$ 1,617	\$ 4,000		\$ 4,000	\$ 5,000	\$ 9,000	\$ -	\$ 9,000
	CB Effluent Disposal System					\$ 2,000		\$ 2,500			
	LV Effluent Disposal System					\$ 2,000		\$ 2,500			
4725	Vehicle Maintenance & Repair	\$ 225	\$ 3,300	\$ 10	\$ 3,300		\$ 3,300	\$ -	\$ 3,300	\$ -	\$ 3,300
	CB Effluent Disposal System Equipment					\$ 1,650					
	LV Effluent Disposal System Equipment					\$ 1,650					
4750	Miscellaneous Expenses	\$ 51	\$ 200	\$ 60	\$ 200		\$ 200	\$ -	\$ 200	\$ -	\$ 200
	Subtotal	\$ 84,499	\$ 84,194	\$ 42,190	\$ 67,372		\$ 84,193	\$ 7,288	\$ 91,481	\$ -	\$ 91,481

Supplies

5300	Supplies	\$ 5,951	\$ 4,700	\$ 324	\$ 4,700		\$ 4,700	\$ 500	\$ 5,200	\$ -	\$ 5,200
	CB Effluent Disposal System					\$ 1,000		\$ 500			
	LV Effluent Disposal System					\$ 3,700		\$ -			
5305	Supplies - Small Tools	\$ 1,675	\$ 1,200	\$ 619	\$ 1,200		\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200

EFFLUENT DISPOSAL

Account 30-577

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
	CB Effluent Disposal System					\$ 200					
	LV Effluent Disposal System					\$ 1,000					
5400	Fuel/Lubricants	\$ 12,773	\$ 9,700	\$ 6,270	\$ 9,700		\$ 9,700	\$ 388	\$ 10,088	\$ -	\$ 10,088
	CB Effluent Disposal System					\$ 2,400		\$ 96			
	LV Effluent Disposal System					\$ 7,300		\$ 292			
5430	Chemicals	\$ 1,868	\$ 5,450	\$ 772	\$ 5,450		\$ 5,450	\$ -	\$ 5,450	\$ -	\$ 5,450
	Chlorine Cylinders C/B & Pond 17 (25 cyl.)					\$ 2,288					
	LV Effluent Disposal System					\$ 1,500					
	Roundup					\$ 1,000					
	Weed Control					\$ 662					
	Fire Ant Control					\$ -					
5435	Golf Course Seed LVGC	\$ 14,250	\$ 17,000	\$ 17,810	\$ 17,810		\$ 18,500	\$ -	\$ 18,500	\$ -	\$ 18,500
5450	Other Materials & Supplies	\$ -	\$ 500	\$ -	\$ 500		\$ 500	\$ -	\$ 500	\$ -	\$ 500
	CB Effluent Disposal System					\$ 250					
	LV Effluent Disposal System					\$ 250					
	Subtotal	\$ 36,517	\$ 38,550	\$ 25,795	\$ 39,360		\$ 40,050	\$ 888	\$ 40,938	\$ -	\$ 40,938

Services

6125	Testing Services	\$ 1,266	\$ 2,000	\$ -	\$ 2,000		\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
	Soil Analysis Lago, Bar-K, CB										
6135	Contractual Services	\$ 14,715	\$ 14,784	\$ 2,928	\$ 14,784		\$ 14,784	\$ -	\$ 14,784	\$ -	\$ 14,784
	MCS / Electrical - \$48/ hr										
6500	Miscellaneous Services	\$ 15	\$ 1,500	\$ -	\$ 1,500		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500

EFFLUENT DISPOSAL

Account 30-577

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
6545	Refund Sewer Tap Fee	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 15,996	\$ 18,284	\$ 2,928	\$ 18,284		\$ 18,284	\$ -	\$ 18,284	\$ -	\$ 18,284

