

MINUTES
Wednesday, August 23, 2017 Special Meeting
Airport Advisory Board (AAB)
City of Lago Vista

Chair Linda Bush-Warren called the meeting to order at 7:03 P.M. in the Council Chambers, City Hall, 5803 Thunderbird St., Lago Vista, Texas. Members present were Linda Bush-Warren, Tom Monahan, Kris Dehnel, and Elke K. Tessnow. Andrew Pennington, Baron Carter and Howard Hoover were absent. Staff present was Roy Jambor, Development Services Director; John Goble, Building Official; Kevin Sullivan, Council Liaison; Michelle Hannah, Airport Liaison; Barbara Boulware-Wells, City Attorney; and Alice Drake, Administrative Assistant.

CITIZEN COMMENTS FOR NON-HEARING RELATED ITEMS

D'Anne Gloris discussed the C-4 zoning guidelines for the airport, suggested that the allowable uses should be for aviation only. Roy Jambor and the Board discussed TxDOT regulations and nonconforming uses at the airport. Roy explained that the nonconforming uses cannot be expanded or abandoned in order to maintain the current uses at the airport. Tom suggested that the topic be put on the next agenda for further discussion. D'Anne suggested that an Avigation Easement should be established for the airport to let people know about possible nuisances around the airport. D'Anne stated that a review of the current AAV guidelines is needed to establish more airport POA members, which was the original intent of the AAB agreement. She also suggested that knowledge of basic airport operations is needed for new members.

STAFF UPDATE

1. Update on Upcoming Future Projects

John Goble discussed the upcoming agenda and introduced Roy Jambor, the new Development Services Director.

BUSINESS ITEMS

2. Discuss New Airport Regulations and make recommendations to City Council.

Tom discussed his comments regarding revisions needed. Laura asked about the definition of an Aviation Department. Barbara stated that the definition has already been established, in 1999. Barbara announced that Roy is now the Director of Aviation.

The Board discussed recommending an Amendment to Section 9.547 to allow for emergency repairs for a certain amount of time on the public ramp space. They also discussed changes to Section 9.556, that the City should allow access to the grassy area on the runway. Laura stated that since there isn't a helicopter landing space that this should be taken out of the document.

The Board also discussed Section 9.573, the TTF Agreement, which implies that the City will administer a TTF agreement with every property owner. The POA Subcommittee is not in favor of this; it would jeopardize their reason to renew the agreement and stated that it would make processes more complicated. Current individual contributions from the POA to the City are not itemized, which can be corrected. The POA helps the City collect contributions and helps with the operations of the airport.

The Board discussed Section 9.580 regarding insurance. The POA stated that they have issues with this section; they are worried about who will enforce the policy. They stated that there aren't any State or Federal requirements to have insurance and that there is deeded access to the runway, so it is not needed. The Board concluded that further discussion of this subject is needed.

In reference to the fuel rules in Section 9.951, the Board stated that the document needs to include

State law of transportation and storage of fuel.

Kris stated that Section 9.510, regarding loose items within hangars, is non-enforceable as it is written. The Board and Barbara discussed the details of this Section.

Elke stated that Section 9.514 is vague and that examples and definitions are needed. The Board agreed that revisions need to be made. Elke also discussed revisions needed to eliminate typos in Section 9.527 (A), the first word "as" should be removed and the word "hangar" is misspelled; in Section 9.577 (A), the word "if" in line 7 should be taken out; in Section 9.593 (G) the word "hangar" is misspelled twice; in Section 9.594 (B) the word "hangar" is misspelled; and also Section 9.5120 should be expanded to include the Federal definition; in addition, it needs to be revised to include sexual orientation/identity.

Kevin mentioned in Section 9.512, that the definition should be expanded, depending on maximum fuel and designed for runway capacity. Michelle said that a statement should be added that includes permission on a case by case basis.

Kevin mentioned that in Section 9.573 that there is a typo on the second line. Laura stated this Section needs to be in City control. Barbara said that the City needs to discuss or review this issue before it is eliminated.

Barbara and Glen with the POA discussed the agreement renewal with the City. He also discussed the TTF agreement with the City and deeded access to the airport for residents.

Barbara summarized the changes that need to be made to the agreement. Section 9.508, remove "of any" from the second line; Section 9.512 add "as permitted by the airport manager," Section 9.524C, Remove "any," and "hangars" is misspelled; Section 9.527 omit the extra "as," and "hangar" is misspelled; in Section 9.547, may want to include a period of time, such as 24 hours, as suggested by John, the Airport Manager should be notified ASAP; Kevin suggested 48 hours. Glen suggested 48 hours and if additional time is needed, then the Airport Manager must be notified. In Section 9.556, need to define the type of aircraft allowed or define a designated area. It was noted that the designated area for helicopters is nonexistent at the airport. In Section 9.556, it was suggested to strike this Section since it's not an issue, or define the aircraft and area allowed. The board discussed helicopters and tie downs at the airport. Barbara stated that she could clarify Section 9.510. The Board suggested that people at the airport could address litter issues when they are discovered. Kris mentioned that objects inside buildings should not be controlled. Elke mentioned that helicopters should be called "rotorcraft" in the agreement.

Barbara stated that Section 5.73, the TFF agreement, needs to be revised. She mentioned that it needs more specific information and the POA agreement could be added to it.

In Section 9.577, Barbara stated that insurance is needed based on valid legal reasons. Glen stated that it would be hard to enforce. Barbara stated that more discussion is needed. Roy mentioned that it could help resolve the City's liability.

In Section 9.591 (F), regarding fuel standards, it was mentioned that it is a State law.

Barbara stated that (L) is being removed since it's a duplicate.

In Section 9.5120, Barbara stated that religion, sexual orientation should be added.

3. Advise date of the next Airport Advisory Board Meeting

Linda reported that next Airport Advisory Board meeting will be on September 27, 2017 at 7:00 P.M. John stated that it will be going to City Council. The Board decided to call a special meeting on September 13, 2017 to focus on the changes to the agreement before it goes to City Council on September 21, 2017 for action.

ADJOURNMENT

On a motion by Elke Tessnow, seconded by Tom Monahan, the Board voted unanimously to adjourn at 8:36 P.M.


Elke Tessnow


Alice Drake, Administrative Assistant

On a motion by Howard Hoover, seconded by Elke Tessnow, the foregoing instrument was passed and approved this 13th Day of December, 2017.