Fixed Assets

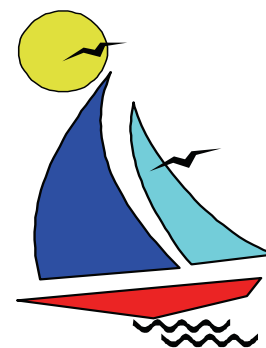
9720	Machinery & Equipment	\$ 6,265	\$ 5,000	\$ 4,236	\$ 14,200		\$ 28,800	\$ 5,490	\$ 34,290	\$ -	\$ 34,290
	Pave 2nd Half of CB Pond Road for C12 Delivery					\$ 23,800		\$ -			
	Tool Boxes Head-A-Rack Grill Guard					\$ -		\$ -			
	Pond 17 to Cedar Breaks Flow Meter					\$ 5,000		\$ -			
	Eff/Disposal Pond 17 Radio Control					\$ -		\$ 2,745			
	Eff/Disposal Cedar Breaks Radio Control					\$ -		\$ 2,745			
9730	Office Equipment	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 750	\$ 750	\$ -	\$ 750
	SCADA Upgrade Protection Renewal							\$ 750			
9736	Tractor / LVEDS - Principal (\$28,500)	\$ 9,492	\$ 9,861	\$ 7,361	\$ 9,861		\$ -	\$ -	\$ -	\$ -	\$ -
9737	Tractor / LVEDS - Interest	\$ 607	\$ 235	\$ 213	\$ 235		\$ -	\$ -	\$ -	\$ -	\$ -
9748	Fairway Mower / LVEDS - Principal	\$ 11,714	\$ 16,032	\$ 11,932	\$ 16,032		\$ 16,518	\$ -	\$ 16,518	\$ -	\$ 16,518
9749	Fairway Mower / LVEDS - Interest	\$ 1,004	\$ 923	\$ 785	\$ 923		\$ 437	\$ -	\$ 437	\$ -	\$ 437
9810	Colorado Pick-Up Truck / CBEDS - Principal	\$ 3,423	\$ 7,003	\$ 6,976	\$ 7,003		\$ 7,216	\$ -	\$ 7,216	\$ -	\$ 7,216
9811	Colorado Pick-Up Truck / CBEDS - Interest	\$ 308	\$ 459	\$ 486	\$ 459		\$ 246	\$ -	\$ 246	\$ -	\$ 246
9812	Kabota Utility Vehicle / CBEDS - Principal	\$ -	\$ 2,704	\$ 2,728	\$ 2,704		\$ 5,548	\$ -	\$ 5,548	\$ -	\$ 5,548
9813	Kabota Utility Vehicle / CBEDS - Interest	\$ -	\$ 286	\$ 262	\$ 286		\$ 433	\$ -	\$ 433	\$ -	\$ 433

EFFLUENT DISPOSAL

Account 30-577

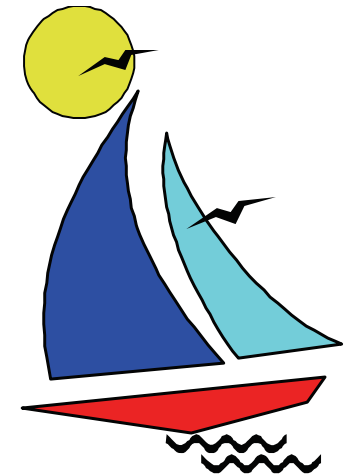
<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
9814	Kubota Tractor / CBEDS - Principal	\$ -	\$ 4,618	\$ 4,659	\$ 4,618		\$ 9,476	\$ -	\$ 9,476	\$ -	\$ 9,476
9815	Kubota Tractor / CBEDS - Interest	\$ -	\$ 489	\$ 448	\$ 489		\$ 739	\$ -	\$ 739	\$ -	\$ 739
9816	Shredder / CBEDS - Principal	\$ -	\$ 415	\$ 418	\$ 415		\$ 851	\$ -	\$ 851	\$ -	\$ 851
9817	Shredder / CBEDS - Interest	\$ -	\$ 44	\$ 40	\$ 44		\$ 66	\$ -	\$ 66	\$ -	\$ 66
9818	Rock Bucket / LVEDS - Principal	\$ -	\$ 159	\$ 160	\$ 159		\$ 326	\$ -	\$ 326	\$ -	\$ 326
9819	Rock Bucket / LVEDS - Interest	\$ -	\$ 17	\$ 15	\$ 17		\$ 25	\$ -	\$ 25	\$ -	\$ 25
	Subtotal	\$ 32,812	\$ 48,245	\$ 40,721	\$ 57,445		\$ 70,681	\$ 6,240	\$ 76,921	\$ -	\$ 76,921
	TOTAL	\$ 316,465	\$ 337,000	\$ 221,745	\$ 327,859		\$ 359,491	\$ 19,448	\$ 378,939	\$ -	\$ 378,939

HOTEL TAX FUND



HOTEL FUND REVENUE & EXPENSE

City of Lago Vista



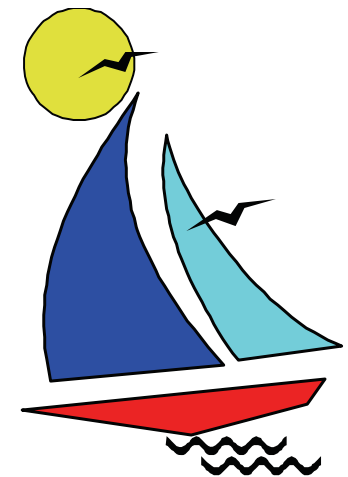
HOTEL OCCUPANCY TAX FUND

Fund 11

<u>Account Number</u>	<u>Account Name</u>	Yr End Actual 9/30/12	Current Budget 2012-13	9 Months Actual YTD 6/30/13	Year End Estimate 9/30/13	Calculation	Base Budget 2013-14	Supplemental Budget Request	Total Budget Request 2013-14	Budget Cuts	Adopted Budget 2013-14
<u>Revenues</u>											
411-1230	Hotel occupancy tax	\$ 68,651	\$ 79,000	\$ 50,373	\$ 80,000		\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 80,000
411-9100	Transfer from Reserves	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
411-1410	Bed Tax Interest Income	\$ 570	\$ 600	\$ 333	\$ 416		\$ 416	\$ -	\$ 416	\$ -	\$ 416
411-1810	Other Revenue	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	Total Revenue	\$ 69,221	\$ 79,600	\$ 50,706	\$ 80,416		\$ 80,416	\$ -	\$ 80,416	\$ -	\$ 80,416
<u>Expenditures</u>											
511-8610	Chamber of Commerce	\$ 27,000	\$ 36,000	\$ 27,000	\$ 36,000		\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 36,000
511-8620	Tourism Promotion	\$ 11,488	\$ 18,000	\$ 12,255	\$ 14,000		\$ 24,500	\$ -	\$ 24,500	\$ -	\$ 24,500
	4th of July Celebration					\$ 3,500		\$ -			
	Christmas Lighting					\$ 2,000		\$ -			
	Miscellaneous					\$ 2,000		\$ -			
	Song Bird Festival					\$ 3,000		\$ -			
	Lago Vista Players					\$ 3,000		\$ -			
	City Anniversary Party					\$ 5,000		\$ -			
	Hill Country Singers					\$ 3,000		\$ -			
	Lake Travis Music Theatre					\$ 3,000		\$ -			
	Total Expense	\$ 38,488	\$ 54,000	\$ 39,255	\$ 50,000		\$ 60,500	\$ -	\$ 60,500	\$ -	\$ 60,500
	Total	\$ 30,733	\$ 25,600	\$ 11,451	\$ 30,416		\$ 19,916	\$ -	\$ 19,916	\$ -	\$ 19,916

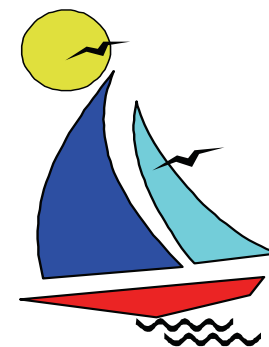
CAPITAL IMPROVEMENTS PROJECTS

City of Lago Vista



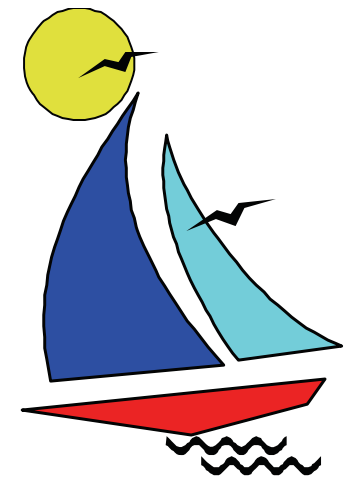
Project #	Description	Estimated Cost at Completion	Expenditures YTD 9/30/13	Life of Project Total Actual Expenditures	Outstanding Purchase/Orders Invoices
7102	Golf Course Acquisiton & Improvements	\$ 2,624,855	\$ 2,885	\$ 2,577,562	\$ 47,293
7301	WTP #3 Design and Engineering	\$ 97,502	\$ 53,750	\$ 97,502	\$ 0
7401	Extensions Engineering	\$ 409	\$ -	\$ 409	\$ -
7402	Misc Water Line Extensions	\$ 120,000	\$ 34,086	\$ 75,546	\$ 44,454
7704	Misc. Sewer Line Extensions	\$ 12,000	\$ 6,928	\$ 6,928	\$ 5,072
8148	Property Acquisition	\$ 45,708	\$ 5,020	\$ 45,708	\$ (0)
8164	WTP #3 Property / Easements / Site Plan	\$ 114,647	\$ 105,287	\$ 114,647	\$ (0)
8168	Buy Down Debt	\$ 71,981	\$ 71,981	\$ 71,981	\$ -
8185	WTP #1 & #2 Improvements	\$ 45,000	\$ 9,879	\$ 32,892	\$ 12,108
8186	Replace Ductile Iron Water Line in Dawn	\$ 85,000	\$ 73	\$ 76,877	\$ 8,123
8193	Remote Water Meter Reading Syst Phase #3	\$ 280,655	\$ 42,940	\$ 272,812	\$ 7,843
8205	WTP #1 Raw Water Pump Replacement	\$ 37,829	\$ 37,829	\$ 37,829	\$ -
8175	MV Offsite Sewer Oversize	\$ 352,473	\$ 53,097	\$ 53,107	\$ 299,366
8176	Water Storage Tank Participation	\$ 283,697	\$ 158,423	\$ 158,423	\$ 125,274
8188	Hollows Lift Station	\$ 450,855	\$ 223,340	\$ 256,794	\$ 194,061
8194	Hollows Off-Site Force Main	\$ 1,008,198	\$ 424,656	\$ 632,782	\$ 375,416
8195	Wastewater Force Main	\$ 237,340	\$ 116,139	\$ 116,139	\$ 121,201
8196	Elevated Water Storage Tank	\$ 766,303	\$ 561,046	\$ 561,046	\$ 205,257
8197	16" Water Line & Fire Loop	\$ 391,338	\$ 292,715	\$ 292,715	\$ 98,623
8198	Allegiance Booster Pump Station	\$ 225,000	\$ 18,736	\$ 18,736	\$ 206,264
8207	Water Meter Installation	\$ 15,000	\$ 524	\$ 524	\$ 14,476
8200	PID Off Site Forcemain Up Sizing	\$ 100,613	\$ 36,473	\$ 36,473	\$ 64,140
8201	PID WWTP Improvements	\$ 50,000	\$ 24,747	\$ 24,747	\$ 25,253
8202	PID Bar-K/Turner Improvements	\$ 80,000	\$ 51,121	\$ 51,121	\$ 28,879
8204	PID WTP #1 Upgrades	\$ 500,000	\$ 20,420	\$ 20,420	\$ 479,580
8206	Proposed Airport Taxiway	\$ 22,000	\$ -	\$ -	\$ 20,000
8208	Jonestown Pump & Haul	\$ 84,000	\$ 86,707	\$ 86,707	\$ (2,707)
8209	Jonestown Force Main/Lift Stations	\$ 1,009,927	\$ 35,000	\$ 35,000	\$ 974,927
8210	Jonestown Effluent Disposal Line	\$ 1,390,838	\$ 171,643	\$ 171,643	\$ 1,219,195
8211	LCRA-Water Quality Improvements	\$ 370,073	\$ 7,792	\$ 7,792	\$ 362,281
8212	Austin Boulevard Paving	\$ 26,456	\$ -	\$ -	\$ 26,456
8213	Drought Emergency Straw	\$ 6,960,000	\$ -	\$ -	\$ 6,960,000
8214	Street Overlays	\$ 300,000	\$ -	\$ -	\$ 300,000
8215	Purchase Lot from Taxiway to Rolling Hills	\$ 25,000	\$ -	\$ -	\$ 25,000
8216	Water & Wastewater Impact Fee Update	\$ 75,000	\$ -	\$ -	\$ 75,000
8217	WTP 1 & 2 Improvements	\$ 40,000	\$ -	\$ -	\$ 40,000
TOTAL CIP		\$ 18,299,698	\$ 2,653,237	\$ 5,934,862	\$ 12,362,835

DEBT SERVICE FUND



DEBT SERVICES & INVESTMENTS

City of Lago Vista



DEBT SERVICE REVENUE/EXPENDITURES

Fund 50

<u>Account Number</u>	<u>Account Name</u>	<u>Yr End Actual 09/30/12</u>	<u>Current Budget 2012-13</u>	<u>9 Months Actual YTD 6/30/13</u>	<u>Year End Estimate 09/30/13</u>	<u>Calculation</u>	<u>Base Budget 2013-14</u>	<u>Supplemental Budget Request</u>	<u>Total Budget Request 2013-14</u>	<u>Budget Cuts</u>	<u>Adopted Budget 2013-14</u>
<u>Revenue</u>											
485-1110	Ad Valorem Taxes	\$ 2,055,025	\$ 2,020,784	\$ 2,006,131	\$ 2,020,784		\$ 2,009,854	\$ -	\$ 2,009,854	\$ -	\$ 2,009,854
480-1410	Accumulated Interest	\$ 530	\$ -	\$ 565	\$ 745		\$ 745	\$ -	\$ 745	\$ -	\$ 745
485-1115	Buy Down of Debt	\$ 451,349	\$ 571,981	\$ 700,383	\$ 700,383		\$ 583,000	\$ -	\$ 583,000	\$ -	\$ 583,000
480-9109	Impact Fees					\$ 583,000					
	Interest From Unspent Debt 06 & 08 CO Issues					\$ -					
	Utility Fund					\$ -					
485-1600	2010 Tax Note	\$ 402,000	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL REVENUE	\$ 2,908,905	\$ 2,592,765	\$ 2,707,079	\$ 2,721,912		\$ 2,593,599	\$ -	\$ 2,593,599	\$ -	\$ 2,593,599
<u>Expense</u>											
585-4575	Bank Charges	\$ 1,135	\$ 1,724	\$ 600	\$ 1,724		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
585-8505	Bond Issue Cost	\$ 5,587	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Principal Payment</u>											
585-9808	2001 General Obligation Bond	\$ 55,000	\$ 60,000	\$ 60,000	\$ 60,000		\$ -	\$ -	\$ -	\$ -	\$ -
585-9810	2003 Certificates of Obligation	\$ 330,000	\$ 345,000	\$ 345,000	\$ 345,000		\$ 360,000	\$ -	\$ 360,000	\$ -	\$ 360,000
585-9812	2005 Refunding General Bond	\$ 160,000	\$ 785,000	\$ 785,000	\$ 785,000		\$ 875,000	\$ -	\$ 875,000	\$ -	\$ 875,000
585-9814	2006 Certificate of Obligation	\$ 250,000	\$ 260,000	\$ 260,000	\$ 260,000		\$ 270,000	\$ -	\$ 270,000	\$ -	\$ 270,000
585-9816	2008 Certificate of Obligation	\$ 75,000	\$ 78,000	\$ 78,000	\$ 78,000		\$ 81,000	\$ -	\$ 81,000	\$ -	\$ 81,000
585-9818	2009 Certificate of Obligation	\$ 136,000	\$ 135,000	\$ 135,000	\$ 135,000		\$ 144,000	\$ -	\$ 144,000	\$ -	\$ 144,000
585-9822	2011 Refunding General Bond	\$ -	\$ 100,000	\$ 100,000			\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 100,000
<u>Interest Payments</u>											
585-9809	2001 General Obligation Bond	\$ 4,769	\$ 1,635	\$ 1,635	\$ 1,635		\$ -	\$ -	\$ -	\$ -	\$ -
585-9811	2003 Certificates of Obligation	\$ 128,488	\$ 26,888	\$ 26,888	\$ 26,888		\$ 13,950	\$ -	\$ 13,950	\$ -	\$ 13,950
585-9813	2005 Refunding General Bond	\$ 370,255	\$ 353,227	\$ 183,728	\$ 353,227		\$ 322,593	\$ -	\$ 322,593	\$ -	\$ 322,593

DEBT SERVICE REVENUE/EXPENDITURES**Fund 50**

		Yr End	Current	9 Months	Year End	Base	Supplemental	Total Budget		Adopted
585-9815	2006 Certificate of Obligation	\$ 235,823	\$ 225,292	\$ 115,330	\$ 225,291	\$ 214,347	\$ -	\$ 214,347	\$ -	\$ 214,347
585-9817	2008 Certificate of Obligation	\$ 67,009	\$ 64,049	\$ 32,779	\$ 64,049	\$ 60,972	\$ -	\$ 60,972	\$ -	\$ 60,972
585-9819	2009 Certificate of Obligation	\$ 37,521	\$ 33,050	\$ 17,639	\$ 33,050	\$ 28,446	\$ -	\$ 28,446	\$ -	\$ 28,446
585-9823	2011 Refunding General Bond	\$ 88,124	\$ 123,900	\$ 62,450	\$ 123,900	\$ 121,900	\$ -	\$ 121,900	\$ -	\$ 121,900
	TOTAL EXPENSE	\$ 1,944,710	\$ 2,592,765	\$ 2,204,048	\$ 2,492,764	\$ 2,593,707	\$ -	\$ 2,593,707	\$ -	\$ 2,593,707
	DEBT SERVICE FUND BALANCE	\$ 964,195	\$ -	\$ 503,031	\$ 229,148	\$ (108)	\$ -	\$ (108)	\$ -	\$ (108)

**CITY OF LAGO VISTA
CONSOLIDATED SCHEDULE OF BOND MATURITIES**

FY ENDING	2003 CO	2005 GO	2006 CO	2008 CO	2009 GO	2011 GO	TOTAL
09/30/2014	373,950.00	1,197,592.51	484,347.00	141,971.85	172,446.00	221,900.00	2,592,207.36
09/30/2015		1,208,361.26	600,511.50	141,779.10	170,644.50	571,350.00	2,692,646.36
09/30/2016		1,201,536.26	603,578.50	142,450.90	173,661.50	567,200.00	2,688,427.16
09/30/2017		1,212,286.26	478,504.00	141,987.25	166,579.50	580,325.00	2,579,682.01
09/30/2018		1,215,483.13	475,494.50	142,388.15	174,316.00	501,750.00	2,509,431.78
09/30/2019		1,221,208.75	476,968.75	141,653.60	171,788.50	499,000.00	2,510,619.60
09/30/2020		1,268,200.00	477,823.50	141,783.60		628,925.00	2,516,732.10
09/30/2021		1,271,456.25	478,058.75	141,758.80		631,375.00	2,522,648.80
09/30/2022			477,674.50	142,559.85		470,700.00	1,090,934.35
09/30/2023			476,670.75	142,186.75		471,975.00	1,090,832.50
09/30/2024			479,944.25	141,658.85			621,603.10
09/30/2025			482,391.75	141,956.80			624,348.55
09/30/2026			484,013.25	142,061.25			626,074.50
09/30/2027			484,808.75	141,972.20			626,780.95
09/30/2028				141,689.65			141,689.65
	373,950.00	9,796,124.42	6,960,789.75	2,129,858.60	1,029,436.00	5,144,500.00	25,434,658.77

(1) (2) (3) (4) (5) (5)

- (1) Utility Improvements (Cedar Breaks)
- (2) Refunding of 1999, 2000 and 2001 Debt Issues
- (3) Utility Improvements. Airport CIP
- (4) Police Building. Traffic Signal. Utilities Improvements
- (5) Refunding of 1999 Debt Issues
- (6) Refunding of CO 2003 and 2010 Tax Notes

SCHEDULE 1
 CITY OF LAGO VISTA, TEXAS
 GENERAL LONG TERM DEBT
 SCHEDULE OF BOND MATURITIES AND INTEREST
 GENERAL OBLIGATION BOND
 SERIES 2001
 THE BANK OF NEW YORK - MELLON
 PURCHASE PRICE \$700,000 - INTEREST RATE 5.45%
 DATE OF ISSUE 10-15-2001 - MATURITY DATE 02-15-2013
 SEPTEMBER 30,2014

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2014	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00

SCHEDULE 2
 CITY OF LAGO VISTA, TEXAS
 UTILITY FUND
 SCHEDULE OF BOND MATURITIES AND INTEREST
 COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION
 SERIES 2003
 THE BANK OF NEW YORK - MELLON
 PURCHASE PRICE \$6,295,000 - INTEREST RATE 3.750%
 DATE OF ISSUE 11-25-2003 - MATURITY DATE 04-15-2014
 SEPTEMBER 30, 2013

Year Ended 30-Sep	April Interest	Principal	October Interest	Total
2014	6,975.00	360,000.00	6,975.00	373,950.00
	<u>6,975.00</u>	<u>360,000.00</u>	<u>6,975.00</u>	<u>373,950.00</u>

SCHEDULE 3
 CITY OF LAGO VISTA, TEXAS
 GENERAL LONG TERM DEBT
 SCHEDULE OF BOND MATURITIES AND INTEREST
 GENERAL OBLIGATION REFUNDING BOND
 SERIES 2005
 THE BANK OF NEW YORK - MELLON
 PURCHASE PRICE \$9,960,000 -INTEREST RATE 3.6250%
 DATE OF ISSUE 05-10-2005 - MATURITY DATE 02-15-2021
 SEPTEMBER 30, 2014

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2014	169,499.38	875,000.00	153,093.13	1,197,592.51
2015	153,093.13	920,000.00	135,268.13	1,208,361.26
2016	135,268.13	950,000.00	116,268.13	1,201,536.26
2017	116,268.13	1,000,000.00	96,018.13	1,212,286.26
2018	96,018.13	1,045,000.00	74,465.00	1,215,483.13
2019	74,465.00	1,095,000.00	51,743.75	1,221,208.75
2020	51,743.75	1,190,000.00	26,456.25	1,268,200.00
2021	26,456.25	1,245,000.00	0.00	1,271,456.25
	<u>822,811.90</u>	<u>8,320,000.00</u>	<u>653,312.52</u>	<u>9,796,124.42</u>

SCHEDULE 4
 CITY OF LAGO VISTA, TEXAS
 UTILITY FUND
 SCHEDULE OF BOND MATURITIES AND INTEREST
 COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION
 SERIES 2006
 THE BANK OF AMERICA NA
 PURCHASE PRICE \$6,515,000 - INTEREST RATE 4.13%
 DATE OF ISSUE 10-15-2006 - MATURITY DATE 02-15-2027
 SEPTEMBER 30, 2014

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2014	109,961.25	270,000.00	104,385.75	484,347.00
2015	104,385.75	400,000.00	96,125.75	600,511.50
2016	96,125.75	420,000.00	87,452.75	603,578.50
2017	87,452.75	310,000.00	81,051.25	478,504.00
2018	81,051.25	320,000.00	74,443.25	475,494.50
2019	74,443.25	335,000.00	67,525.50	476,968.75
2020	67,525.50	350,000.00	60,298.00	477,823.50
2021	60,298.00	365,000.00	52,760.75	478,058.75
2022	52,760.75	380,000.00	44,913.75	477,674.50
2023	44,913.75	395,000.00	36,757.00	476,670.75
2024	36,757.00	415,000.00	28,187.25	479,944.25
2025	28,187.25	435,000.00	19,204.50	482,391.75
2026	19,204.50	455,000.00	9,808.75	484,013.25
2027	9,808.75	475,000.00	0.00	484,808.75
	<u>872,875.50</u>	<u>5,325,000.00</u>	<u>762,914.25</u>	<u>6,960,789.75</u>

SCHEDULE 5
 CITY OF LAGO VISTA, TEXAS
 UTILITY FUND
 SCHEDULE OF BOND MATURITIES AND INTEREST
 COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION
 SERIES 2008
 THE BANK OF AMERICA NA
 PURCHASE PRICE \$2,000,000 - INTEREST RATE 3.87%
 DATE OF ISSUE 07-09-2008 - MATURITY DATE 02-15-2028
 SEPTEMBER 30, 2014

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2014	31,269.60	81,000.00	29,702.25	141,971.85
2015	29,702.25	84,000.00	28,076.85	141,779.10
2016	28,076.85	88,000.00	26,374.05	142,450.90
2017	26,374.05	91,000.00	24,613.20	141,987.25
2018	24,613.20	95,000.00	22,774.95	142,388.15
2019	22,774.95	98,000.00	20,878.65	141,653.60
2020	20,878.65	102,000.00	18,904.95	141,783.60
2021	18,904.95	106,000.00	16,853.85	141,758.80
2022	16,853.85	111,000.00	14,706.00	142,559.85
2023	14,706.00	115,000.00	12,480.75	142,186.75
2024	12,480.75	119,000.00	10,178.10	141,658.85
2025	10,178.10	124,000.00	7,778.70	141,956.80
2026	7,778.70	129,000.00	5,282.55	142,061.25
2027	5,282.55	134,000.00	2,689.65	141,972.20
2028	2,689.65	139,000.00	0.00	141,689.65
	<u>272,564.10</u>	<u>1,616,000.00</u>	<u>241,294.50</u>	<u>2,129,858.60</u>

SCHEDULE 6
 CITY OF LAGO VISTA, TEXAS
 GENERAL LONG TERM DEBT
 SCHEDULE OF BOND MATURITIES AND INTEREST
 GENERAL OBLIGATION REFUNDING BOND
 SERIES 2009
 BANK OF AMERICA, NA.
 PURCHASE PRICE \$2,340,000 - INTEREST RATE 3.30%
 DATE OF ISSUE 08-20-2009 - MATURITY DATE 02-15-2019
 SEPTEMBER 30, 2014

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2014	15,411.00	144,000.00	13,035.00	172,446.00
2015	13,035.00	147,000.00	10,609.50	170,644.50
2016	10,609.50	155,000.00	8,052.00	173,661.50
2017	8,052.00	153,000.00	5,527.50	166,579.50
2018	5,527.50	166,000.00	2,788.50	174,316.00
2019	2,788.50	169,000.00	0.00	171,788.50
	<u>55,423.50</u>	<u>934,000.00</u>	<u>40,012.50</u>	<u>1,029,436.00</u>

SCHEDULE 7
 CITY OF LAGO VISTA, TEXAS
 GENERAL LONG TERM DEBT
 SCHEDULE OF BOND MATURITIES AND INTEREST
 GENERAL OBLIGATION REFUNDING BOND
 SERIES 2011
 US BANK
 PURCHASE PRICE \$4,535,000 - INTEREST RATE 2.00%
 DATE OF ISSUE 12-01-2011 - MATURITY DATE 02-15-2023
 SEPTEMBER 30, 2014

Year Ended 30-Sep	February Interest	Principal	August Interest	Total
2014	61,450.00	100,000.00	60,450.00	221,900.00
2015	60,450.00	455,000.00	55,900.00	571,350.00
2016	55,900.00	460,000.00	51,300.00	567,200.00
2017	51,300.00	485,000.00	44,025.00	580,325.00
2018	44,025.00	420,000.00	37,725.00	501,750.00
2019	37,725.00	430,000.00	31,275.00	499,000.00
2020	31,275.00	575,000.00	22,650.00	628,925.00
2021	22,650.00	595,000.00	13,725.00	631,375.00
2022	13,725.00	450,000.00	6,975.00	470,700.00
2023	6,975.00	465,000.00	0.00	471,975.00
	<u>385,475.00</u>	<u>4,435,000.00</u>	<u>324,025.00</u>	<u>5,144,500.00</u>